

- 9. In the event the project is terminated early, CPS HR will be paid such amount as is due for professional services performed and out-of-pocket expenses incurred up to and including the effective date of termination.
- 10. This SOW covers work requested and performed prior to the commencement of this SOW.

EACH PARTY ACKNOWLEDGES THAT IT HAS READ THIS SOW, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

**Cooperative Personnel Services dba
CPS HR Consulting**

Lexington-Fayette Urban County Government

By: 
Authorized Signature

By: _____
Authorized Signature

Name: Gerald Greenwell

Name: _____

Title: Chief Executive Officer

Title: _____

Date: 5-19-14

Date: _____

Attachment A

Scope of Services and Fees

Description for Sergeant Process (maximum of 30 candidates)	Price
Job Analysis Review	<i>Included</i>
Candidate Orientation Session	<i>Included</i>
Development and Administration of Assessment Center Process/ Assessor Recruitment and Training	\$14,000.00
Candidate Feedback Reports	<i>Included</i>
Candidate Feedback Sessions	\$150/candidate
Consultant Expenses (travel, hotel, meals, shipping, printing, etc.)	Not to exceed \$3,500.00
Assessor Expenses (travel, hotel, meals, etc.)	Not to exceed \$8,000.00
MAXIMUM TOTAL FEES	\$30,000.00

Description for Lieutenant Process (maximum of 10 candidates)	Price
Job Analysis Review	<i>Included</i>
Candidate Orientation Session	<i>Included</i>
Development and Administration of Assessment Center Process/ Assessor Recruitment and Training	\$10,500.00
Candidate Feedback Reports	<i>Included</i>
Candidate Feedback Sessions	\$150/candidate
Consultant Expenses (travel, hotel, meals, shipping, printing, etc.)	Not to exceed \$3,500.00
Assessor Expenses (travel, hotel, meals, etc.)	Not to exceed \$7,000.00
MAXIMUM TOTAL FEES	\$22,500.00

- Testing facilities and time of LFUCG/Division personnel assisting in the development of the assessment process will be the responsibility of LFUCG.
- LFUCG will provide a site for assessor training, candidate orientation, and the development and administration of examination components.
- CPS HR will obtain the assessors needed for the assessment processes and pay the associated expenses.
- Expenses will be billed at cost.
- Besides assisting the LFUCG/the Division in responding to questions and/or inquiries regarding the assessment processes, we will provide four hours of consulting time without charge in defense of the assessment processes if they are legally challenged and/or litigated. Additional consulting services will be invoiced at the rate of \$400.00 per hour for general consultant time and/or actual testimony before any governing bodies or courts of law, plus expenses.