



TO: Linda Gorton, Mayor
Honorable Members, Urban County Council

FROM: Liz Rodgers, Chief Information Officer

DATE: April 15, 2025

SUBJECT: JustFOIA solution for management of open records requests

Request:

Authorize the Mayor, on behalf of the Lexington-Fayette Urban County Government, to execute the necessary documents to procure JustFOIA Pro Plus open records management software and related services under the same terms and conditions as OMNIA - NCPA 01-162, a contract between Omnia Partners and MCCi, LLC, attached hereto and incorporated herein by reference, and further authorize the Mayor or the Chief Information Officer as her designee to execute any future documents necessary for the operation, support, or maintenance of the same, subject to the appropriation of sufficient funds.

Purpose:

The Urban County Government receives numerous open records requests, often resulting in large volumes of documents to be processed. Manually logging, distributing, compiling, and redacting these records consumes hundreds of person-hours each year. The selected software provides a user-friendly experience for the requester, consistent logging and distribution to custodians after intake, and automated redaction of sensitive information at scale. This solution will allow Divisions to publish unique intake forms as needed, while serving the whole of LFUCG on a single platform.

Budgetary Implication:

Cost for FY25 not to exceed \$15,641.48. Renewal to increase by 5% annually.

Are the funds budgeted? Yes

Account String: 1101-202505-0001-76102

File Number: 0387-25

Director/Commissioner: Stewart/Rodgers

