



TO: Mayor Linda Gorton and Urban City Council

FROM: Director Lisa Farmer

CC: Commissioner Ken Armstrong

DATE: June 22, 2022

SUBJECT: Keefe/Trinity Commissary

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Request

Authorization to: Request Council approval of commissary services agreement with KEEFE COMMISSARY NETWORK, LLC to provide commissary services at the Division of Community Corrections.

Why are you requesting?

Department needs this action completed because: The Division issued RFP for requesting submissions for a commissary services provider. KEEFE COMMISSARY NETWORK, LLC was the successful responder. The anticipated income generated from commissary sale commissions is \$463,018.

What is the cost in this budget year and future budget years?

The projected commission for this FY is: \$463,018

The projected commission for future FY is: \$463,018

Are the funds budgeted?

The funds are budgeted.

Account number: 5062-505402-5421-41630

File Number: 0650-22



Director/Commissioner: Farmer/Armstrong

