



Lexington-Fayette Urban County Government  
CHIEF ADMINISTRATIVE OFFICE

Jim Gray  
Mayor

Sally Hamilton  
CAO

TO: Mayor Jim Gray  
Urban County Council

  
FROM: Chief Mark Barnard  
Lexington Police Department

CC: Commissioner Ronnie Bastin  
Department of Public Safety

DATE: January 4, 2016

SUBJECT: PowerDMS Software Service Agreement

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**Request**

Authorization to enter into a Software Service Agreement between PowerDMS and Lexington-Fayette Urban County Government.

**Why are you requesting?**

PowerDMS is a robust but user friendly document management solution designed for Law Enforcement agencies with accreditation in mind. We are already required to use the standards portion of the PowerDMS to maintain accreditation compliance with The Commission on Accreditation for Law Enforcement (CALEA). The purchase of this module is to allow us to host all of our policies in a cloud based solution. This solution allows us to push policy acknowledgment to all impacted employees and test the employee on the content if necessary. The software provides, an audit trail, version control, document control, and a workflow model this is far more efficient than the paper based system in place at this time.

PowerDMS™ is a complete risk-management solution with easy-to-use electronic tools to handle standards compliance, document management and signatures, certifications and training, testing, surveying, and more. PowerDMS™ offers a myriad of general features such as a simple-to-use and comprehensive search function and an online messaging platform. The Suite is composed of five software modules:

STANDARDS, which ensures your organization is always in compliance with the latest necessary standards. POLICY, which allows you to view policies in an online environment and handles your electronic document signatures. TRAINING, which offers you a virtual self-paced classroom environment. TEST, which assesses your knowledge on important workplace information. SURVEY, which gives you a tangible way to share your opinions and feedback with those in charge. Please return the original signed agreement to the Chief's Office to acquire additional signature.

**What is the cost in this budget year and future budget years?**

The cost for this FY is: \$15,000

**Are the funds budgeted?**

Funds are fully budgeted

Police – 1101-505502-5527-76102

**File Number: - 1608-16**

**Director/Commissioner: Mark Barnard, Chief  
Lexington Police Department**

MB/rmh