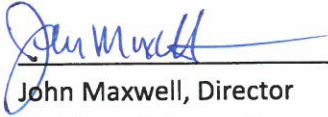




**M E M O R A N D U M**

**TO:** Linda Gorton, Mayor  
Sally Hamilton, Chief Administrative Officer  
Council Members

**FROM:**   
John Maxwell, Director  
Division of Human Resources

**DATE:** February 28, 2021

**SUBJECT:** **Create and Extend Positions —Division of Fire & Emergency Services**

**Request:**

The attached is requesting authorization to create one (1) unclassified position of Overdose Prevention Project Coordinator (Grade 519N) for a term of two (2) years ending September 30, 2023 and also extend the current terms of the existing unclassified Overdose Prevention Project Coordinator (Grade 519N) for a term of two (2) years ending September 30, 2023, in the Division of Fire and Emergency Services, effective upon passage by Council.

**Why are you requesting?**

The US Department of Justice awarded the Division of Fire a federally funded grant for their First Responders Overdose Prevention project. These positions perform specific duties identified in the grant to include working closely with community partners and establishing relationships with substance abuse treatment programs.

**What is the cost in the budget year and future budget year?**

This has a 12-month future impact of a cost of \$75,059.34 for each the position and is grant funded.



**File Number:**

0247-21

**Director/Commissioner:**

John Maxwell/Sally Hamilton

If you have any question or additional information is warranted, please contact Alisha Lyle at 859-258-3957.

