




MEMORANDUM

TO: Jim Gray, Mayor
Sally Hamilton, CAO
Urban County Council Members

FROM: 
Monica Conrad, Director
Parks and Recreation

RE: Change Order #001
Carver Center restroom renovation
Bid #76-2015

DATE: April 20, 2016

Request

Please find attached a Change Order Request for the Carver Center restroom renovation project (Bid #76-2015) in the amount of \$1,970.00.

Why are you requesting?

Department needs this action completed because:

The reason for this change order is to provide infrastructure for a future phase of renovation for the 2nd floor restrooms. Providing this infrastructure will minimize damage to existing renovation when work begins on the future phase. Additionally, this Change Order is to correct an unknown existing electrical code violation condition of hidden junction boxes in the ceilings and bring those circuits up to current National Electrical Code.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$1,970.00

The cost for future FY is: 0

Are the funds budgeted? Yes



The funds are budgeted or a budget amendment is in process: Budgeted

Account number:

CARVER_CNTR_2015/RENOVATE 2604 707602 7221 91015 2015 \$1,970.00

File Number: 460-16

Director/Commissioner: Conrad/Reed

