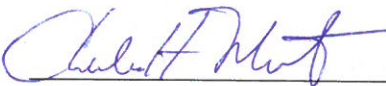




TO: Mayor Jim Gray  
Urban County Council

FROM :   
Charles H. Martin, P.E., Director  
Division of Water Quality

DATE: March 9, 2016

SUBJECT: Award of a Professional Services Contract to Smith Management Group for Completion of a Safety Program Audit and Post Audit Implementation Services

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Request

The purpose of this memorandum is to request a resolution authorizing LFUCG to enter into a professional services agreement with the Smith Management Group (SMG) to complete services as described in RFP#64-2016. SMG will be responsible for completing the Safety Audit at a cost of \$34,800. Based on the outcome of the audit, the Division of Water Quality wishes to retain the services of SMG to coordinate corrective actions of up to three years, at a cost not to exceed \$100,000 annually. Future corrective actions will only be authorized via written Task Orders executed by the division.

Purpose of Request

The complexity the division's operations at both treatment plants and the 80 pumping stations present unique challenges in terms of employee safety and Occupational Safety and Health Administration (OSHA) safety compliance. The division is recommending a third party audit of the treatment plants to reduce risk in exposing employees to unsafe working conditions and OSHA non-compliance at those facilities.

Project Cost in FY16 and in Future Budget Years

The FY16 cost will be \$34,800. The annual cost for FY17 thru FY20 will not exceed \$100,000.00.

Are Funds Budgeted

Funds are budgeted in:

4002-303401-3402-71299

Martin/Hoskins-Squier

