

GRANT AWARD AGREEMENT
Fiscal Year 2015 Class A Incentive Grant Program

THIS AGREEMENT, made and entered into on the 14th day of March, 2015, by and between the **LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT**, an urban county government of the Commonwealth of Kentucky, pursuant to KRS Chapter 67A (hereinafter "Government"), on behalf of its Division of Water Quality, and **NoLi CDC Corporation**, 804 North Limestone, Lexington, Kentucky 40505, (hereinafter "Grantee").

W I T N E S S E T H:

WHEREAS, the Government has funds available through the Stormwater Quality Projects Incentive Grant Program to assist qualified applicants in the implementation of projects that meet the goals of the program; and

WHEREAS, the Grantee represents directly or indirectly a group of single-family residences in Fayette County who are fee-payers of the Government's Water Quality Management Fee; and

WHEREAS, the Grantee has proposed a need for the funds requested to develop and implement a proposed project by submitting a valid grant application; and

WHEREAS, the Grantee desires to implement a specific project that meets one or more Incentive Grant program goals to improve water quality, reduce stormwater runoff, and provide public or private education related to stormwater quality for the benefit of its members, community, and the general public; and

WHEREAS, the Grantee's grant application has been reviewed and selected for funding by the Government's Water Quality Fees Board in accordance with Sections 16-408 and 16-410 of the Government's Code of Ordinances;

THAT FOR AND IN CONSIDERATION OF THE MUTUAL PROMISES AND COVENANTS HEREIN EXPRESSED, GOVERNMENT AND GRANTEE AGREE AS FOLLOWS:

- (1) The Government hereby grants the Grantee the sum of **\$80,588.50** (hereinafter "the Grant"), for use in implementing the project elements as listed in Attachment A which is incorporated herein by reference as if fully set out herein.
- (2) The Grantee agrees to match the Grant with contributions, labor and other services equal to or greater than 20% of the total project cost.
- (3) The Grantee agrees to use the Grant only for the activities set forth in Attachment A.
- (4) The Grantee agrees to perform periodic reporting as detailed in Paragraph 5 herein below, and provide to the Government a Project Final Report, in digital and hard copy, within thirty (30) calendar days of the completion of the project elements following a standardized format to be provided by the Government summarizing all work completed and detailing the total grant expenditures.

