MAYOR JIM GRAY



TODD SLATIN
DIRECTOR
CENTRAL PURCHASING

TO:

Jim Gray, Mayor

FROM:

Todd Slatin, Director

Division of Central Purchasing

DATE:

February 26, 2016

SUBJECT:

Bid #17-2016 Copier Paper

Bids for Copier Paper for the Division of Purchasing were received in the Division of Central Purchasing on February 10, 2016.

Economic Engine notified ninety-nine (99) vendors with twenty-seven (27) vendors viewing the document. One (1) bid was received from Action Business Suppliers Inc.

The bid submitted by Action Business Suppliers Inc. meets bid specifications and is within budgetary constraints; therefore, I recommend the bid of Action Business Suppliers Inc. be accepted to establish this price contract.

Cc: File

cmh

