



TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL

FROM: THERESA REYNOLDS, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS

DATE: MARCH 23, 2026

SUBJECT: Amendment No. 1 Memorandum of Agreement for FY 2025 SLX Complete Streets Design Standards Project

Request: Council authorization to execute Amendment No. 1 with the Kentucky Transportation Cabinet (KYTC) for the Complete Streets Design Manual Project in the amount of \$360,000. The cost to LFUCG is not to exceed \$90,000. The amendment extends the period of performance of the grant agreement.

Purpose of the Request: The Complete Streets Design Standards Project is an effort to utilize best-practice complete street design principles and standards when reconstructing streets, building new streets, and maintaining existing streets. This project utilizes consulting services to review existing LFUCG street design standards and recommend updates to the LFUCG Roadway Manual, Subdivision/Zoning Regulations, and Traffic Management Program Guide to better integrate and align these with current best-practice guidelines and standards.

The original MOA provided funds from the federal surface transportation block group grant allocated to the Lexington Area MPO and provided a 20% non-federal match from LFUCG. The original MOA and a contract award to Toole Design Group, LLC, were both approved by on Council June 27, 2024 (Resolutions 320-2024 and 319-2024 respectively). The expiration of the original MOA is June 30, 2026.

While most, if not all, consultant tasks for this project should be completed prior to the June 30th expiration date, there is a possibility that some consultant work may need to extend beyond this date. To accommodate that possibility a revised MOA has been negotiated with KYTC to extend the deadline to December 31, 2026. The amendment makes other changes to bring the grant agreement into compliance with KYTC current policies. Once the amended MPA is approved, an extension to the contract with Toole Design Group will be negotiated and presented to Council for approval. A table showing the funding totals for the entire project is provided below for reference.

Federal Program	Federal	Local Match	Total
Surface Transportation Block Grant (STBG-SLX)	\$360,000	\$90,000 (20%)	\$450,000

The cost in this budget year and future budget years: All funds were previously budgeted. There are no anticipated costs in future budget years.

Are the funds budgeted? Funds have been previously budgeted for FY 2025 & 2026. Any funds unexpended as of June 30, 2026, will be carried over into FY 2027. There is no budgetary impact.

File Number: 0268-26



Director/Commissioner: Keith Horn/James Duncan