- (5) The Grant to the Grantee shall be disbursed in the following manner:
- (a) The Grantee shall submit, at least once every three (3) months, a *Grant Reimbursement Form* and a *Request for Funds*, in standardized format provided by the Government, to the Government's Grant Manager designated by the Director of the Division of Water Quality for the project. The *Request for Funds* shall include documentation that the Grantee has already expended the requested funds or shall be in a position to expend properly the requested funds within thirty (30) days of receipt of the funds. The *Request for Funds* shall include full accounting of all eligible grant-related expenses, as listed in Attachment A. Copies of invoices, purchase orders, or receipts showing vendor, date, amount, and items purchased or ordered shall be provided with the *Request for Funds*.
 - (b) Each *Request for Funds* shall include documentation of all of the Grantee's Match Costs listed in Attachment A and claimed for the prior period. For cash expenditures this shall include receipts, showing vendor paid, date, amount, and items purchased. For volunteer hours this shall include sign-in sheets describing the events with signatures, name, address, time in and time out (or length of event), for each participant (volunteers must be 12 years of age or older). For mileage, this shall include driver name, type of vehicle, location to and from, date, and miles driven.
 - (c) Each *Request for Funds* shall be accompanied by a *Project Status Report*, in a standardized format provided by the Government, describing the progress of the project to date, including a description and schedule of all activities completed, and hardcopy or electronic copies of materials completed and/or used to date. For educational events (if applicable), copies of the class sign-in sheets documenting the number of attendees shall be provided.
 - (d) The Government's Grant Manager shall review each *Request for Funds* and supporting documents for compliance with the terms of this Agreement and the guidelines of the Stormwater Quality Projects Incentive Grant Program. If the Government's Grant Manager finds the Grantee's *Request for Funds* is in compliance with the terms of this Agreement and the Program's guidelines and that the activity progress and management program of the Grantee satisfy the terms of this Agreement, he or she shall approve the *Request for Funds* within 15 days of receipt, and then forward it to the Division of Accounting for payment.
 - (e) Should the Government's Program Administrator determine that the Grantee is not in compliance with the terms of this Agreement and/or the Stormwater Quality Projects Incentive Grant Program, including deficiencies in progress and/or management of the project, the Division of Water Quality shall notify the Mayor's Office and the appropriate district Council person and shall meet with the Grantee on matters that prevent approval of the *Request for Funds*. Failure to resolve any such matters to the satisfaction of the Government may lead to termination of the Agreement for cause pursuant to Paragraph 25 herein below.
 - (f) The Government shall release payment of the final 3% of the Grant only after receipt and acceptance of the Project Final Report. The Government's Grant Manager shall review the Project Final Report and provide comments to the Grantee within 15 calendar days or, if acceptable, forward approval to the Division of Accounting for payment.
 - (6) For any project which includes installation of permanent capital infrastructure as listed in Attachment A (not to include individual rain barrels, small rain gardens, and pond equipment), the Grantee agrees to meet all design standards specified in the Government's Engineering Manuals and/or as further described in Attachment A in the design of all Grant-funded improvements. This includes all associated activities including but not limited to erosion and sediment control, traffic control, utility relocations, seeding, etc. The Grantee further agrees to design the facilities in such a way as not to preclude the potential for future water quality/quantity monitoring by the Government.

(7) For any project which includes installation of permanent capital infrastructure as listed in Attachment A, the Grantee agrees to provide in hard copy and electronic format the following deliverables as they become available, each sealed by a Professional Engineer licensed in the Commonwealth of Kentucky (or Registered Landscape Architect when allowed by Kentucky Revised Statutes 323A.010):

- Design calculations;
- Final construction plans, including erosion and sediment control plans, traffic control plans, grading plans, etc.;
- Final specifications and bidding documents (if applicable);
- Detailed engineer's construction cost estimate including quantities;
- Inspection, Operation, and Maintenance Plan laying out the plan for regular inspection and maintenance of each proposed facility for design performance and safety in accordance with manufacturer's specifications and the Government's Stormwater Manual.
- Copies of all federal, state, and local permits, approvals, encroachments, etc. obtained for the project.
- Record Drawing showing all field changes, and signed and sealed by the professional of record certifying the project as shown meets all original design intent.
- Photo documentation of site conditions and improvements before, during, and after construction.

(8) For any project which includes installation of permanent capital infrastructure listed in Attachment A, the Grantee shall provide, by the end of the design phase, certification by a Professional Engineer or Registered Landscape Architect licensed in Kentucky that all stormwater control facilities proposed for this project are feasible and viable Best Management Practices (BMPs) for controlling stormwater quality and/or quantity and are appropriate for the project site.

(9) The Grantee agrees that any and all stormwater control facilities, including equipment and infrastructure, constructed or purchased with Grant monies shall remain the property of the Grantee, or the current property owner, or his successors and assigns, unless otherwise noted in Attachment A.

(10) The Grantee agrees that all stormwater control facilities, including equipment and infrastructure shall remain in service and maintained by the Grantee or its representatives for at least the Service Life listed in Attachment A. For capital infrastructure, this shall include following the Inspection, Operation, and Maintenance Plan developed for each facility referenced in Paragraph 7 above. For capital infrastructure, the Grantee further accepts and agrees to enter into the "Agreement to Maintain Stormwater Control Facilities for Class A Incentive Grant Projects" attached hereto as Attachment B and which is incorporated herein by reference as if fully set out herein.

(11) The Grantee agrees, and all individual property owners with grant-funded improvements installed on their properties shall agree, to allow the Government access to perform monitoring of the project elements for compliance with this Agreement.

