

Lexington-Fayette Urban County Government

200 E. Main St
Lexington, KY 40507



Docket

Tuesday, December 1, 2015

3:00 PM

Packet

Council Chamber

Urban County Council Work Session

I. Public Comment - Issues on Agenda

II. Requested Rezoning/ Docket Approval

III. Approval of Summary

a [1497-15](#) Table of Motions, November 17, 2015 Work Session

IV. Budget Amendments

V. New Business

VI. Continuing Business/ Presentations

a [1513-15](#) Neighborhood Development Funds, December 1, 2015

b [1505-15](#) Committee Summary: Budget, Finance & Economic
Development, October 27, 2015

c [1509-15](#) Presentation: Water Franchise Agreement

VII. Council Reports

VIII. Mayor's Report

IX. Public Comment - Issues Not on Agenda

X. Adjournment

Administrative Synopsis - New Business Items

- a** [1373-15](#) Authorization to an agreement with Strategic Materials for transportation and processing of recovered glass from the Material Recovery Facility (LEX-MRF). This program will allow recovered glass materials to be processed and reused in bottle glass, fiberglass, and other alternatives related to Sustainable Materials Management facility and capabilities. The cost will be \$70,000. Funds are budgeted. (L1373-15)(Thurman/Holmes)
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Budgetary Implications [select]: Yes/NO
Advance Document Review:
Law: { Select Yes/No, Completed by Mike Sanner 11/2/2015
Risk Management: {Select Yes/No, Completed by [Official, Date]}
Fully Budgeted [select]: Yes/No/Partial
Account Number: 1115 303505 3571 71299
This Fiscal Year Impact: \$70,000
Annual Impact: \$70,000
Project:
Activity:
Budget Reference:
Current Balance:
- b** [1376-15](#) Authorization to enter into a Facility Encroachment Agreement (FEA) with CSX Transportation, Inc. to allow utility construction under CSX owned tracks. A force main will cross under railroad tracks owned by CSX Transportation, Inc. A facility encroachment agreement is required by the company. The cost will be \$5,000. Funds are budgeted. (L1376-15)(Thurman/Holmes)
Summary
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will be \$5,000. Funds are budgeted. (L1376-15)
(Thurman/Holmes)
Budgetary Implications [select]: Yes/NO
Advance Document Review:
Law: { Select Yes/No, Completed by Charles Edwards,
10/12/2015
Risk Management: {Select Yes/No, Patrick Johnson
10/12/2015
Fully Budgeted [select]: Yes/No/Partial
Account Number: 4121 303102 3063 92211
This Fiscal Year Impact: \$5,000
Annual Impact: \$0
Project:
Activity:
Budget Reference:
Current Balance:

- c** [1396-15](#) Authorization to enter into a lease agreement with Chris Toutant for use of approximately 1,364 S/ft of residential space located at 3990 Raven Run Way in Lexington. Tenant is essential to Park operations and the land shall be used for residential use and no other purpose. There will be revenue from the rental of these properties. (L1396-15)(Conrad/Reed)
- d** [1397-15](#) Authorization to enter into a lease agreement with L. Mitch Estep and Hollis Harvill for use of approximately 1,990 square feet of space & identified as 705 Caden Lane, Lexington, Kentucky. Tenant is essential to Park operations and the premises shall be used for residential occupancy and no other purpose. This will result in revenue to the LFUCG. (L1397-15)(Conrad/Reed)
- e** [1398-15](#) Authorization to enter into a lease agreement with Edmon Chaney for use of approximately 2,808 S/ft of residential space located at mailing address 3401 Shamrock Lane in Lexington. Tenant is essential to Park operations and the land shall be used for residential use and no other purpose. This will result in revenue to the LFUCG. (L1398-15)(Conrad/Reed)
- f** [1399-15](#) Authorization to enter into a lease agreement with Gary Newman for use of approximately 2,340 S/ft of residential space located at mailing address 3561 Shamrock Lane in Lexington. Tenant is essential to Park operations and the land shall be

used for residential use and no other purpose. This will result in revenue to the LFUCG. (L1399-15)(Conrad/Reed)

