

LINDA GORTON
MAYOR

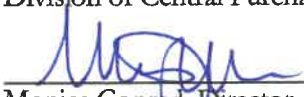


LEXINGTON

MONICA CONRAD
DIRECTOR
PARKS & RECREATION

MEMORANDUM

TO: Todd Slatin, Director
Division of Central Purchasing

FROM: 
Monica Conrad, Director
Division of Parks and Recreation

RE: RFP-25-2021
Design Services for Parking Lot Renovation and Construction

DATE: September 21, 2021

The RFP selection committee, based on standard scoring methods, has found that EHI Consultants has received the highest score among the submitted bids. Funding for this project is provided by the American Rescue Plan. It is the recommendation of the committee to hire EHI Consultants for the design services outlined in RFP-25-2021. The committee has recommended to remove the Field Survey fee of \$4,000. The removal of this fee reduces the bid from \$41,000 to \$37,000. This adjustment was approved by Ryan Holmes of EHI Consultants on September 21, 2021 via phone call with Brian Roach, Park Designer.

Source #	PeopleSoft Project - Grant /Activity	Fund	Dept ID	Section	Account	Site	Budget Ref	Amount
1	AR_SHILTO_2022_FED_GRANT	3230	707602	7221	91014	783	2022	\$400,000
2	AR_STHLND_2022_FED_GRANT	3230	707602	7221	91014	786	2022	\$100,000

Cc: Project File
Project E-file

