

PART III
Invitation to Bid No. 22-2026

Town Branch Wastewater Treatment Plant
Exterior Window Replacement Project

1. FORM OF PROPOSAL

Place: Lexington, Kentucky

Date: March 20, 2026 2:00 PM

The following Form of Proposal shall be followed exactly in submitting a proposal for this Work.

This Proposal Submitted by Mefford Contracting 109 Fieldview Drive,
Versailles, KY 40383
(Name and Address of Bidding Contractor)

(Hereinafter called "Bidder"), organized and existing under the laws of the State of Kentucky, doing business as Mefford Contracting "a corporation," "a partnership", or an "Individual" as applicable.

To: Lexington-Fayette Urban County Government (LFUCG)
(Hereinafter called "OWNER")
Office of the Director of Procurement
200 East Main Street, 3rd Floor
Lexington, KY 40507

Gentlepeople:

The Bidder, in compliance with your Invitation for Bids for **Town Branch Wastewater Treatment Plant Exterior Window Replacement Project** having examined the Plans and Specifications with related documents, having examined the site for proposed Work, and being familiar with all of the conditions surrounding the construction of the proposed Project, including the availability of materials and labor, hereby proposes to furnish all labor, materials, and supplies, and to construct the Project in accordance with the Contract Documents, within the time set forth therein, and at the lump sum and/or unit prices stated hereinafter. These prices are to cover all expenses incurred in performing the Work required under the Contract Documents, of which this proposal is a part.

BIDDER hereby agrees to commence work under this contract on or before a date to be specified in the Notice to Proceed and to fully complete the project within the time provided in the Purchase Order or Work Orders issued by the OWNER. BIDDER further agrees to pay liquidated damages, the sum of **\$400 for each consecutive calendar day** thereafter.

The Bidder hereby acknowledges receipt of the following addenda:

Addendum No. 1 Date 03/04/2026

Addendum No. 2 Date 03/06/2026

Addendum No. 3 Date 03/17/2026

Addendum No. Date

Addendum No. Date

Addendum No. Date

Addendum No. Date

Addendum No. Date

Insert above the number and the date of any Addendum issued and received. If none has been issued and received, the word "NONE" should be inserted.

2. LEGAL STATUS OF BIDDER

Bidder Mettford Contracting

Date 03/26/2026

* 1. A corporation duly organized and doing business under the laws of the State of Kentucky, for whom Evan Mettford, bearing the official title of President, whose signature is affixed to this Bid/Proposal, is duly authorized to execute contracts.

* 2. ~~A Partnership, all of the members of which, with addresses are: (Designate general partners as such)~~

~~_____

_____~~

* 3. ~~An individual, whose signature is affixed to this Bid/Proposal (please print name)~~

~~_____

_____~~

*(The Bidder shall fill out the appropriate form and strike out the other two.)

3. BIDDERS AFFIDAVIT

Comes the Affiant, Zach Tong, and after being first duly sworn, states under penalty of perjury as follows:

1. His/her name is Zach Tong and he/she is the individual submitting the bid or is the authorized representative of Mefford Contracting, the entity submitting the bid (hereinafter referred to as "Bidder").
 2. Bidder will pay all taxes and fees, which are owed to the Owner at the time the bid is submitted, prior to award of the contract and will maintain a "current" status in regard to those taxes and fees during the life of the contract.
 3. Bidder will obtain a business license from Owner, if applicable, prior to award of the contract.
 4. Bidder has authorized the Division of Procurement to verify the above-mentioned information with the Division of Revenue and to disclose to the Urban County Council that taxes and/or fees are delinquent or that a business license has not been obtained.
 5. Bidder has not knowingly violated any provision of the campaign finance laws of the Commonwealth of Kentucky within the past five (5) years and the award of a contract to the Bidder will not violate any provision of the campaign finance laws of the Commonwealth.
 6. Bidder has not knowingly violated any provision of Chapter 25 of the LFUCG Code of Ordinances, known as the "Ethics Act."
 7. Bidder acknowledges that "knowingly" for purposes of this Affidavit means, with respect to conduct or to circumstances described by a statute or ordinance defining an offense, that a person is aware or should have been aware that his conduct is of that nature or that the circumstance exists.
- Further, Affiant sayeth naught.

Zach Tong
(Affiant)

STATE OF Kentucky
COUNTY OF Woodford

The foregoing instrument was subscribed, sworn to and acknowledged before me by Zach Tong on this the 27 day of March, 2020.

My Commission expires: 8.14.2027

Amy Richards
NOTARY PUBLIC, STATE AT LARGE

AMY L. RICHARDS
NOTARY PUBLIC
STATE AT LARGE
KENTUCKY
ID. # KYNP77520
MY COMMISSION EXPIRES 08/14/2027

4. **BID SCHEDULE**

The Bidder agrees to perform all the Work described in the Specifications and shown on the Plans for the following proposed lump sum bid price shall include the furnishing of all labor, materials, supplies, equipment and/or vehicle usage, services, all items of cost, overhead, taxes (federal, state, local), and profit for the Contractor and any Subcontractor involved, within the time set forth herein.

All pricing must be submitted correctly in Ion Wave to reflect the correct bid price. Contractors are responsible for correctly submitting pricing in Ion Wave. If the amount is entered incorrectly, the bid will be rejected.

The LFUCG's decision on the bid amount is final. The contract, if awarded, will be on the basis of materials and equipment specified in the specifications without consideration of possible substitute or "or equal" items.

LUMP SUM BID PRICE: \$425,900.00

Town Branch Wastewater Treatment Plant Exterior Window Replacement Project	SUBMIT IN ION WAVE ONLY
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Submitted by:

Mefford Contracting

Firm

109 Fieldview Drive

Address

Versailles, Kentucky, 40383

City, State & Zip

**Bid must be signed:
(original signature)**

Zach Tong

Signature of Authorized Company Representative – Title

Zach Tong

Representative's Name (Typed or Printed)

(859) 551-4423

Area Code – Phone – Extension

Fax #

ztong@meffcon.com

E-Mail Address

OFFICIAL ADDRESS:

109 Fieldview Drive

Versailles, KY 40383

(Seal if Bid is by Corporation)

By signing this form, you agree to ALL terms, conditions, and associated forms in this bid package.

5. STATEMENT OF BIDDER'S QUALIFICATIONS

The following statement of the Bidder's qualifications is required to be filled in, executed, and submitted with the Proposal:

- 1. Name of Bidder: Mefford Contracting, LLC
- 2. Permanent Place of Business: 109 Fieldview Drive, Versailles, KY 40383
- 3. When Organized: 8-29-2018
- 4. Where Incorporated: Kentucky
- 5. Construction Plant and Equipment Available for this Project:
As needed to Complete the scope of work.

(Attach Separate Sheet If Necessary)

- 6. Financial Condition:

If specifically requested by the OWNER, the apparent low Bidder is required to submit its latest three (3) years audited financial statements to the OWNER'S Division of Procurement within seven (7) calendar days following the bid opening.
- 7. In the event the Contract is awarded to the undersigned, surety bonds will be furnished by:
West Bend Insurance Company (Surety)
Signed: [Signature] (Representative of Surety)
- 8. The following is a list of similar projects performed by the Bidder: (Attach separate sheet if necessary).

