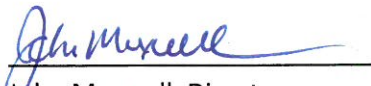




MEMORANDUM

TO: Jim Gray, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: January 9, 2017

SUBJECT: Title Change – Division of Youth Services

Request:

The attached action is requesting authorization to change the title of seven (7) unclassified positions of Probation Officer – Juvenile (Grade 515N) to Juvenile Probation Officer (Grade 515N). Additionally, we request to change the title of one (1) unclassified position of Juvenile Surveillance Probation Officer (Grade 515N) to Juvenile Probation Officer (Grade 515N); reclassifying the incumbent within the Division of Youth Services, effective upon passage of Council.

Why are you requesting:

These changes are requested to better reflect the duties of the positions.

What is the cost in this budget year and future budget year?

There is no fiscal impact associated with this action.

File Number:

0022-17

Director/Commissioner: John Maxwell/Sally Hamilton

If you have questions or need additional information, please contact Alisha Lyle at (859) 258-3957.

