



Lexington-Fayette Urban County Government  
DIVISION OF HUMAN RESOURCES

Jim Gray  
Mayor

Janet Graham  
Commissioner

**M E M O R A N D U M**

**TO:** Jim Gray, Mayor  
Sally Hamilton, Chief Administrative Officer  
Council Members

**FROM:** \_\_\_\_\_  
John Maxwell, Director  
Division of Human Resources

**DATE:** March 13, 2013

**SUBJECT:** Abolish/Create positions – Chief Administrative Officer and Department of Environmental Quality and Public Works

The attached action amends Section 22-5 of the Code of Ordinances, abolishing one (1) position of Administrative Specialist Sr. (Grade 112N) in the Department of Environmental Quality and Public Works and creates one position of Administrative Officer (Grade 118E) in the Office of the Chief Administrative Officer; this action also transfers two positions of Administrative Officer P/T (Grade 118E) and the incumbents from the Office of the Chief Administrative Officer to the Department of Environmental Quality and Public Works, effective upon passage by Council.

This action is requested to better serve the needs of the Office of the Chief Administrative Officer and the Department of Environmental Quality and Public Works.

The fiscal impact for FY2013 will be covered by existing funds.

If you have questions or need additional information, please contact Daniel H. Fischer at 258-3030.

Attachment

Log #13-0057