<u>NAME</u>	<u>LOCATION</u>	<u>CONTRACT SUM</u>
<u>Nord Arts Studio</u>	<u>Nicholasville, KY</u>	<u>\$300,000</u>
<u>Desperados Cantina</u>	<u>Lexington, KY</u>	<u>\$1,185,000</u>
<u>Bell Air</u>	<u>Lexington, KY</u>	<u>\$1,027,000</u>
<u>Johnstone Supply</u>	<u>Lexington, KY</u>	<u>\$3,000,000</u>
<u>Green Solutions office</u>	<u>Lexington, KY</u>	<u>\$850,000</u>

9. The Bidder has now under contract and bonded the following projects:

<u>NAME</u>	<u>LOCATION</u>	<u>CONTRACT SUM</u>
<u>BATH Co EMS</u>	<u>Owingsville, KY</u>	<u>\$1,617,531</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

10. List Key Bidder Personnel who will work on this Project.

<u>NAME</u>	<u>POSITION DESCRIPTION</u>	<u>NO. OF YEARS WITH BIDDER</u>
<u>ZACH</u>	<u>Estimator</u>	<u>1</u>
<u>Jason</u>	<u>Chief Investment Officer</u>	<u>1</u>
<u>EJAN</u>	<u>President</u>	<u>7</u>
_____	_____	_____
_____	_____	_____

11. MWDBE/VOSB participation on current bonded projects under contract:

<u>SUBCONTRACTORS</u> <u>(LIST)</u>	<u>PROJECT</u> <u>(SPECIFIC TYPE)</u>	<u>MBE, WBE,</u> <u>DBE, or VOSB</u>	<u>% of WORK</u>
N/A	N/A	N/A	N/A
/			

(USE ADDITIONAL SHEETS IF NECESSARY)

6. LIST OF PROPOSED SUBCONTRACTORS

The following list of proposed subcontractors is required by the Owner to be executed, completed, and submitted with the Bidder's Form of Proposal. All subcontractors are subject to approval by the LFUCG. Failure to submit this completed list may be cause for rejection of Bid.

<u>BRANCH OF WORK - LIST EACH MAJOR ITEM</u>	<u>SUBCONTRACTOR</u>	<u>MWDBE/ VOSB Yes/No</u>	<u>% of Work</u>
Such as: Grading, bituminous paving, concrete, seeding and protection, etc.			
1. <u>Windows</u>	Name: <u>Ky Mirror</u> Address: <u>822 W. Main Street</u> <u>Louisville, KY 40202</u>	<u>No</u>	<u>50%</u>
2. <u>GWB Repair</u>	Name: <u>Redline</u> Address: <u>109 Fieldview Drive</u> <u>Versailles, KY 40383</u>	<u>No</u>	<u>15%</u>
3. <u>Paint</u>	Name: <u>Redline</u> Address: <u>109 Fieldview Drive</u> <u>Versailles, KY 40383</u>	<u>No</u>	<u>15%</u>
4. <u>Window Blinds</u>	Name: <u>Best Blind and Shade</u> Address: <u>2205 River Road</u> <u>Louisville, KY 40206</u>	<u>No</u>	<u>5%</u>
5. <u>Exterior Clean & Seal</u>	Name: <u>Redline</u> Address: <u>109 Fieldview Drive</u> <u>Versailles, KY 40383</u>	<u>No</u>	<u>15%</u>

(Attach additional sheet(s) if necessary.)

7. **LFUCG'S MINORITY, WOMEN, AND DISADVANTAGED BUSINESS ENTERPRISE (MWDBE) AND VETERAN-OWNED SMALL BUSINESS (VOSB) PARTICIPATION GOALS**

A. GENERAL

- 1) LFUCG requests all potential contractors to make a concerted effort to include MWDBEs and VOSBs as subcontractors or suppliers in their Bids. MWDBEs consist of Minority Business Enterprises (MBE), Women Business Enterprises (WBE), and Disadvantaged Business Enterprises (DBE).
- 2) LFUCG has set a combined minimum MBE and WBE participation goal of seventeen percent (17%) with minimum subgoals of five percent (5%) for MBEs and twelve percent (12%) for WBEs. LFUCG recommends that DBEs participate as applicable. It is recommended that each Bidder make a good faith effort to meet this goal. Bidders shall comply with other MWDBE requirements as outlined in this section.
- 4) LFUCG has set a goal that not less than three percent (3%) of the total value of this Contract be subcontracted to VOSBs. It is recommended that each Bidder make a good faith effort to meet this goal. Bidders shall comply with other MWDBE requirements as outlined in this section.

B. PROCEDURES

- 1) The successful Bidder will be required to report to LFUCG the dollar amounts of all payments submitted to MWDBE/VOSB subcontractors and suppliers for work done or materials purchased for this Contract. Reporting requirements will be satisfied via LFUCG's Diverse Business Management Compliance System, <https://lexingtonky.diversitycompliance.com/> and/or as requested by the Division of Procurement.
- 2) Replacement of a MWDBE/VOSB subcontractor or supplier listed in the original submittal must be requested in writing and must be accompanied by documentation of good faith efforts to replace the subcontractor/supplier with another MWDBE/VOSB firm. This replacement is subject to approval by LFUCG. (See LFUCG MWDBE Substitution Form)
- 3) For assistance in identifying qualified certified MWDBE/VOSB businesses to solicit for potential contracting opportunities, bidders may contact LFUCG Division of Procurement at 859-258-3320 or by emailing Sherita Miller, MBE Liaison at smiller@lexingtonky.gov.
- 4) LFUCG will make every effort to notify interested MWDBE/VOSB subcontractors and suppliers of bidding opportunities including information on the scope of work, the pre-bid meeting time and location, the bid date, and all other pertinent information regarding the project.

C. DEFINITIONS

- 1) MWDBE and VOSB definitions can be found in the MBEP forms in this Form of Proposal.
- 5) Good faith efforts are efforts that, given all relevant circumstances, a bidder or proposer actively and aggressively seeking to meet the goals can reasonably be expected to make. In evaluating good faith efforts made toward achieving the goals, LFUCG will consider whether the bidder or proposer has performed the efforts outlined in the Obligations of Bidder for Good Faith Efforts detailed in this document. Other relevant factors will also be considered.

D. OBLIGATION OF BIDDER FOR GOOD FAITH EFFORTS

- 1) **Bidders shall make a good faith effort to achieve the participation goals for MWDBE/VOSB subcontractors and suppliers. Applicable good faith efforts are delineated in the MBEP forms in this Form of Proposal. Failure to meet the MWDBE/VOSB participation goals shall not necessarily be cause for disqualification of Bidders. Bidders not meeting the goal are required to furnish with their Bids written documentation of their good faith efforts to do so.**
- 2) Contract Award shall be conditioned upon satisfaction of the requirements set forth herein.
- 3) The Form of Proposal includes a section entitled MWDBE Participation Form. The applicable information must be completed and submitted as outlined below.
- 4) **Failure to submit this information as requested may be cause for rejection of Bid or delay in Contract Award.**

E. DOCUMENTATION REQUIRED FOR GOOD FAITH EFFORTS

All Bidders are required to submit with their Bid a completed MWDBE Participation Form, completed Attachment A – Small Business, MWDBE, and VOSB Outreach Plan, and a written statement documenting their good faith efforts. If Bid includes no MWDBE/VOSB participation, bidder shall enter “None” on the MWDBE Participation Form. Indicated forms and instructions for completion can be found in the MBEP section in this Form of Proposal.



