

Lexington - Fayette Urban County Government

Fayette County Clerk's Office

Bid #147-2018 Micrographic Services



MIDWEST MICRO IMAGING, INC.

3440 Belt Line Blvd #101
St. Louis Park MN, 55416

Experience:

Midwest Micro Imaging, is a 44 year old, St. Louis Park, Mn based corporation specializing in the front end conversion of business, government, legal, medical documents and microfilmed records to digital formats, which may then be imported into all major commercial and government imaging platforms. We also provide file creation (indexing) and grouping of images to create a complete data base for search and retrieval purposes. Our scanning service bureau provides complete turnkey document imaging services that can streamline records management functions and increase staff productivity.

Established, Oct 31, 1974, as Midwest Microfilm.

S Corporation - Incorporated in Minnesota.

TIN 41-1747984

Background:

Midwest Micro Imaging was founded in Oct, 1974, to provide maintenance on microfilm equipment and film processing and duplication. In the 1980's source document microfilming services were added.

Understanding that technology and times were changing, in the late 1990's we completed our first major document digital imaging conversion. That was a 3 million document conversion project for HR files for retired clergy. Also at that time, our name changed to Midwest Microfilm and Optical Storage Systems dba Midwest Micro Imaging.

Some projects of note: We have converted over 1,000,000 images to film over the past decade, please see the references for similar project. We have also scanned one million microfilm aperture cards for a local county that totaled 6,000,000 images and 100,000 microfiche for a local insurance company which totaled 8,000,000 images and 900,000 microfilm images for a local manufacturer/distributor. We also have preformed numerous document scanning projects since 1998. We take on large and small projects and everything in-between.

Midwest adheres to all AIIM and ANSI and ISO standards for digitizing microfilm, document digitization, and creating microfilm.

Our Commercial General Liability Coverage from Travelers Causality Insurance Co, is \$2,000,000.00 for General Aggregate and Products – completed Operations. We would be glad to send you a Certificate of Insurance.

References:

Company Name: State of North Dakota
Contact Name: Judi Bakken
Contact Title: IT Tech
Business Address: 4201 Normandy St. Bismarck, ND 55426
Phone Number: 701-328-2990
Email Address: jbakken@nd.gov
Services Used: Digital Microfilm Conversion
Years Using Services: 2013 – Present

Company Name: Montgomery Co Pennsylvania
Contact Name: Holly Schulte
Contact Title: Register of Deeds Office
Business Address: 425 SWEDE ST. ONE MONTGOMERY PLAZA SUITE 303 NORRISTOWN, PA 19401
Phone Number: 610-292-6883
Email Address: HSCHULTE@montcopa.org
Services Used: Archive Writing to Microfilm.
Years Using Services: 2016 – present, contract renewed for 2019

Company Name: Brookings County, Register of Deeds
Contact Name: Ronnie Straub
Contact Title: IT Manager
Business Address: 314 6th Ave. Brookings South Dakota, 57006
Phone Number: 605-696-8205
Email Address: RStraub@BrookingsCountySD.gov
Services Used: Mortgage and Deeds Archive writing conversion.
Years Using Services: 2007 - present

Company Name: Mesa County Valley School District 51
Contact Name: Mary Ann Walsh
Contact Title: Records Technician
Business Address: 2115 Grand Ave, Grand Junction, CO 81501
Phone Number: 970-254-5431
Email Address: Maryann.Walsh@d51schools.org
Services Used: Microfilm Conversion
Years Using Services: 2016