




MEMORANDUM

TO: Linda Gorton, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: October 4, 2019

SUBJECT: Abolish/Create – Division of Facilities and Fleet Management

Request:

The attached action is requesting authorization to abolish one (1) vacant classified position of Body & Paint Mechanic (Grade 514N) and create one (1) classified position of Vehicle & Equipment Technician (Grade 514N) in the Division of Facilities and Fleet Management, effective upon passage of Council.

Why are you requesting:

Upon the request of the division, the Division of Human Resources conducted a classification study on the requested position. The position was analyzed by staff using the whole job rank and factor comparison methods. As a result, a recommendation for their requested position is described in this action.

What is the cost in the budget year and future budget year?

This action is budget neutral.

Position Title	Annual Salary Before	Annual Salary After	Annual Increase/Decrease
Body & Paint Mechanic	(\$40,959.36)	\$0	(\$40,959.36)
Fleet Operations Supervisor	\$0	\$40,959.36	\$40,959.36
Total Annual Impact/ Salary and Benefits \$0			



File Number

1083-19

Director/Commissioner: John Maxwell/Sally Hamilton

If you have questions or need additional information, please contact Alisha Lyle at (859) 258-3957.