LEXINGTON

MINORITY BUSINESS ENTERPRISE PROGRAM

Sherita Miller, MPA
Minority Business Enterprise Liaison
Division of Procurement
Lexington-Fayette Urban County Government
200 East Main Street
Lexington, KY 40507
smiller@lexingtonky.gov
859-258-3323

OUR MISSION: The mission of the Minority Business Enterprise Program (MBEP) is to facilitate the participation of Minority Business Enterprises (MBEs), Women Business Enterprises (WBEs), Disadvantaged Business Enterprises (DBEs), Veteran-Owned Small Businesses (VOSBs), and Service-Disabled Veteran-Owned Small Businesses (SDVOSBs) in the procurement process and to promote economic inclusion as a business imperative essential to the long-term economic viability of the Lexington-Fayette Urban County Government (LFUCG). For clarity, the term Minority, Women, and Disadvantaged Business Enterprises (MWDDBE) will be an all-encompassing term used to refer to MBEs, WBEs, and DBEs.

To that end the LFUCG adopted and implemented Resolution 272-2024 implementing a revised combined minimum MBE and WBE goal of seventeen percent (17%) for government contracts with minimum subgoals of five percent (5%) for MBEs and twelve percent (12%) for WBEs. There remains a minimum three percent (3%) goal for VOSBs for government contracts. LFUCG recommends that DBEs participate as applicable.

The resolution states the following definitions shall be used for the purposes of reaching these goals (a full copy is available in the Division of Procurement):

Certified Disadvantaged Business Enterprise (DBE) – a business in which at least fifty-one percent (51%) is owned, managed, and controlled by a person(s) who is socially and economically disadvantaged as defined by 49 CFR subpart 26.

Certified Minority Business Enterprise (MBE) – a business in which at least fifty-one percent (51%) is owned, managed, and controlled by an ethnic minority (i.e. Black American, Asian American, Hispanic American, Native American).

Certified Women Business Enterprise (WBE) – a business in which at least fifty-one percent (51%) is owned, managed, and controlled by a woman.

Certified Veteran-Owned Small Business (VOSB) – a business in which at least fifty-one percent (51%) is owned, managed, and controlled by a veteran who served on active duty with the U.S. Army, Air Force, Navy, Marines, or Coast Guard.

Certified Service-Disabled Veteran-Owned Small Business (SDVOSB) – a business in which at least fifty-one percent (51%) is owned, managed, and controlled by a disabled veteran who served on active duty with the U.S. Army, Air Force, Navy, Marines, or Coast Guard.

The term “Certified” shall mean the business is appropriately certified, licensed, verified, or validated by an organization or entity recognized by the Division of Procurement as having the appropriate credentials to make a determination as to the status of the business.

The following certifications are recognized and accepted by the MBEP:

Kentucky Transportation Cabinet (KYTC), Disadvantaged Business Enterprise (DBE)
Kentucky Minority and Women Business Enterprise (MWBE)
Women's Business Enterprise National Council (WBENC)
National Women Business Owners Corporation (NWBOC)
National Minority Supplier Development Council (NMSDC)
Tri-State Minority Supplier Development Council (TSMSSDC)
U.S. Small Business Administration Veteran Small Business Certification (VetCert)
Kentucky Service- Disabled Veteran Owned Small Business (SDVOSB)

To comply with Resolution 272-2024, prime contractors, MWDBEs, and VOSBs must complete monthly contract compliance audits in the Diverse Business Management Compliance system, <https://lexingtonky.diversitycompliance.com/>.

A list of organizations that certify and/or maintain lists of certified MWDBEs and VOSBs is available upon request by emailing Sherita Miller at smiller@lexingtonky.gov.



LFUCG MWDBE PARTICIPATION FORM

Bid/RFP/Quote Reference # 22-2026

The MWDBE and/or VOSB subcontractors listed have agreed to participate on this Bid/RFP/Quote. If any substitution is made or the total value of the work is changed prior to or after the job is in progress, it is understood that those substitutions must be submitted to Procurement for approval immediately. **Failure to submit a completed form may cause rejection of the Bid.**

MWDBE or VOSB Company, Name, Address, Phone, Email	MBE, WBE, DBE, VOSB?	Work to be Performed	Total Dollar Value of the Work	% Value of Total Contract
1. TBD	TBD	TBD	TBD	TBD
2.				
3.				
4.				

The undersigned company representative submits the above list of MWDBE/VOSB firms to be used in accomplishing the work contained in this Bid/RFP/Quote. Any misrepresentation may result in the termination of the contract and/or be subject to applicable Federal and State laws concerning false statements and false claims.

Mefford Contracting
Company

03/26/2026
Date

Zach Long
Company Representative

Estimator
Title



LEXINGTON

LFUCG MWDBE SUBSTITUTION FORM

Bid/RFP/Quote Reference # 22-2026

The substituted MWDBE and/or VOSB subcontractors listed below have agreed to participate on this Bid/RFP/Quote. These substitutions were made prior to or after the job was in progress. These substitutions were made for reasons stated below and are now being submitted to Procurement for approval. By the authorized signature of a representative of our company, we understand that this information will be entered into our file for this project. **Note: Form required if a subcontractor is being substituted on a contract.**

SUBSTITUTED MWDBE/VOSB Company Name, Address, Phone, Email	MWDBE/VOSB Formally Contracted/ Name, Address, Phone, Email	Work to Be Performed	Reason for the Substitution	Total Dollar Value of the Work	% Value of Total Contract
1.					
2.					
3.					
4.					

The undersigned acknowledges that any misrepresentation may result in termination of the contract and/or be subject to applicable Federal and State laws concerning false statements and false claims.

Mefford Contracting
Company

03/26/2026
Date

[Signature]
Company Representative

Estimator
Title



DOCUMENTATION REQUIRED FOR GOOD FAITH EFFORTS AND OUTREACH PLANS

As affirmed in Resolution Number 272-2024, the LFUCG has adopted an annual aspirational goal of utilizing at least seventeen percent (17%) of public funds spent from certain discretionary agreements with certified MBEs and WBEs, utilizing at least three percent (3%) of public funds from certain discretionary agreements with certified VOSBs, and utilizing DBEs where applicable. Bidders should make every effort to achieve these goals.

