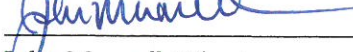




M E M O R A N D U M

TO: Jim Gray, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: January 4, 2017

SUBJECT: Abolish/Create positions – Division of Facilities and Fleet Management

Request:

The attached action is requesting authorization to abolish one (1) vacant classified position of Vehicle and Equipment Mechanic Apprentice (Grade 510N), one (1) vacant classified position of Body and Paint Mechanic (Grade 514N) and create one (1) classified position of Vehicle and Equipment Technician (Grade 514N), one (1) classified position of Heavy Equipment Technician in the Division of Facilities and Fleet Management, effective upon passage by Council.

Why are you requesting?

Upon the request of the division, the Division of Human Resources conducted a classification study on the requested positions. The position was analyzed by staff using the whole job rank and factor comparison methods. As a result, recommendations for their requested positions are described in this action.

What is the cost in this budget year and future budget years?

To illustrate, this has a 12-month future impact of a cost of \$8,887.12.

Position Title	Annual Salary Before	Annual Salary After	Annual Increase/Decrease
Vehicle & Equipment Mechanic - App	(\$33,038.30)	\$0	(\$33,038.30)
Vehicle & Equipment Technician	\$0	\$40,156.48	\$40,156.48



Body & Paint Mechanic	(\$40,156.48)	\$0	(\$40,156.48)
Heavy Equipment Technician	\$0	\$44,272.80	\$44,272.80
Total Annual Impact/ Salary and Benefits \$8,887.12			

Are the funds budgeted?

Funds are budgeted.

File Number:

0009-17

Director/Commissioner: John Maxwell/Sally Hamilton

If you have questions or need additional information, please contact Alisha Lyle at 258-3957.

