



**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: THERESA REYNOLDS, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: JUNE 13, 2025

**SUBJECT: West Loudon Avenue Streetscape Project – Contract Modification No. 1
Right of Way Engineering Services
Contract No. 525-2016**

Request: Council authorization to execute Contract Modification No. 1 to the Engineering Services Agreement with Palmer Engineering, Inc. in the amount of \$60,000.00 for additional engineering services over and above the original scope of services for Loudon Avenue Streetscape Project.

Purpose of the Request: With final design completed, the LFUCG Division of Engineering needs this action to perform right of way services before the project can be constructed.

The Division of Engineering has concurrently requested Council authorization to execute a supplemental agreement with the Kentucky Transportation Cabinet (KYTC) for right of way phase funding for the project to acquire easements. This Council authorization to execute Contract Modification No. 1 is contingent upon KYTC's amendment of the letter agreement with Palmer Engineering for the LPA statewide contract.

The cost in this budget year and future budget years: \$60,000 is the cost in FY25. No cost anticipated in future budget years.

Are the funds budgeted? Yes, 3160-303202-3225-91714 LOUD_SIDE_2016

File Number: 0618-25

Director/Commissioner: Burton/Albright