Therefore, as an element of the responsiveness of the Bid, all Bidders are required to submit documentation of their good faith and outreach efforts to ensure all businesses, including small business and disadvantaged businesses such as MWDBEs and VOSBs have an equal opportunity to compete for and participate in the performance of any subcontracts resulting from this procurement. Examples of good faith and outreach efforts that satisfy this requirement to encourage the participation of MWDBEs and VOSBs include:

1. Advertised opportunities to participate in the contract in at least two (2) publications of general circulation media; trade and professional association publications; small and minority business or trade publications; and publications or trades targeting MWDBEs/VOSBs not less than fifteen (15) days prior to the deadline for submission of bids to allow MWDBEs/VOSBs to participate.
2. Attended LFUCG Procurement Economic Inclusion Outreach event(s) within the past year to meet small businesses, MWDBEs, and/or VOSBs to partner with on LFUCG contracts and procurements.
3. Attended pre-bid/pre-proposal meetings that were scheduled by LFUCG to inform small businesses, MWDBEs, and VOSBs of subcontracting opportunities.
4. Sponsored Economic Inclusion event to provide networking opportunities for prime contractors and small businesses, MWDBEs, and VOSBs.
5. Requested a list of certified small business, MWDBE, and VOSB subcontractors or suppliers from LFUCG and showed evidence of contacting the companies on the list(s).
6. Contacted organizations that work with small businesses, MWDBEs, and VOSBs for assistance in finding certified MWDBEs and VOSBs to work on this project. Those contacted and their responses must be a part of the Bidder's outreach efforts documentation.
7. Sent written notices, by certified mail, email, or facsimile, to qualified, certified small businesses, MWDBEs, and VOSBs soliciting their participation in the contract not less than seven (7) days prior to the deadline for submission of bids to allow them to participate effectively.
8. Followed up initial solicitations by contacting small businesses, MWDBEs, and VOSBs via tailored communications to determine their level of interest.
9. Provided the interested small businesses, MWDBEs, and VOSBs with adequate and timely information about the plans, specifications, and requirements of the contract.
10. Selected portions of the work to be performed by small businesses, MWDBEs, and VOSBs to increase the likelihood of subcontracting participation. This includes, where appropriate, breaking out contract work items into economically feasible units to facilitate small business, MWDBE, and VOSB participation, even when the prime contractor may otherwise perform these work items with its own workforce.

11. Negotiated in good faith with interested small businesses, MWDBEs, and VOSBs, not rejecting them as unqualified without sound reasons based on a thorough investigation of their capabilities. Any rejection must be so noted in writing with a description as to why an agreement could not be reached.
12. Included documentation of quotations received from interested small businesses, MWDBEs, and VOSBs that were not used due to uncompetitive pricing or were rejected as unacceptable and/or copies of responses from firms indicating that they would not be submitting a Bid.

Bidder must submit sound reasons why the quotations were considered unacceptable. The fact that the Bidder has the ability and/or desire to perform the contract work with its own forces will not be considered a sound reason for rejecting a quote from a small business, MWDBE, or VOSB. Nothing in this provision shall be construed to require the Bidder to accept unreasonable quotes in order to satisfy the participation goals.

13. Made an effort to offer assistance to or refer interested small businesses, MWDBEs, and VOSBs to obtain the necessary equipment, supplies, materials, insurance, and/or bonding to satisfy the work requirements of the Bid proposal.
14. Made efforts to expand the search for small businesses, MWDBEs, and VOSBs beyond the usual geographic boundaries.
15. Other – any other evidence that the Bidder submits that may demonstrate that the Bidder has made reasonable efforts to include small business, MWDBE, and VOSB participation.

Bidder must document, with specificity, each of the efforts it made to include small businesses, MWDBEs, and VOSBs as subcontractors in the procurement, including the date on which each effort was made, the method via which each effort was made, and the outcome of each effort.

Note: Failure to submit the documentation requested in this section may be cause for rejection of Bid. Bidders may include any other documentation deemed relevant to this requirement which is subject to review by the MBE Liaison. Documentation of Good Faith and Outreach Efforts must be submitted with the Bid, regardless of the proposed level of small business, MWDBE, and VOSB participation in the procurement. If the Good Faith and Outreach Effort documentation is not submitted with the Bid response, the Bid may be rejected.

OUTREACH EFFORTS EVALUATION

Outreach efforts demonstrated by the Bidder or respondent will be evaluated on a pass/fail basis.

ATTACHMENT A – SMALL BUSINESS, MWDBE, and VOSB OUTREACH PLAN

Proposer Name: Mefford Contracting Date: 03/27/2026
Project Name: Town Branch Exterior Window Repair Project Number: _____
Contact Name: Zach Tong Telephone: 606-670-5778
Email: z.tong@meffcon.com

The mission of the MBEP is to facilitate the full participation of MWDBEs and VOSBs in the procurement process and to promote economic inclusion as a business imperative essential to the long-term economic viability of LFUCG.

To that end, small businesses, MWDBEs, and VOSBs must have an equal opportunity to be utilized in the performance of contracts with public funds spent from certain discretionary agreements. By submitting its offer, Bidder/Proposer certifies that it has taken, and, if there are further opportunities, will take, reasonable steps to ensure that small businesses, MWDBEs, and VOSBs are provided an equal opportunity to compete for and participate in the performance of any subcontracts resulting from this procurement.

The information submitted in response to this clause will not be considered in any scored evaluation. Failure to submit this form may cause the Bid or proposal to be rejected.

Is the Bidder/ Proposer a certified firm? Yes No

If yes, indicate all certification type(s):

DBE MBE WBE VOSB/SDVOSB small business

and supply a copy of the certificate and/or certification letter if not currently listed on the city's MBEP certified list.

1. Include a list of firms that Bidder/ Proposer has had a contractual relationship with within the last two years that are small businesses, MWDBEs, and/or VOSBs, regardless of their certification status.

See attached

2. Does Bidder/Proposer foresee any subcontracting opportunities for this procurement?

Yes No

If no, please explain why in the field below. Do not complete the rest of this form and submit this first page with your Bid and/or proposal.

If yes, please complete the following pages and submit all pages with your bid and/or proposal.

Describe the steps Bidder/Proposer took to solicit small businesses, MWDBEs, and/or VOSBs for subcontracting opportunities for this procurement.

See attached

Firms Used Within the Last 2 Years

- Awnings Above, Inc
- Abbie Jones Consulting
- Aequatis Power Company, LLC
- Bailey Safety, Inc
- Mills Supply Co.
- Easy-Go Waste Management
- Elavar Design Group, Inc
- Executive Elevator
- Flooring by Design
- Riley Concrete Pumping
- Greenbox HVAC
- Green Solutions Landcare
- Xtreme Coatings
- Radar Plumbing
- Hayden Masonry

Steps Used to Extend Opportunities

1. Emailed Sherita Miller and requested the LFUCG's Certified List.
2. Called multiple companies that pertained to portions of the project.
3. Estimator then researched Builders Exchange for more companies registered within the parameters to invite to bid.

3. Check the good faith and outreach efforts the Bidder/Proposer used to encourage the participation of small businesses, MWDBEs, and/or VOSBs:

- Bidder placed advertisements in search of prospective small businesses, MWDBEs, and/or VOSBs for the solicitation.
- Bidder attended LFUCG Procurement Economic Inclusion Outreach event(s) within the past year.
- Bidder attended pre-bid and/or pre-proposal meetings for this solicitation.
- Bidder sponsored an Economic Inclusion Outreach event.
- Bidder requested a list of small business and certified MWDBE and VOSB subcontractors or suppliers from LFUCG.
- Bidder contacted organizations that work with small businesses, MWDBEs, and/or VOSBs.
- Bidder sent written notices to small business and certified MWDBEs and VOSBs.
- Bidder followed up to initial solicitations with interested small businesses, MWDBEs, and/or VOSBs.
- Bidder provided small businesses, MWDBEs, and VOSBs interested in performing the solicited work with prompt access to the plans, specifications, scope of work, and requirements of the solicitation.
- Bidder made efforts to segment portions of the work to be performed by small businesses, MWDBEs, and VOSBs, including dividing sub-bid/partnership opportunities into economically feasible units/parcels to facilitate participation.
- Bidder negotiated in good faith with interested small businesses, MWDBEs, and/or VOSBs.
- Bidder provided adequate rationale for rejecting proposals from small businesses, MWDBEs, and/or VOSBs for lack of qualifications.
- Bidder offered assistance in obtaining bonding, insurance, financial, equipment, or other resources to small businesses, MWDBEs, and/or VOSBs in an effort to assist them in meeting project requirements.
- Bidder made efforts to expand the search for small businesses, MWDBEs, and/or VOSBs beyond the usual geographic boundaries.
- Bidder made other reasonable efforts to include small business, MWDBE, and/or VOSB participation.

