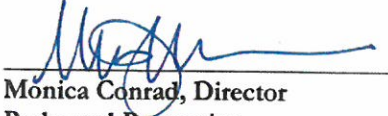




MEMORANDUM

TO: Jim Gray, Mayor
Sally Hamilton, CAO
Urban County Council Members

FROM: 
Monica Conrad, Director
Parks and Recreation

RE: RFP #18-2016; Architectural and Engineering Services for Douglass Park Pool Improvements

DATE: October 12, 2016

Request

This is a request for Council approval accepting the proposal submitted by Brandstetter Carroll, Inc. for Architectural and Engineering Services for Douglass Park Pool improvements in the amount of \$39,600.

Why are you requesting?

Department needs this action completed because:

The 2016 Aquatics Master Plan recommended the improvements for Douglass Park pool. The Mayor and Council approved and funded this project in the FY17 Parks Capital budget. Parks and Recreation issued an RFP and a selection committee recommended Brandstetter Carroll, Inc. as having the best proposal. Their scope of services to include schematic design/engineering, detailed cost estimation, construction plans and specifications, bid assistance and construction administration for Phase I and Phase II improvements.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$39,600

The cost for future FY is: 0

Are the funds budgeted? Yes



The funds are budgeted or a budget amendment is in process: Budgeted

Account number: DOUGLASS_2017/CONSTRUCT 2607 707601 7211 91015

File Number: 1544-16

Director/Commissioner: Conrad/Reed

