

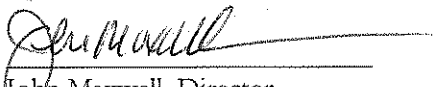
Lexington-Fayette Urban County Government
DIVISION OF HUMAN RESOURCES

Jim Gray
Mayor

Janet Graham
Commissioner

M E M O R A N D U M

TO: Jim Gray, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: March 13, 2013

SUBJECT: Abolish/Create position – Clerk of the Urban County Council

The attached action amends Section 21-5 of the Code of Ordinances, abolishing one (1) position of Records Management Analyst (Grade 111N) and creating one (1) position of Deputy Council Clerk (Grade 116E) in the Office of the Clerk of the Urban County Council, effective upon passage by Council.

The Clerk of the Urban County Council request this action to better meet the ongoing and changing needs of the Office and the Urban County Government. This position will be responsible for the records management while the other Deputy Council Clerk will be responsible for the legislative issues and both positions will be cross-trained in the office so that the office will run as efficiently as possible. The additional deputy will be helpful when Council meetings and Ethics Commission meeting coincide.

The fiscal impact for FY2013 (3 pay periods) will be \$1,809.89 and will be funded through their existing budget. All costs include benefits. This amount does not include lapse which has been included in the attached Budget Amendment.

Name	Position Title	Annual Salary Before	Annual Salary After	Annual Increase/Decrease
Vacant	Records Management Analyst	\$37,128.00	\$0	\$(37,128.00)
Vacant	Deputy Council Clerk	\$0	\$49,443.68	\$49,443.68
Total Annual Impact/ Salary and Benefits \$15,685.74				

If you have questions or need additional information, please contact Daniel H. Fischer at 258-3030.

Attachment

Log #13-0052