



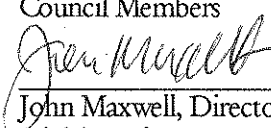
Lexington-Fayette Urban County Government
DIVISION OF HUMAN RESOURCES

Jim Gray
Mayor

Janet Graham
Commissioner

MEMORANDUM

TO: Jim Gray, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: February 22, 2013

SUBJECT: Abolish/Create position – Division of Youth Services

The attached action amends Section 21-5 of the Code of Ordinances, abolishing one (1) position of Social Worker Sr. (Grade 113E); and amends Section 22-5 of the Code of Ordinances creating one (1) position of CASA Services Manager (Grade 116E) in the Division of Youth Services, effective upon passage of Council.

The position will be responsible for administrative and managerial tasks in planning, organizing, coordinating and directing the activities of the CASA (Court Appointed Special Advocates) services in the Division of Youth Services. This highly visible and independent positions is responsible for the fiscal management of the entire program include developing annual budget and fundraising activities, establishing objectives, formulating and implementing policies and procedures, writing grants and evaluating programs and the supervision of 3 full-time employees and 40 volunteers.

The fiscal impact for FY2013 (6 pay periods) will be a savings of \$442,77. All costs include benefits. This amount does not include lapse which has been included in the attached Budget Amendment.

Name	Position Title	Annual Salary Before	Annual Salary After	Annual Increase/Decrease
Vacant	Social Worker Sr.	\$50,950.12	\$0	\$(50,950.12)
Vacant	CASA Services Manager	\$0	\$49,443.68	\$49,443.68
Total Annual Impact/ Salary and Benefits \$(1,918.66)				

If you have questions or need additional information, please contact Daniel H. Fischer at 258-3030.

Attachment

cc: Beth Mills – Commissioner, Department of Social Services

Stephanie Hong - Director of Youth Services

Log # 13-0050