



**TO: JIM GRAY, MAYOR  
URBAN COUNTY COUNCIL**

**FROM: CHARLIE LANTER, DIRECTOR  
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

**DATE: OCTOBER 12, 2018**

**SUBJECT: Kentucky Department for Libraries and Archives - Local Records Program  
Grant Application**

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**Request:** Council authorization to submit a grant application to the to the Local Records Branch of the Kentucky Department for Libraries and Archives requesting state funding in the amount of \$11,670 to complete the codification of LFUCG's Zoning Ordinances on an online platform for public accessibility and permanent storage.

**Why are you requesting**

The Council Clerk's Office has prepared an application for submission to the Local Records Branch of the Kentucky Department for Libraries and Archives requesting funds in the amount of \$11,670. Funds will be used to complete the codification of LFUCG's Zoning Ordinances on an online platform for public accessibility and permanent storage. The Division of Planning and the LFUCG Law Department have been working to correct, reformat, and prepare LFUCG's Zoning Ordinances for publication. Once this phase of the project is completed (expected date of completion of this phase 10/2018), the Council Clerk's Office will finalize the corrections and updates, then work to upload the Ordinances onto a secure third-party online platform. This will create a permanent location to store these Ordinances, create wider accessibility to the public, help to streamline the update and revision process, and allow LFUCG to house the Zoning Ordinances in a manner that adheres to the standards of records retention and transparency of government that LFUCG has set forth.

The source of funds is the state general fund. No matching funds are required

**What is the cost in this budget year and future budget years?** There is no cost at this time.

**Are the funds budgeted?** A budget amendment will be completed if funds are awarded.

**File Number:** 1069-18

**Director/Commissioner:** Abigail Allan/Sally Hamilton

