

February 1, 2019

Ms. Suzanne Leibee  
Grants Manager  
LFUCG Parks and Recreation  
469 Parkway Drive  
Lexington, KY 40504

Grant No. 047

Dear Ms. Leibee,

The Kentucky Educational Fund for Handicapped Children, Inc., is pleased to inform you that, pursuant to your request submitted to our Board date January 18, 2019, our Trustees have approved a Grant in the amount of \$10,000.00 to the LFUCG Division of Parks and Recreation/Therapeutic Recreation Program for the purpose of funding the various items listed in your request proposal. This grant was approved by unanimous Board action during its meeting on January 25, 2019.

The Grant funds may not be used for any of the following purposes: to attempt to influence legislation or the outcome of any specific public election; to carry on, directly or indirectly, any voter registration drive; to make grants to individuals or to other organizations, which do not comply with the requirements of par. 4945(d) (3) (or(4)), or undertake any activities for a non-charitable purpose.

Under the applicable laws of the United States, all Grant funds must be expended for charitable, scientific, literary, or educational purposes. This Grant is made only for the purposes stated in this letter, and the Grant funds as well as any interest earned thereon may not be expended for any other purpose without the Foundation's prior approval in writing. It is understood that the funds will be used substantially in accordance with the estimates submitted for the aforesaid work. Any funds not expended or committed for the purposes of the Grant within the period stated above will be returned to the Fund.

The LFUCG Parks and Recreation/Therapeutic Recreation Program agrees to provide annual narrative and financial reports of the use of grant funds to the Fund's representative and a final report upon completion of the Grant period. Each report should include a narrative account of what was accomplished by the expenditure of funds (including a description of progress made towards achieving the goals of the Grant), a financial statement as described below, and copies of any publications resulting from the Grant. The financial statement should be attested by the responsible financial officer of LFUCG Parks and Recreation/Therapeutic Recreation Program, or a certified public accountant, and should reflect the categories stipulated in the attached approved budget

Although the Grant funds need not be physically segregated, such funds should be shown separately on your books for the ease of reference and verification. Records of receipts and expenditures under the Grant, as well as copies of reports submitted to the Fund, should be kept for at least four years following completion of such receipts and expenditures. Your books and records are to be made available for the Fund's inspection at reasonable times.

The foregoing conditions comply with obligation under United States law to make reasonable efforts and establish adequate procedures to see that grant funds are spent solely for the purposes for which they were granted, and to obtain full and complete records on how grant funds have been expended. Changes in United States laws, or in regulations interpreting them, may require the Fund to ask that more detailed reports be submitted or that other steps be taken. The Fund would promptly inform you of any such changes.

The Fund will include information on this grant in its periodic public reports.

If this letter correctly sets forth your understanding of the arrangements made regarding this Grant, will you please countersign and return the attached copy of this letter to me, Mr. Charles D. Ellestad, at the address listed below. In all correspondence concerning this Grant, reference should be made to the Grant number on the first page.

The Fund will make the Grant funds available immediately upon receipt of the countersigned letter. We will be pleased to provide funds, upon request, as they become necessary to complete this project.

On behalf of the Kentucky Educational Foundation for Handicapped Children, Inc., may I extend every good wish for the continuing success of your many worthwhile programs.

Sincerely,



Mr. Charles D. Ellestad  
Board President  
837 Isaac Shelby Circle E  
Frankfort, KY 40601

By 

Date March 8, 2019

For Mayor