



Lexington-Fayette Urban County Government
DIVISION OF HUMAN RESOURCES

Jim Gray
Mayor

Janet Graham
Commissioner

M E M O R A N D U M

TO: Jim Gray, Mayor
Richard Moloney, Chief Administrative Officer
Council Members

FROM: _____
Leslie Jarvis, Acting Director
Division of Human Resources

DATE: August 24, 2011

RE: Title change - Division of Human Resources

The attached action amends Section 21-5 of the Code of Ordinances changing the position title of Total Rewards Assistant (Grade 112N) to Administrative Specialist Sr., (Grade 112N) in the Division of Human Resources, effective upon passage by Council.

This request for the title change to Administrative Specialist Sr. is better represent the duties and responsibilities of the position.

There is no fiscal impact with this action.

If you have any questions, please contact Daniel H. Fischer at 258-3030.

Log # 12-0033