

REQUEST TO PURCHASE

TO: Major Strange

FROM: Ralishia Howard

UNIT: Programs

DATE: 22-Oct-20

(Requested items to be listed below in provided space):

| Quantity | Item Description | Cost | Total Cost |
|--------------|------------------------------------|---------|-----------------|
| 1 | SMART Recovery Training | \$99.00 | \$99.00 |
| 2 | SMART Recovery Facilitator Manuals | \$15.95 | \$31.90 |
| 40 | SMART Recovery Handbooks | \$11.95 | \$478.00 |
| 1 | Shipping | \$62.03 | \$62.03 |
| | | | |
| Total | | | \$571.93 |

Business where items are to be purchased: SMART Recovery

Explanation for Purchase: SMART Recovery DFL Grant

Last Purchase date New Material

Inmate Accounts Use Only:
_____ Prisoner Benefit

Request reviewed by: _____
(Major or above)

Intended for Director (or designee's) use only:

Approve: _____ Date: _____

Not Allowed: _____

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