



Lexington-Fayette Urban County Government
DEPARTMENT OF GENERAL SERVICES

Jim Gray
Mayor

Sally Hamilton
Commissioner

MEMORANDUM

TO: Mayor Jim Gray
Urban County Council

FROM: Sally Hamilton
Commissioner of General Services

DATE: May 30, 2012

RE: Lease Agreement with T. Warfield Kinkead for space located at 350 East Main Street

I am requesting Urban County Council approval to enter into a lease agreement with T. Warfield Kinkead for space located at 350 East Main Street in Lexington. The area is located on the first floor of the building and consists of approximately 4,961 S/ft of space. The Community Alternative Program (CAP) will relocate to this location along with the Partners for Youth Program.

The term of this agreement will be for a period of thirty-six (36) months, beginning June 1, 2012 and ending on May 31, 2015. The lease may be extended for two (2) additional terms of one (1) year each with the second and final term ending on May 31, 2017.