(12) The Grantee agrees to comply with all applicable local, state, and federal rules, regulations, ordinances, and laws in implementation of the project.

(13) The Grantee agrees to obtain all necessary local, state, and federal permits and approvals in a timely manner and prior to the start of any work requiring such permits or approvals.

(14) The Grantee agrees to obtain written approval from the Government's Grant Manager or Program Administrator for any proposed changes to the Project Team or Project Plan as listed in Attachment A prior to implementing the changes. Failure to gain written approval prior to making changes may lead to termination of the Agreement for cause pursuant to Paragraph 25 herein below.

(15) The term of this Agreement shall be from the date of this Agreement until completion of the project outlined herein. The Grantee agrees to complete the project within 18 months from the date of this Agreement. The Grantee agrees to obtain written approval from the

Government's Grant Manager or Program Administrator for any time extensions beyond the grant period. Failure to gain written approval prior to making changes may lead to termination of the Agreement for cause pursuant to Paragraph 25 herein below.

- (16) The Grantee understands that the **Grant shown herein in Paragraph 1 is a not-to-exceed amount**, and any additional funding needed to complete the project elements listed in Attachment A is the responsibility of the Grantee. If it becomes apparent to the Grantee or the Government that the Grantee will be unable to complete the project either in the manner or for the amount described in this Agreement, then the Grantee must immediately notify the Government's Grant Manager and Program Administrator by providing a complete and detailed written explanation of its inability to comply with the terms of the Agreement. The Grantee must further provide the Government's Grant Manager and Program Administrator with a complete and detailed written explanation of any proposed changes, and the reasons for those changes.
- (17) The Grantee asserts that it is an incorporated organization registered in active status with the Commonwealth of Kentucky Secretary of State, and is in full compliance with all applicable provisions of the Lexington-Fayette Urban County Government's Code of Ordinances Chapter 5 – Buildings and Building Regulations, Chapter 7 – Finance and Taxation, Chapter 12 – Housing, and Chapter 16 – Sewage, Garbage, Refuse, and Weeds, or in compliance with Kentucky Department of Housings Buildings and Construction rules and requirements as is appropriate for those state institutions, parcels, or buildings which are subject to state regulations and oversight as opposed to local ordinances and regulations. If the Grantee becomes out of compliance with any of these provisions, it will contact the Government's Program Administrator immediately. Failure to resolve any such matters to the satisfaction of the Government may lead to termination of the Agreement for cause pursuant to Paragraph 25 herein below.
- (18) This Agreement may not be modified except by written agreement of the Government and the Grantee.
- (19) In any advertisement of the grant-funded project, whether oral or written communications, the Grantee agrees to identify the Lexington-Fayette Urban County Government as the source of the above referenced funds; the Grantee shall not specifically identify any individual or elected official as being responsible for the funds donated by the Government.
- (20) The Grantee agrees to allow the Government to publicize the Grantee's project through the Government's website and other media.
- (21) The Grantee agrees to reference the Lexington-Fayette Urban County Government's Water Quality Management Fee and the Stormwater Quality Projects Incentive Grant Program as a source of funding for the project on any permanent signage or educational brochures, presentations, websites, etc. produced using grant monies.
- (22) The Grantee is solely responsible for assuring that adequate and appropriate insurance or other necessary coverage is maintained during the term of this Agreement.
- (23) The Grantee shall provide equal opportunity in employment as required by applicable federal, state, and local laws, regulations and ordinances.
- (24) The Government assumes no responsibility whatsoever in the Grantee's project activities. Grantee shall defend, indemnify, and hold harmless the Government from and against any and all liability, claims, damages, losses, actions, costs, expenses, obligations, fines, and assessments of whatever kind, including defense costs and attorney's fees that are in any way incidental to or connected with, or that arise or are alleged to have arisen, directly or indirectly, in whole or in part, from or by Grantee's or its contractor(s), agents, or assigns, negligent acts or misconduct, or errors or omissions, or in any way connected with the activities carried out pursuant to this Agreement, the Grant award or the Stormwater Quality Projects Incentive Grant Program.
- (25) If, through any cause, the Grantee shall fail to fulfill in timely and proper manner its obligations under this Agreement, or if the Grantee shall violate any of the covenants, agree-

