



Lexington-Fayette Urban County  
Division of Police

**MEMORANDUM**

Lexington, Kentucky

DATE OF ISSUE

January 25, 2016

EFFECTIVE DATE

NUMBER

BOA:16-004

TO:

Mark Barnard  
Chief of Police

SUBJECT:

Donated Workout Equipment

FROM:

Assistant Chief Dwayne Holman  
Bureau of Administration

Please find attached letter from Kathryn Clay, who desires to donate personal exercise equipment to the Division of Police. The estimated value of the equipment is \$800.

This proposed donation will require approval from the Council.

Upon your approval, please process the donation appropriately.

Assistant Chief Dwayne Holman  
Bureau of Administration

attachments

## Happy, Renita 32519

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**From:** Jones, Gregg 24891  
**Sent:** Sunday, January 24, 2016 7:18 PM  
**To:** Happy, Renita 32519  
**Cc:** Barnard, Mark 22475  
**Subject:** FW: Personal Exercise Equipment Donation - Kathryn Clay  
**Attachments:** Paramont.jpg; AbBoard.JPG; Weights.JPG; Donation - Fitness Equipment.pdf; BOA16004.doc

Renita,

If Chief approves this donation, please forward so that this can be included for Council approval.

*Thank you,*

*Commander Gregg Jones  
Office of the Chief  
Lexington Police Department  
150 East Main Street  
Lexington, KY 40507  
(859) 258-3621*

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**From:** Holman, Dwayne 29272  
**Sent:** January 24, 2016 3:43 PM  
**To:** Jones, Gregg 24891; Happy, Renita 32519  
**Cc:** Collins, Sharaan 33195  
**Subject:** Personal Exercise Equipment Donation - Kathryn Clay

Please find attached BOA memorandum regarding the above subject.

If further is needed, please advise.

Assistant Chief Dwayne Holman  
Bureau of Administration  
Lexington Police Department  
859-258-3615

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**From:** Holland, Roger 35320  
**Sent:** January 24, 2016 12:11 AM  
**To:** Holman, Dwayne 29272  
**Cc:** Holland, Roger 35320; Murdock, Samuel 40245  
**Subject:** FW: donated workout equipment

The revised and signed donation letter has been attached.

Per our previous discussion Ms. Kathryn Clay has been in contact with Officer Middleton at the training academy about the donation of exercise equipment. This was previously in the works before my transfer and includes a Paramount Exercise Machine, Ab-Board and various free weights that she would like to donate to the police department. This equipment would prove to be an asset for the academy and would be utilized at the BCTC training academy and/or supplement the equipment currently located at the Old Frankfort Pike Police Gym Facility and is valued at est. \$800.00.

1/26/2016

It is my understanding if given your approval and Chief's that final Council Approval is also necessary given this is a donation. Ms. Clay has also reached out to her Council Representative regarding this donation as well.

Thank you for your consideration and review. If you need additional from training please let me know.

**Commander R. Holland Jr.**  
**Bureau of Administration - Training Section**  
**Lexington Police Department**  
**(859) 258-3685**

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