



**TO: LINDA GORTON, MAYOR  
URBAN COUNTY COUNCIL**

**FROM: TODD SLATIN, DIRECTOR  
DIVISION OF CENTRAL PURCHASING**

**DATE: APRIL 16, 2021**

**SUBJECT: Authorization to execute a professional services agreement with BBC  
Research and Consulting for a Disparity and Availability Study**

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**Request:** Authorization to execute a professional services agreement with BBC Research and Consulting for a Disparity and Availability Study at a cost not exceed \$389,910. Funds are budgeted.

**Purpose of Request:** In the fall of 2020 Council authorized the use of fund balance for a Disparity and Availability Study to enhance the LFUCG Minority Business Enterprise program. The Division of Central Purchasing issued RFP #32-2020, received six proposals and competitively selected BBC Research and Consulting to perform a Disparity and Availability Study at cost of \$389,910.

**What is the cost in this budget year and future budget years?** Total cost in FY 2021 and FY 2022 is \$389,910.

**Are the funds budgeted? Yes, funds are budgeted as following**

Fund	Dept ID	Section	Account	Bud Ref	Project	Activity	Amount
1101	202801	0001	71299	2021			\$389,910

**File Number:** 0416-21

**Director/Commissioner:** Todd Slatin/Erin Hensley