4. Bidder/Proposer must include documentation, including the date each effort was made, the method via which each effort was made, and the outcome of each effort with this form, regardless of the level of small business, MWDBE, and/or VOSB participation. Examples of required documentation include copies of email communications, copies of newspaper advertisements, or copies of quotations received from interested small businesses, MWDBE, and/or VOSBs.

For detailed information regarding outreach efforts that satisfy the MBEP's requirements, please see "Documentation Required for Good Faith Efforts and Outreach Plans" page.

Note: The Bidder/Proposer must be willing to report the identity of each subcontractor and the value of each subcontract to MBEP if awarded a contract from this procurement.

Failure to submit the documentation requested may be cause for rejection of the Bid. Bidders may include any other documentation deemed relevant to this requirement which is subject to review by the MBE Liaison. Documentation of Good Faith and Outreach Efforts must be submitted with the Bid, regardless of the proposed level of small business, MWDBE, and VOSB participation in the procurement. If the Good Faith and Outreach Effort Form and associated documentation is not submitted with the Bid response, the Bid may be rejected.

The undersigned acknowledges that all information is accurate. Any misrepresentations may result in termination of the contract and/or be subject to applicable Federal and State laws concerning false statements and claims.

Mefford Contracting
Company
03/26/2026
Date

Zandong
Company Representative
Estimator
Title

8. **AUTHENTICATION OF BID AND STATEMENT OF NON-COLLUSION AND CONFLICT OF INTEREST**

I hereby swear (or affirm) under the penalty for false swearing:

1. That I am the Bidder (if the Bidder is an individual), a partner of the Bidder (if the Bidder is a partnership), or an officer or employee of the bidding corporation having authority to sign on its behalf (if the Bidder is a corporation);
2. That the attached Bid has been arrived at by the Bidder independently, and has been submitted without collusion with, and without any agreement, understanding, or planned common course of action, with any other contractor, vendor of materials, supplies, equipment, or services described in the Invitation to Bid, designed to limit independent bidding or competition;
3. That the contents of the Bid or Bids have not been communicated by the Bidder or its employees or agents to any person not an employee or agent of the Bidder or its surety on any bond furnished, with the Bid or Bids, and will not be communicated to any such person prior to the official opening of the Bid or Bids;
4. That the Bidder is legally entitled to enter into the contracts with the LFUCG, and is not in violation of any prohibited conflict of interest;
5. (Applicable to corporation only) That as a foreign corporation, we are registered with the Secretary of State, Commonwealth of Kentucky, and authorized to do business in the State _____ or, that as a domestic corporation, we are in good standing with the Secretary of State, Commonwealth of Kentucky . Check the statement applicable.
6. This offer is for 60 calendar days from the date this Bid is opened. In submitting the above, it is expressly agreed that, upon proper acceptance by the LFUCG of any or all items bid above, a contract shall thereby be created with respect to the items accepted.
7. That I have fully informed myself regarding the accuracy of the statements made in this statement.
8. That I certify that subcontracts have not and will not be awarded to any firm(s) that have been debarred for noncompliance with the Federal Labor Standards, Title VI of the Civil Rights Act of 1964 As Amended, Executive Order 11246 As Amended or any other Federal Law.

9. STATEMENT OF EXPERIENCE

NAME OF INDIVIDUAL: Zachary Tong

POSITION/TITLE: Estimator

STATEMENT OF EXPERIENCE: 4+ years of experience in an estimating role with commercial and private projects. 2+ years of experience in project management and assistant project manager.

NAME OF INDIVIDUAL: Jason Anderson

POSITION/TITLE: Chief Investment Officer

STATEMENT OF EXPERIENCE: 7+ years with a background in project management, estimating, and sales. Directly responsible for leading a team of estimators focusing on mentorship, efficiency, and accountability. Oversees estimating, sales, and marketing to drive construction revenues.

NAME OF INDIVIDUAL: EVAN MEFFORD

POSITION/TITLE: PRESIDENT

STATEMENT OF EXPERIENCE: 10+ years with a background in project management, specializing in industrial, commercial and hospitality projects.

NAME OF INDIVIDUAL: Amy Richards

POSITION/TITLE: BOOKKEEPER

STATEMENT OF EXPERIENCE: AR/AP, sub payments, insurance compliance, data entry, Balance sheet & P&L accuracy,

NAME OF INDIVIDUAL: Clinton Page

POSITION/TITLE: Superintendent

STATEMENT OF EXPERIENCE: Construction Site superintendent with over 10 years of experience managing commercial, residential, and state-funded projects.

NAME OF INDIVIDUAL: _____

POSITION/TITLE: _____

STATEMENT OF EXPERIENCE: _____

Include all officers, office management, Affirmative Action officials, and field management personnel. (Attach separate sheets if necessary.)

10. EQUAL OPPORTUNITY AGREEMENT

Standard Title VI Assurance

The Lexington Fayette-Urban County Government, (hereinafter referred to as the “Recipient”) hereby agrees that as a condition to receiving any Federal financial assistance from the U.S. Department of Transportation, it will comply with Title VI of the Civil Rights Act of 1964, 78Stat.252, 42 U.S.C. 2000d-4 (hereinafter referred to as the “Act”), and all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, U.S. Department of Transportation, Subtitle A, Office of the Secretary, (49 CFR, Part 21) Nondiscrimination in Federally Assisted Program of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the “Regulations”) and other pertinent directives, no person in the United States shall, on the grounds of race, color, national origin, sex, age (over 40), religion, sexual orientation, gender identity, veteran status, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient receives Federal financial assistance from the U.S. Department of Transportation, including the Federal Highway Administration, and hereby gives assurance that will promptly take any necessary measures to effectuate this agreement. This assurance is required by subsection 21.7(a) (1) of the Regulations.

The Law

- * Title VII of the Civil Rights Act of 1964 (amended 1972) states that it is unlawful for an employer to discriminate in employment because of race, color, religion, sex, age (40-70 years) or national origin.
- * Executive Order No. 11246 on Nondiscrimination under Federal contract prohibits employment discrimination by contractor and subcontractor doing business with the Federal Government or recipients of Federal funds. This order was later amended by Executive Order No. 11375 to prohibit discrimination on the basis of sex.
- * Section 503 of the Rehabilitation Act of 1973 States:
The Contractor will not discriminate against any employee or applicant for employment because of physical or mental handicap.
- * Section 2012 of the Vietnam Era Veterans Readjustment Act of 1973 requires Affirmative Action on behalf of disabled veterans and veterans of the Vietnam Era by contractors having Federal Contracts.
- * Section 206 (A) of Executive Order 12086, Consolidation of Contract Compliance Functions for Equal Employment Opportunity, states:
The Secretary of Labor may investigate the employment practices of any Government contractor or sub-contractor to determine whether or not the contractual provisions specified in Section 202 of this order have been violated.

