

[Help](#)

Edit Requisition

1. Define Requisition
2. Add Items and Services
3. Review a

Review the details of your requisition, make any necessary changes, and submit it for approval.

Business Unit: Lexington-Fayette Urban County
Requester: Phillips,Ruby *Currency:
Requisition Name: **Priority:**

Requisition Lines						
Line	Description	Vendor Name	Quantity	UOM	Price	
1	Blanket PO Wireless Service	VERIZON WIRELESS	<input type="text" value="1.0000"/>	Batch Lot	180,000.000	
<input type="checkbox"/> Select All / Deselect All						Total Amount:
<input type="button" value="Add to favorites"/>		<input type="button" value="Modify Line / Shipping / Accounting"/>		<input type="button" value="Delete"/>		

Justification/Comments

Blanket PO for the next (4) yrs. Wireless Services to provide GPS & ROUTEWARE in the Collections Vehicles

Send to Vendor
 Show at Receipt
 Show at Voucher

Budget Checking Status:**Not Checked**
 Save as Template

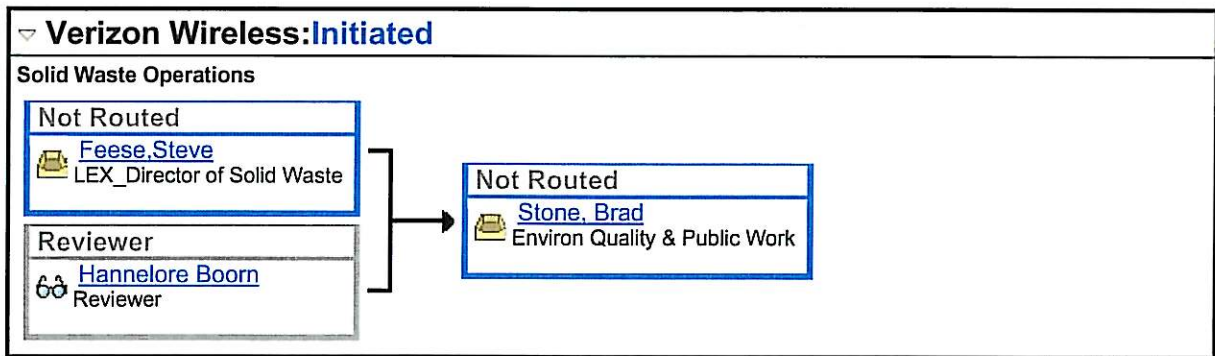
[Find more items](#)

[Help](#)

Confirmation

Requested For:	Phillips,Ruby	Number of Lines:	1
Requisition Name:	Verizon Wireless	Total Amount:	180,000.00 USD
Requisition ID:	0000103243	Justification:	Blanket PO for the next (4) yrs. Wireless Services to GPS & ROUTEWARE in the Collections Vehicles
Business Unit:	LFUCG		
Priority:	Medium		
Budget Status:	Not Checked		

Departmental Approval



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