


TO: Linda Gorton, Mayor

FROM: 
Todd Slatin, Director
Division of Central Purchasing

DATE: April 20, 2021

SUBJECT: Bid 32-2021 Commercial Fuel - Diesel

Bids for Commercial Fuel - Diesel for the Division of Fleet Services were received in the Division of Central Purchasing on April 19, 2021.

Ionwave notified two hundred nineteen (219) vendors with nine (9) vendors viewing the document. Two (2) bids were received. Although WEX Speedway was the low bidder, we are recommending acceptance of the bid from Riley Oil Company for the following reasons:

1. **Safety** – both the Director of Fleet Services & Waste Management believe the smaller terminals at the public stations offered by WEX Speedway pose a threat to the safety of both the general public and our drivers when the drivers are required to back out of the bays after fueling due to congestion around the stations.
2. **Ease of access** – access is limited at the public stations offered by WEX Speedway
3. **Liability** – the potential for damage to LFUCG vehicles sector utilizing these facilities increases the government's liability and far outweighs the 0.0189 price difference.
4. **Specifications** – our bid document specifications state our preference for fueling facilities designed specifically for fleet fueling.

The bid from Riley Oil Company meets the bid specifications and is within budgetary constraints; therefore, I recommend Riley Oil Company.

CC: File

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