




M E M O R A N D U M

TO: Jim Gray, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: October 13, 2016

RE: **Pay grade change – Office of Alcohol Beverage Control**

Request:

The attached is requesting authorization to change the pay grade of the unclassified position of ABC Administrator P/T (Grade Z01) to LFUCG's Unified Pay Plan, (Grade 517N) in the Office of Alcohol Beverage Control, effective upon passage by Council.

Why are you requesting?

Upon the request of the division, and in accordance with the Code of Ordinances, the Division of Human Resources conducted a classification study on the requested position. The position was analyzed by staff using the whole job rank and factor comparison methods. As a result, a recommendation for their requested position is described in this action.

What is the cost in the budget year and future budget year?

There is no fiscal impact with this action.

File Number:

1165-16

Director/Commissioner: John Maxwell/Sally Hamilton

If you have questions or additional information is warranted, please contact Alisha Lyle at (859) 258-3957.

