



**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: THERESA REYNOLDS, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: APRIL 10, 2023

SUBJECT: Amendment No. 1 and Second Renewal of Agreement with Kentucky Association for Environmental Education (KAEE) for Environmental Education Coordination Services

Request: Council authorization to execute Amendment No.1 to amend the contract to expand the topics covered in the classroom and for approval of the second renewal (effective July 1, 2023 through June 30, 2024) of the agreement with KAEE, per Resolution #232-2021/RFP #4-2021, following the expiration of the first renewal period ending June 30, 2023.

Purpose of Request: The amendment covers the addition of sustainability lessons and the expansion of transportation-related outreach starting in FY23 and extending through FY24. New units of study for each of the grade bands (K-1, 2-3, 4-5, middle school, and high school) will be added to support and promote the city’s sustainability efforts. Development of those lessons will begin in FY23 and the lessons will be taught beginning in the 2023-2024 school year. Examples of expanded transportation efforts include summer bike safety camps and in-school bike safety lessons starting in the 2023-2024 school year. The partnership with Safety City will continue.

The renewal option with KAEE is for continued environmental education coordination services. The RFP provides for up to two (2) additional 365-day renewal periods upon mutual agreement by all parties, following the conclusion of the original fourteen-month contract term. This is the second and final renewal.

What is the cost in this budget year and future budget years?

The additional cost for Amendment No. 1 in FY23 is \$16,570.80. The cost for the renewal in FY24, including Amendment No.1 increase is \$364,012.77.

Are the funds budgeted?

FY23 funds for Amendment #1 are budgeted as follows:

1101-313201-3094-71299	\$ 8,570.80
3160-160705-0001-71299 2023 SLX_UPWP_2023 5.0	\$ 8,000.00



FY24 funds for the second renewal have been requested as follows as a budget amendment will be needed at that time:

1115-313201-3095-71299	\$110,742.22
4051-313201-3095-71299	\$110,742.22
4002-313201-3095-71299	\$ 41,528.33
1101-313201-3094-71299	\$ 56,000.00
3160-160705-0001-71299 2024 SLX_UPWP_2024 5.0	\$ 45,000.00

File Number: 0387-23

Director / Commissioner: Carey/Albright