The Lexington-Fayette Urban County Government practices Equal Opportunity in recruiting, hiring and promoting. It is the Government's intent to affirmatively provide employment opportunities for those individuals who have previously not been allowed to enter into the mainstream of society. Because of its importance to the local Government, this policy carries the full endorsement of the Mayor, Commissioners, Directors, and all supervisory personnel. In following this commitment to Equal Employment Opportunity and because the Government is the benefactor of the Federal funds, it is both against the Urban County Government policy and illegal

for the Government to let contracts to companies which knowingly or unknowingly practice discrimination in their employment practices. Violation of the above mentioned ordinances may cause a contract to be canceled and the contractor may be declared ineligible for future consideration.

Please sign this statement in the appropriate space acknowledging that you have read and understand the provisions contained herein. Return this document as part of your application packet.

Bidders

I/We agree to comply with the Civil Rights Laws listed above that govern employment rights of minorities, women, Vietnam veterans, handicapped, and aged persons.


Signature

Mefford Contracting
Name of Business

The Entity (regardless of whether construction contractor, non-construction contractor or supplier) agrees to provide equal opportunity in employment for all qualified persons, to prohibit discrimination in employment because of race, color, creed, national origin, sex or age, and to promote equal employment through a positive, continuing program from itself and each of its sub-contracting agents. This program of equal employment opportunity shall apply to every aspect of its employment policies and practices.

The Kentucky equal Employment Opportunity Act of 1978 (KRS 45.560-45.640) requires that any count, city, town, school district, water district, hospital district, or other political subdivision of the state shall include in directly or indirectly publicly funded contracts for supplies, materials, services, or equipment hereinafter entered into the following provisions:

During the performance of this contract, the contractor agrees as follows:

- (1) *The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, age or national origin;*
- (2) *The contractor will state in all solicitations or advertisements for employees placed by or on behalf of the contractors that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age or national origin;*
- (3) *The contract will post notices in conspicuous places, available to employees and applicants for employment, setting forth the provisions of the non-discrimination clauses required by this section; and*
- (4) *The contractor will send a notice to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding advising the labor union or workers' representative of the contractor's commitments under the nondiscrimination clauses.*

The Act further provides:

KRS 45.610. Hiring minorities – Information required

- (1) *For the length of the contract, each contractor shall hire minorities from other sources within the drawing area, should the union with which he has collective bargaining agreements be unwilling to supply sufficient minorities to satisfy the agreed upon goals and timetable.*
- (2) *Each contractor shall, for the length of the contract, furnish such information as required by KRS 45.560 to KRS 45.640 and by such rules, regulations and orders issued pursuant thereto and will permit access to all books and records pertaining to his employment practices and work sites by the contracting agency and the department for purposes of investigation to ascertain compliance with KRS 45.560 to 45.640 and such rules, regulations and orders issued pursuant thereto.*

KRS 45.620. Action against contractor – Hiring of minority contractor or subcontractor

- (1) *If any contractor is found by the department to have engaged in an unlawful practice under this chapter during the course of performing under a contract or subcontract covered under KRS 45.560 to 45.640, the department shall so certify to the contracting agency and such certification shall be binding upon the contracting agency unless it is reversed in the course of judicial review.*
- (2) *If the contractor is found to have committed an unlawful practice under KRS 45.560 to 45.640, the contracting agency may cancel or terminate the contract, conditioned upon a program for future compliance approved by the contracting agency and the department. The contracting agency may declare such a contractor ineligible to bid on further contracts with that agency until such time as the contractor complies in full with the requirements of KRS 45.560 – 45.640.*
- (3) *The equal employment provisions of KRS 45.560 to 45.640 may be met in part by a contractor by subcontracting to a minority contractor or subcontractor. For the provisions of KRS 45.560 to 45.640, a minority contractor or subcontractor shall mean a business that is owned and controlled by one or more persons disadvantaged by racial or ethnic circumstances.*

KRS 45.630 Termination of existing employee not required, when

Any provision of KRS 45.560 to 45.640 notwithstanding, no contractor shall be required to terminate an existing employee upon proof that that employee was employed prior to the date of the contract.

KRS 45.640 Minimum skills

Nothing in KRS 45.560 to 45.640 shall require a contractor to hire anyone who fails to demonstrate the minimum skills required to perform a particular job.

It is recommended that all of the provisions quoted above to be included as special conditions in each contract. In the case of a contract exceeding \$250,000, the contractor is required to furnish evidence that his work-force in Kentucky is representative of the available work-force in the area from which he draws employees, or to supply an Affirmative Action plan which will achieve such representation during the life of the contract.

11. EQUAL EMPLOYMENT OPPORTUNITY AFFIRMATIVE ACTION POLICY

It is the policy of MEFFORD Contracting

to assure that all applicants for employment and all employees are treated on a fair and equitable basis without regard to their race, religion, sex, color, handicap, natural origin or age.

Such action shall include employment, promotion, demotion, recruitment or recruitment advertising, layoff or termination, rates of pay and other forms of compensation, and selection for training, whether apprenticeship and/or on-the-job-training.

Furthermore, this company agrees to make special recruitment efforts to hire the protected class whenever feasible. This company also agrees to adhere to all applicable federal, state, and local laws relating to Equal Employment Opportunity for all individuals.

12. WORKFORCE ANALYSIS FORM

Name of Organization: Mcford Contracting

Categories	Total	White (Not Hispanic or Latino)		Hispanic or Latino		Black or African American (Not Hispanic or Latino)		Native Hawaiian and Other Pacific Islander (Not Hispanic or Latino)		Asian (Not Hispanic or Latino)		American Indian or Alaskan Native (not Hispanic or Latino)		Two or more races (Not Hispanic or Latino)		Total		
		M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	
Administrators																		
Professionals	4	1	1			1												4
Superintendents	3	1	1															3
Supervisors																		
Foremen																		
Technicians																		
Protective Service																		
Para-Professionals																		
Office/Clerical	2	1	1															2
Skilled Craft	2																	2
Service/Maintenance																		
Total:																		

Prepared by: Zach Tong - Estimator
 (Name and Title)

Date: 03/26/20

13. EVIDENCE OF INSURABILITY

LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT CONSTRUCTION PROJECT
 (Use separate form for each Agency or Brokerage agreeing to provide coverage)

Names Insured: Mefford Contracting LLC

Employee ID: 831741951

Address: 109 Fieldview Drive, Versailles, KY 40383

Phone: 859-551-4423

Project to be insured: Town Branch Waste Water Treatment Plant

In lieu of obtaining certificates of insurance at this time, the undersigned agrees to provide the above Named Insured with the minimum coverage listed below. These are outlined in the Insurance and Risk Management of Part V (Special Conditions), including all requirements, and conditions:

Section Items	Coverage	Minimum Limits and Policy Requirements	Limits Provided To Insured	Name of Insurer	A.M. Best's Code	Rating
SC-3, Section 2, Part 4.1 – see provisions	CGL	\$1,000,000 per occ. And \$2,000,000 aggregate	\$1,000,000 Occurrence 2,000,000 Aggregate	Auto Owners	32700	A
SC-3, Section 2, Part 4.1 – see provisions	AUTO	\$2,000,000/per occ.	\$1,000,000 Combined Single Limit	Auto Owners	18988	A
SC-3, Section 2, Part 4.1 – see provisions	WC	Statutory w/endorsement as noted	\$ 1,000,000	KY AGC	No Code	A

Section 2 includes required provisions, statements regarding insurance requirements, and the undersigned agrees to abide by all provisions for the coverage's checked above unless stated otherwise when submitting.

