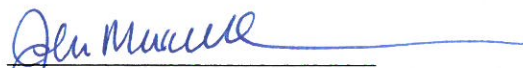




**M E M O R A N D U M**

**TO:** Jim Gray, Mayor  
Sally Hamilton, Chief Administrative Officer  
Council Members

**FROM:**   
John Maxwell, Director  
Division of Human Resources

**DATE:** November 28, 2016

**RE:** **Transfer positions, Division of Parks and Recreation**

**Request:**

The attached action is requesting authorization to transfer one (1) vacant classified position of Recreation Supervisor (Grade 514E) and the funds associated with the position from the Division of Parks and Recreation to the Division of Aging and Disability Services, effective upon passage of Council. Additionally, transfer one (1) classified position of Recreation Specialist Sr. (Grade 516N) and the incumbent from the Division of Parks and Recreation to the Division of Aging and Disability Services, effective July 1, 2015.

**Why are you requesting?**

The transfer of these position is in support of the growing population at the new Senior Center in the Division of Aging and Disability Services.

***What is the cost in the budget year and future budget year?***

There is no fiscal impact associated with this action.

**File Number:**

1351-16

**Director/Commissioner:** John Maxwell/Sally Hamilton

If you have questions or need additional information, please contact Alisha Lyle (859) 258-3957.