- g** [1400-15](#) Authorization to enter into a lease agreement with Fred Williamson for use of approximately ½ acre of land located at 4051 Richmond Road in Lexington, Kentucky. Tenant is essential to Park operations and the land shall be used for residential use and no other purpose. There will be revenue from the rental of these properties. (L1400-15)(Conrad/Reed)
- h** [1401-15](#) Authorization to enter into a lease agreement with Everett Hampton for use of approximately 1,815 square feet of space & identified as 2075 Parkers Mill Road, Lexington, Kentucky. Tenant is essential to Park operations and the premises shall be used for residential occupancy and no other purpose. This will result in revenue for the LFUCG. (L1401-15)(Conrad/Reed)
- i** [1417-15](#) Authorization to abolish one (1) classified position of Technical Specialist (Grade 515N), and create one (1) classified position of Systems Analyst (Grade 520E); reclassifying the incumbent within the Division of Computer Services, effective upon passage of Council. Upon the request of the division, and in accordance with Section 21-2(d) of the Code of Ordinances, the Division of Human Resources conducted a reclassification study on the requested position of Technical Specialist held by Gregory Charles within the Division of Computer Services. The position was analyzed by staff using the whole job rank and factor comparison methods. As a result, a recommendation for the reclassification is described in this action. To illustrate, this has a 12-month future impact of a cost of \$10,187.64. (L1417-15)(Maxwell/Valicenti)
- j** [1423-15](#) Authorization to bid a non-exclusive water franchise and privilege to construct, erect, lay, relay, replace, operate and maintain a waterworks system within the public rights-of-way for an initial period of five years with up to two renewal periods of five years each. There is no budgetary impact. (L1423-15) (Reed/Graham)
- k** [1424-15](#) Authorization to execute a facility usage agreement by the LFUCG for the Martin Luther King, Jr. Holiday Memorial Program to be held on Monday, January 18, 2016. The LFUCG provides payment for technical equipment and labor. The Martin

Luther King Jr. Holiday Celebration Committee pays the remainder of any costs. The cost of the event to LFUCG will be \$8,700. Funds are budgeted. (L1424-15)(Emmons)

- I** [1425-15](#) Authorization to execute a Renewal Agreement with Bluegrass Family Health, Inc. for Prescription Benefit Administrative Services for the period beginning January 1, 2016 through December 31, 2016. This item is necessary to renew our current prescription benefit administrative services contract. There is no budgetary impact. (L1425-15)(Maxwell/Hamilton)
- m** [1428-15](#) Authorization to establish a contract with Motorola Solutions - TipSoft and the Lexington-Fayette Urban County Government. The Lexington Police Department will acquire and implement the TipSoft tip system as part of an effort to increase the solvability of reported crimes and increase the opportunities to intervene in situations where a crime can be prevented. The Lexington Police Department will acquire and implement the TipSoft tip system as part of an effort to increase the solvability of reported crimes and increase the opportunities to intervene in situations where a crime can be prevented. The tip system moves our department toward cutting edge and adaptable technology in lieu of traditional phone call tip reporting, by expanding opportunities to the public to use cell phones of all technical capabilities. This system will also merge particular functions in the department that will allow the department to cease using an answering service, saving funds that were previously applied to that service. The cost for this fiscal year is \$5198 (\$4,799 + \$399). Funds are fully budgeted. (L1428-15) (Barnard/Bastin)
- n** [1429-15](#) Authorization to establish a Standard Software Maintenance Agreement between New World Systems Corporation (New World) and Lexington-Fayette Urban County Government. This agreement provides standard software maintenance support services provided by New World, upgrades and revision to the software application package. The attached agreement requires the Mayor's signature. This agreement shall remain in effect for a period of three (3) years, from July 1, 2015 through June 30, 2018. The annual cost will be \$134,760. This maintenance agreement is fully budgeted for fiscal year 2016. (L1429-15)(Barnard/Bastin)

- o** [1434-15](#) Authorization to execute a Memorandum of Agreement between the Department of Social Services and the University of Kentucky College of Social Work. This MOA will formally establish a cooperative educational practicum program for social work students of the University to be assigned to work with the Department of Social Services' Divisions and Programs. The students will receive supervised field practicum and evaluation. This MOA formalizes the program under which 12 student interns from the UK College of Social Work are currently placed for practicums within the Department, and all future student interns placed with the Department. There is no budgetary impact. (L1434-15)(Ford)
- p** [1440-15](#) Authorization to submit an application to the United States Conference of Mayors and The Scotts Miracle-Gro Company's GRO1000 Gardens and Green Spaces Grant Awards Program requesting \$25,000 in cash and \$15,000 in-kind Scotts product for enhancement of the toddler play area at Jacobson Park. There is no budgetary impact. (L1440-15)(Gooding/Reed)
- q** [1441-15](#) Authorization to submit application to the U.S. Department of Homeland Security under the 2015 Assistance to Firefighters Grant Program requesting federal funding in the amount of \$391,500 for exhaust extraction system upgrades or replacements for 16 Lexington fire stations. There is no budgetary impact. (L1441-15)(Gooding/Bastin)
- r** [1442-15](#) Authorization to execute Purchase of Service Agreements with four Opportunity Grant Initiative (OGI) Organizations: Carnegie Literacy Center, Inc. (\$90,000), God's Pantry Food Bank (\$90,000), Urban League of Lexington-Fayette County (\$90,000), and 16th District PTA (\$10,000). Opportunity Grants are a new initiative designed to better position local government in impacting youth learning and community enrichment challenges throughout Lexington. The grants will focus on partnering with Fayette County Public Schools (FCPS) in addressing the academic Achievement Gap affecting minority and disadvantaged students. Mayor Gray and administration officials propose the initial Opportunity Grant allocation in efforts to join a growing community call for local leadership, in efforts to close the achievement gap. A budget amendment is in process. (L1442-15)(Ford)

