

Jim Gray Mayor

Janet Graham Commissioner

## MEMORANDUM

TO:

Jim Gray, Mayor

Sally Hamilton, Chief Administrative Officer

Council Members

FROM:

John Maxwell, Director

Division of Human Resources

DATE:

November 21, 2013

SUBJECT:

Abolish/Create positions - Division of Facilities & Fleet Management

The attached action amends Sections 21-5 of the Code of Ordinances by abolishing one (1) position of Fleet Operations Supervisor (Grade 115E) and creating one (1) position of Administrative Officer (Grade 118E) in the Division of Facilities & Fleet Management, effective upon passage of Council.

The Division of Facilities & Fleet Management states that the higher level position is needed to manage increasing customer demands and complexities involved in the administration of the Fleet Management section.

The fiscal impact for FY 2014 (13 pay periods) will be a cost of \$4,451.39 including benefits.

Name	Position Title	Annual Salary Before	Annual Salary After	Annual Increase/Decrease
Vacant	Fleet Operations Supervisor	\$ 51,597.31		\$ (51,597.31)
Vacant	Administrative Officer		\$ 58,617.44	\$ 58,617.44

Salary and Benefits \$8,902.78

If you have questions or need additional information, please contact Nicole Rodriguez at (859) 258-3129.

Attachments

Log #14-0030