



TO: Mayor Gorton and the Urban County Council  
FROM: Abigail Allan, Council Clerk  
CC: Sally Hamilton  
DATE: 9/29/2025  
SUBJECT: Online Ordinance Codification and Publishing

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**Request:**

Authorization to enter into an agreement with CivicPlus/ Municode Publishing for ordinance codification and online publishing.

**Why are you requesting?**

Our current provider's rates have increased and services have been inconsistent. CivicPlus pricing is stable, predictable and through negotiations we have been able to secure our preferred legal editor.

**Department needs this action completed because:**

The ordinances passed by Council must be codified, published and made available online for the public.

**What is the cost in this budget year and future budget years?**

The cost for this FY is: \$10,177.50 for the initial term, which is 12 months beginning at the signing.

The cost for future FY is: \$13,570.00 automatic 1 year renewal term, unless a 60 -day notice prior to the renewal date is provided. There is a 5% uplift to be applied in year 3.

**Are the funds budgeted? yes**

Account number: 1101 123001 0001 75101

File Number: 0943-25

Director/Commissioner: Allan/Hamilton