- s** [1448-15](#) Authorization to approve Credit Bureau Systems, Inc. d/b/a Ambulance Medical Billing as the new entity to provide billing and collection services for Emergency Medical Services performed by LFUCG Division of Fire and Emergency Services. The current contract with the incumbent expires on 12/31/15 and the vendor has decided to cease providing services effective same date. The cost for FY 2016 is \$126,000. Funds are budgeted. (L1448-15)(Cook/O'Mara)
- t** [1453-15](#) Authorization to execute amendment to agreement with AIDS Volunteers, Inc. for use of HOME Investment Partnership Funds for support of a Tenant Based Rental Assistance Project. This amendment will extend the performance period through June 30, 2016. There is no budgetary impact. (L1453-15) (Gooding/Hamilton)
- u** [1460-15](#) Authorization to execute a Memorandum of Understanding with the Court Appointed Special Advocate, Inc., Fayette Family Courts, the Cabinet for Health and Family Services and the Fayette County Attorney's Office, outlining the relationship among the parties concerning the operation of the Court Appointed Special Advocates Program, at no cost to the Urban County Government. There is no budgetary impact. (L1460-15) (Ford)
- v** [1465-15](#) Authorization to execute a "Statement of Compliance" bridge posting requirements for filing with the Kentucky Transportation Cabinet. Each year the Kentucky Department of Highways informs the LFUCG of our bridge weight limit posting needs for the bridges in the National Bridge Inventory in Fayette County. According to the attached memo from Mr. Kelly A. Baker, P.E., Chief District Engineer, one substandard bridge in Fayette County is now in compliance with the "National Bridge Inspection Standards, Bridge Posting Requirement". In order to remain in compliance and be eligible to receive Federal Bridge Rehabilitation or Replacement funds, we must sign and return the attached form as soon as possible. As of October 29, 2015 all bridge posting requirements have been met and were confirmed visually by Traffic Engineering. There is no budgetary impact. (L1465-15)(Bayert/Paulsen)
- w** [1474-15](#) Authorization to approve the purchase of a replacement component for the Helixpress #1 Fine Screen and Conveyor

assembly in operation at the West Hickman Creek WWTP. The manufacturer, Parkson Corporation is the sole source for the specified component. The quote from Parkson Corporation for this component is \$20,380.00. Funds are budgeted. (L1474-15) (Martin/Holmes)

- x** [1475-15](#) Authorization to execute an Assistance Agreement by and between Kentucky Infrastructure Authority and the Lexington-Fayette Urban County Government for a Low-Interest (1.75%) loan, in the amount of \$19,837,063.00, related to the Lower Cane Run Wet Weather Storage Tanks Project. (A14-001) Application was made after receiving authorization from the Urban County Council via Resolution 481-2013. (L1475-15)(Martin/Holmes)
- y** [1477-15](#) Authorization to execute a Purchase of Services Agreement with Community Action Council for Lexington-Fayette, Bourbon, Harrison, and Nicholas Counties, Inc., for the purposes of operating an emergency housing program for two-parent and group families experiencing homelessness. Funds will support access to short-term hotel stays followed by up to 90 days in master leased apartments. Funds will also support staff to provide supportive services for families to help them pursue self-sufficiency. The cost is \$100,000 each year for two years. Funds are budgeted for fiscal year 2016. (L1477-15) (Lanter/Hamilton)
- z** [1479-15](#) Authorization to create one (1) unclassified position of Recreation Manager (Grade 518E) and create one (1) unclassified position of Recreation Specialist Sr. (Grade 516E) with a term date of three years (expiring November 2018), in the Division of Parks and Recreation, effective the first payroll Monday following passage of Council. Upon the request of division, and in accordance with Section 22-2 (4) of the Code of Ordinances, the Division of Human Resources conducted a classification study on the requested position. The positions were analyzed by staff using the whole job rank and factor comparison methods. As a result, a recommendation for their requested positions is described in this action. This has a 12-month future impact of a cost of \$124,128.51. Funds are budgeted. (L1479-15)(Maxwell/Reed)
- aa** [1480-15](#) Authorization to approve the issuance of the \$71,000 to the

