

**JUSTIFICATION FOR CHANGE**

PROJECT: Fire Station #24 Design

CONTRACT NO. 267-2016

CHANGE ORDER #: 3

1. Necessity for change: Deduct of LEED Certification design services not utilized on this new Fire Station 24.
  
2. Is proposed change an alternate bid? \_\_\_Yes  No
3. Will proposed change alter the physical size of the project? \_\_\_Yes  No  
If "Yes", explain. This change will increase the footprint of the building.
  
4. Effect of this change on other prime contractors: N/A
  
5. Has consent of surety been obtained? \_\_\_Yes  Not Necessary
6. Will this change affect expiration or extent of insurance coverage? \_\_\_Yes  No  
If "Yes", will the policies be extended? \_\_\_Yes \_\_\_No
7. Effect on operation and maintenance costs: N/A
  
8. Effect on contract completion date: N/A

\_\_\_\_\_  
Mayor\_\_\_\_\_  
Date