Mann Sutton & McGee LTD

Keeley M. Young

Agency or Brokerage

Name of Authorized Representative

1353 Leestown Rd. 2nd Floor
 Street Address

Customer Account Manager

Lexington KY 40508
 City State Zip

Keeley M. Young
 Authorized Signature

(859)225-3661
 Telephone Number

3-26-2026
 Date

NOTE: Authorized signatures may be the agent's if agent has placed insurance through an agency agreement with the insurer. If insurance is brokered, authorized signature must be that of authorized representative of insurer.

IMPORTANT: Contract may not be awarded if a completed and signed copy of this form for all coverage's listed above is not provided with the bid.

14. DEBARRED FIRMS

PROJECT NAME: Town Branch Waste Water Treatment Plant Exterior Window Replacement

BID NUMBER: 22-2026

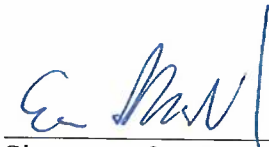
LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT
LEXINGTON, KY

All prime Contractors shall certify that Subcontractors have not and will not be awarded to any firms that has been debarred for noncompliance with the Federal Labor Standards, Title VI of the Civil Rights Act of 1964 As Amended, Executive Order 11246 As Amended or any other Federal Law.

All bidders shall complete the attached certification in duplicate and submit both copies to the Owner with the bid proposal. The Owner (grantee) shall transmit one copy to the Lexington-Fayette Urban County Government, Division of Community Development, within fourteen (14) days after bid opening.

The undersigned hereby certifies that the firm of Mefford Contracting has not and will not award a subcontract, in connection with any contract award to it as the result of this bid, to any firm that has been debarred for noncompliance with the Federal labor Standards, Title VI of the civil Rights Act of 1964, Executive Order 11246 as amended or any Federal Law.

Mefford Contracting
Name of Firm Submitting Bid


Signature of Authorized Official

PRESIDENT
Title

03.20.26
Date

15. DEBARMENT CERTIFICATION

All contractors/subcontractors shall complete the following certification and submit it with the bid proposal.

The contractor/subcontractor certifies in accordance with Executive Order 12549 (Debarment and Suspension 2/18/86) that to the best of its knowledge and belief, that it and its principals:

- 1) Are not presently debarred, suspended, proposed for debarment, declared negligible, or voluntarily excluded from covered transactions or contract by any Federal department or agency for noncompliance with the Federal Labor Standards, Title VI of the Civil Rights Act of 1964 as amended, Executive Order 11246 as amended or any other Federal law;
 - a) Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - b) Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(a) of this certification; and
 - c) Have not within a three-year period preceding this bid has one or more public (Federal, State or local) transactions or contracts terminated for cause or default.
- 2) Where the contractor is unable to certify to any of the statements in this certification, such prospective contractors shall attach an explanation to this certification form.

Firm Name: Mefford Contracting

Project: Town Branch Waste Water Treatment Plant Exterior Window Replacement

Printed Name and Title of Authorized Representative: Zach Tong

Signature: Zach Tong

Date: 03/26/2026

END OF SECTION

 **AIA** Document A310™ – 2010

Bond Number: 2673475

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Mefford Contracting LLC

109 Fieldview Dr
Versailles, KY 40383-1532

OWNER:

(Name, legal status and address)

Lexington Fayette Urban County Government
200 E Main St
Lexington, KY 40507-1310

SURETY:

(Name, legal status and principal place of business)

West Bend Insurance Company
1900 S 18th Ave
West Bend, WI 53095-8796

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: \$

Five Percent of the Amount Bid

PROJECT:

(Name, location or address, and Project number, if any)

Town Branch Waste Water Treatment Plant Exterior Window and Door Replacement

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

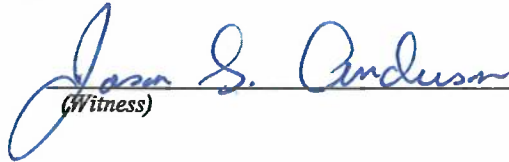
When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Init.

Signed and sealed this 27 day of March , 2026



(Witness)



(Witness)

Mefford Contracting LLC

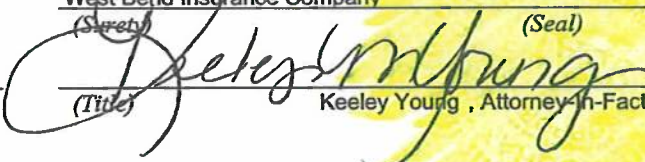
(Contractor as Principal) (Seal)



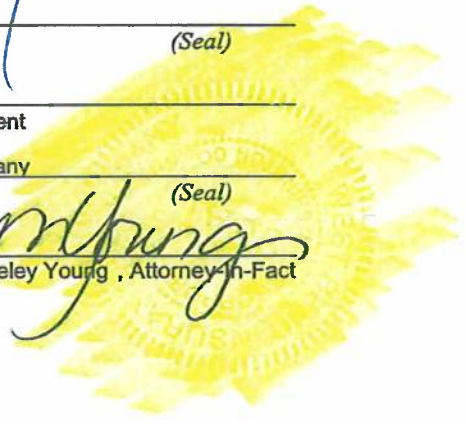
(Title) Evan Mefford President

West Bend Insurance Company

(Seal)



(Title) Keeley Young , Attorney-in-Fact



Init.



Bond No. 2673475

POWER OF ATTORNEY

Know all men by these Presents, that West Bend Insurance Company (formerly known as West Bend Mutual Insurance Company prior to 1/1/2024), a corporation having its principal office in the City of West Bend, Wisconsin does make, constitute and appoint:

Keeley Young

lawful Attorney(s)-in-fact, to make, execute, seal and deliver for and on its behalf as surety and as its act and deed any and all bonds, undertakings and contracts of suretyship, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of: Thirty Million Dollars (\$30,000,000)

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of West Bend Insurance Company by unanimous consent resolution effective the 1st day of January 2024.

Appointment of Attorney-In-Fact. The president or any vice president, or any other officer of West Bend Insurance Company may appoint by written certificate Attorneys-In-Fact to act on behalf of the company in the execution of and attesting of bonds and undertakings and other written obligatory instruments of like nature. The signature of any officer authorized hereby and the corporate seal may be affixed by facsimile to any such power of attorney or to any certificate relating therefore and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the company, and any such power so executed and certified by facsimile signatures and facsimile seal shall be valid and binding upon the company in the future with respect to any bond or undertaking or other writing obligatory in nature to which it is attached. Any such appointment may be revoked, for cause, or without cause, by any said officer at any time.

Any reference to West Bend Mutual Insurance Company in any Bond and all continuations thereof shall be considered a reference to West Bend Insurance Company.