Fayette County Agricultural Extension Office as a payment in lieu of taxes. This is to correct the mailing of an incorrect rate and a shortfall in collections for the Fayette County Agricultural Extension Office. The Fayette County Clerk's office will reimburse the city for half of the payment. A budget amendment is in process. (L1480-15)(O'Mara)

- bb** [1481-15](#) Authorization to abolish one (1) classified position of Police Technician (Grade 513N) create one (1) classified position of Community Program Coordinator (Grade 514N) in the Division of Police, effective upon passage by Council. Upon the request of the division, and in accordance with Section 21-1 (d) of the Code of Ordinances, the Division of Human Resources conducted a classification study on the requested position. As a result, a recommendation for their requested position is described in this action. To illustrate, this has a 12-month future impact of a cost of \$2,341.89. Funds are budgeted. (L1481-15) (Maxwell/Bastin)
- cc** [1482-15](#) Authorization to approve the 2016 General Term Orders for the Fayette County Sheriff and the Fayette County Clerk. Every year the Urban County Council approves a calendar year General Term Order (GTO) for the Fayette County Clerk and the Fayette County Sheriff. The GTO is basically an authorization form that summarizes maximum annual expenditures for personnel, operating and capital and is used by the Department of Local Government as a guideline for approval of reimbursement of expenditures. The 2016 GTO's need to be approved in order for the expenditures of these offices to be processed by the Department of Local Government. There is no budgetary impact. (L1482-15)(O'Mara)
- dd** [1483-15](#) Authorization to approve change order #2 to the engineering contract with Bell Engineers in the amount of \$879.79 for the Blue Sky Pump Station and Force Main Project. This amendment will add geotechnical analysis and remove rock soundings that were not needed for design of the force main. Funds are budgeted. (L1483-15)(Martin/Holmes)
- ee** [1484-15](#) Authorization to create ten (10) classified positions of Safety Officer (Grade 511N) and reallocate two (2) classified positions of Safety Officer (Grade 510N to Grade 511N) and the incumbents in the Division of Police, effective upon passage by

Council. Upon the request of the division, and in accordance with Section 21-2 (d) of the Code of Ordinances, the Division of Human Resources conducted a classification study on the position of Safety Officers. As a result, a recommendation for their requested positions as described in this action. To illustrate, this has a 12-month future impact of a cost of \$442,183.37. There is a budget amendment in process for this action. (L1484-15)(Maxwell/Bastin)

- ff** [1485-15](#) Authorization to abolish one (1) classified position of IT Business Relationships Manager (Grade 528E), and create one (1) classified position of Information Systems Business Analyst (Grade 526E) in the Division of Enterprise Solutions, effective upon passage of Council. Upon the request of the division, and in accordance with Section 21-2 (d) of the Code of Ordinances, the Division of Human Resources conducted a classification study on the requested position. As a result, a recommendation for their requested position as described in this action. To illustrate, this has a 12-month future impact of a savings of \$9,049.15. Funds are budgeted. (L1485-15)(Maxwell/Valicenti)
- gg** [1486-15](#) Authorization to approve Change Order #2 to the engineering contract with HDR Engineering, Inc.in the amount of \$4,000.00 for the Wolf Run Pump Station Expansion and Relocation Project. It is required to amend the contract so that compensation for addition work can be administered. Work completed was for additional easement acquisition and additional construction administrative. Funds are budgeted. (L1486-15)(Martin/Holmes)
- hh** [1500-15](#) Authorization to submit a grant application to the Kentucky Economic Development Finance Authority for Ashland Inc. in the amount of \$450,000 and authorization to execute all documents including an agreement with Ashland Inc. and to accept the grant funds if approved. Ashland Oil is in the process of developing a new site in Lexington. They have requested state funds to assist with the development of the project. The funds would be used to off-set costs for the new development in Lexington. A budget amendment will be processed if approved. (L1500-15)(Atkins)
- ii** [1502-15](#) Authorization to execute Change Order #2 for the Idle Hour Park Demolition and Football Field Construction project in the

amount of \$18,015.00. The change order is required to address unanticipated site issues of an unsuitable soil condition within the area for the parking lot adjacent to the St. Ann entrance to the park. This soil condition will prevent the construction of viable parking lot and access way into the park. Funds are budgeted for the change order. (L1502-15)(Conrad/Reed)