




MEMORANDUM

TO: Linda Gorton, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: March 16, 2020

SUBJECT: Conditional and Promotional Offers during Council Break

Request:

The attached action authorizes the Division of Human Resources to extend conditional and promotional offers to candidates for classified civil service, unclassified civil service and sworn positions through August 13, 2020, the date in which this request expires. Those successful candidates, pay grades and salaries will be listed in the Mayor's report on August 13, 2020.

Why are you requesting:

The current health crisis and job market necessitate that we hire people as quickly as possible in order to prevent losing potential candidates for positions.

File Number: 369-20

Director/Commissioner:

John Maxwell/Sally Hamilton

If you have questions or additional information is warranted, please contact Alisha Lyle at 859-258-3957.