In witness whereof, West Bend Insurance Company has caused these presents to be signed by its president undersigned and its corporate seal to be hereto duly attested by its secretary this 1st day of January 2024.

Attest Christopher C. Zwygart
Christopher C. Zwygart
Secretary



Robert J. Jacques
Robert J. Jacques
President

State of Wisconsin
County of Washington

On the 1st day of January 2024, before me personally came Robert Jacques, to me known being by duly sworn, did depose and say that he is the President of West Bend Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the board of directors of said corporation and that he signed his name thereto by like order.



Juli Benedum
Juli Benedum
Lead Corporate Attorney
Notary Public, Washington Co., WI
My Commission is Permanent

The undersigned, duly elected to the office stated below, now the incumbent in West Bend Insurance Company, a Wisconsin corporation authorized to make this certificate, Do Hereby Certify that the foregoing attached Power of Attorney remains in full force effect and has not been revoked and that the Resolution of the Board of Directors, set forth in the Power of Attorney is now in force.

Signed and sealed at West Bend, Wisconsin this 27th day of March, 2026.



Christopher C. Zwygart
Christopher C. Zwygart
Secretary

While a bond(s) is active, a bonded principal is a member of West Bend Mutual Holding Company. Please visit <https://www.thesilverlining.com/annual-meeting> for details regarding the annual membership meeting and your voting rights.



ADDENDUM #1

Bid Number: **#22-2026**

Date: March 4, 2026

Subject: Town Branch Window Replacement

Address inquiries to:
Brian Marcum
brianm@lexingtonky.gov
(859) 258-3320

TO ALL PROSPECTIVE SUBMITTERS:

Please be advised of the following clarifications to the above referenced Bid:

1. The drawings have been attached.
2. One other change (please see the attached word doc). We will only be replacing the seal for the exterior door and not replacing the existing door itself.

Todd Slatin, Director
Division of Central Purchasing

All other terms and conditions of the Bid and specifications are unchanged.
This letter should be signed, attached to and become a part of your Bid.

COMPANY NAME: Mefford Contracting

ADDRESS: 109 Fieldview Drive, Versailles, KY 40383

SIGNATURE OF BIDDER:





ADDENDUM #2

Bid Number: **#22-2026**

Date: March 6, 2026

Subject: Town Branch Window Replacement

Address inquiries to:
Brian Marcum
brianm@lexingtonky.gov
(859) 258-3320

TO ALL PROSPECTIVE SUBMITTERS:

Please be advised of the following clarifications to the above referenced Bid:

RFI: The window spec does not specifically state a finish. Are the windows to be clear, dark bronze, black anodized or a painted finish?

Response:

Glazing:

Glazing Performance Requirements – See Sheet A-400

Provide insulated glass units (IGUs) with the following makeup and certified performance:

- Configuration: ¼" (6 mm) exterior glass lite / ½" (13 mm) air space (or argon-filled for enhanced performance)
- All IGUs shall incorporate a **factory-applied low-emissivity (low-E) coating** see section 08 80 00 / 3/9 -A.

Glazing shall be certified (via NFRC labels or equivalent manufacturer testing/simulation per NFRC 100/200 standards), see specification 08 51 13, to meet or exceed the following minimum performance criteria (whole-unit values preferred; center-of-glass acceptable if clearly documented and frame-compatible):

- Water Penetration Resistance: Minimum 15 psf (tested per ASTM E1105 or equivalent).
- Sound Transmission Class (STC): Minimum 31.
- U-Factor (thermal transmittance): Maximum 0.444 (lower value preferred/better; argon fill and warm-edge spacers recommended to achieve compliance).

Solar Heat Gain Coefficient (SHGC): Operable units: Maximum 0.263.

Fixed units: Maximum 0.337.

Window Frame:

Per Sheet A-600, Window finish schedule calls for all frame colors to be P1. P1 is white factory finished and trim with 10 year warranty.

Specification section 08 51 13 - Aluminum Windows, Page 6 calls for clear anodic finish, baked-enamel, or powder-coat finish as shown in Section 2.6. Color and gloss to be selected by owner.

2.6 ALUMINUM FINISHES

A. Clear Anodic Finish: AAMA 611, AA-M12C22A41, Class I, 0.018 mm or thicker.

B. Color Anodic Finish: AAMA 611, AA-M12C22A42/A44, Class I, 0.018 mm or thicker.

1. Color: As selected by Owner from full range of industry colors and color densities.

C. Baked-Enamel or Powder-Coat Finish: AAMA 2603 except with a minimum dry film thickness of 1.5 mils. Comply with coating manufacturer's written instructions for cleaning, conversion coating, and applying and baking finish.

1. Color and Gloss: As selected by Owner from manufacturer's full range.

RFI: Are these (64) new windows to be all fixed windows (top & bottom) or is the larger window opening at the top to be fixed with an operable out-swing vent at the lower window opening with screens?

Response:

See Window Replacement schedule on sheet A-600. Install new windows as specified in Window Type and Hardware Type.

W1 - WINDOW SERIES BASIS OF DESIGN WAUSAU 2250i WITH 2250 SERIES STANDARD STARTER

W2 - WINDOW SERIES BASIS OF DESIGN WAUSAU 3250i WITH 3250 SERIES STANDARD STARTER

H1 - MANUFACTURER HARDWARE TYPE 2250i STANDARD HARDWARE WITH 10 YEAR WARRANTY WINDOW SCREEN TYPE AND FINISH: FRAME WHITE TO MATCH WINDOWS. USE ALUMINUM MESH WITH 0.011 DIA WIRE PAINTED WHITE TO MATCH WINDOWS.

RFI: Are there existing windows to remain and just remove/recaulk these windows? If so, how many if any?

Response:

See Window Replacement schedule on sheet A-600. Replace windows as specified in schedule. See columns Exterior Sealant, Interior Sealant, and Wall Sealant for caulking/sealing.

S-1/S-3 - SEALANT TYPES BASIS OF DESIGN SIKAFLEX-2C NS EZ MIX

S-2 - WHITE PAINT AS NEEDED SIKAFLEX - 201 US.



Todd Slatin, Director
Division of Central Purchasing

All other terms and conditions of the Bid and specifications are unchanged.

This letter should be signed, attached to and become a part of your Bid.

COMPANY NAME: Mettord Contracting

ADDRESS: 109 Fieldview Drive, Versailles, KY 40383

SIGNATURE OF BIDDER: [Handwritten Signature]



MAYOR LINDA GORTON



LEXINGTON

TODD SLATIN
DIRECTOR
CENTRAL PURCHASING

ADDENDUM #3

Bid Number **#22-2026**

Date: March 17, 2026

Subject: Town Branch Window Replacement

Address inquiries to:
Brian Marcum
brianm@lexingtonky.gov
(859) 258-3320

TO ALL PROSPECTIVE SUBMITTERS:

Please be advised of the following clarifications to the above referenced Bid:

The bid date has been extended to open on March 27, 2026 at 2:00 PM EST.

Todd Slatin, Director
Division of Central Purchasing

All other terms and conditions of the Bid and specifications are unchanged.
This letter should be signed, attached to and become a part of your Bid.

COMPANY NAME: Methord Contracting

ADDRESS: 109 Fieldview Drive, Versailles, KY 40383

SIGNATURE OF BIDDER: [Handwritten Signature]

