FA9

LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT
FIXED ASSET INVENTORY TRANSFER AND EQUIPMENT RETIREMENT FORM

Please Check One		*To SURPLUS an item check TRANSFER column**			*Complete for "DELETES" ONLY*		
Transfer	Delete	Inventory Tag No.	Item Description	Old Dept. No.	New Dept. No.	Reason for Request and Method of Disposal	Date
	XX		Police Canine "Max"			Retirement/Transfer to Ofc. Newton	01/10/20

Old Department		New Department
Requested by:	Lt Mark Brand - Special Operations	*Received by:*
Inventory Coordinator:	Lorie Gambill	*Inventory Coordinator:*
Division Approval:	Lawerence Weathers	*Division Approval:*
Date:	1/10/2020	*Date:*