ments or stipulations of this Agreement, the Government shall provide the Grantee thirty (30) calendar days to address the deficiency or violation. If the Grantee does not, after the thirty (30) days, come into compliance with this Agreement, the Government shall thereupon have the right to terminate this Agreement by giving written notice to the Grantee of such termination and specifying the effective date thereof, at least five (5) calendar days before the effective date of such termination. In that event, all finished or unfinished documents, receipts and reports prepared by the Grantee shall, at the option of the Government, become its property and the Grantee shall immediately repay to the Government all monies received pursuant to this Agreement less any amount representing just and equitable compensation for the Government's share of any satisfactory work completed pursuant to the Agreement.

- (26) The Grantee's sole remedy for a breach of this Agreement by the Government shall be limited to the amount of the Grant.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement at Lexington, Fayette County, Kentucky, this the day and year first above written.

**LEXINGTON-FAYETTE URBAN COUNTY
GOVERNMENT**

BY: 
JIM GRAY, MAYOR

ATTEST:


CLERK, URBAN COUNTY COUNCIL

**Grantee Organization: NoLi CDC Corporation
804 North Limestone
Lexington, KY 40505**

BY: 
NAME: Richard Young
TITLE: Director

The foregoing Agreement was subscribed, sworn to and acknowledged before me by RICHARD B. YOUNG, as the duly authorized representative for and on behalf of NoLi CDC Corp, on this the 9th day of February, 2015.
My commission expires: MARCH 31, 2016.


NOTARY PUBLIC
NOTARY ID: 462082

ATTACHMENT A
to the GRANT AWARD AGREEMENT
between Lexington-Fayette Urban County Government (LFUCG) and
NoLi CDC Corporation (North Limestone Community Development Corporation)

GRANT PROGRAM: FY2015 Stormwater Quality Projects Incentive Grant Program
Class A (Neighborhood) Projects

- Funded through the LFUCG Water Quality Management Fee
- Administered by the LFUCG Division of Water Quality in the Department of Environmental Quality and Public Works

PROJECT TEAM AND CONTACT INFORMATION

Organization: **NoLi CDC Corporation**
804 North Limestone Street
Lexington, Kentucky 40505
KY Organization #: 0847627

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Organization President: Griffin VanMeter
859-243-0000
Ale8forme@gmail.com

**Primary Project Contact
and Project Manager:** Richard Young
859-492-2305
Richard@nolicdc.com

Secondary Project Contact: Griffin VanMeter
859-243-0000
Ale8forme@gmail.com

Project Site Location(s):
1) Castlewood Park
2) Various locations in North Limestone Neighborhood

Property Owners:
1) LFUCG
2) Various residents of North Limestone Neighborhood

Consulting Firm Contact: Eric Dawalt, P.E.
Ridgewater, LLC
908 Woodglen Court
Lexington, KY 40515
859-806-1089
edawaltw@gmail.com

Project Participants: NoLi CDC
North Limestone Neighborhood Association (NA)
Castlewood NA
Bluegrass Greensource
EcoGro
Lord, Aeck, Sargent
Seedleaf
Town Branch Tree Experts
Bullhorn Creative

PROJECT PLAN ELEMENTS

After the LFUCG Grant Funded Stormwater Feasibility Study in 2012, the NoLi CDC is now partnering with North Limestone and Castlewood Neighborhood Associations to administer the current project which consists of a “2015 North Limestone Sustainability Initiative (NLSI).” The NLSI is a plan to resolve storm water issues in the North Limestone Neighborhood by implementing 5 project sub plans. Additional descriptions of the projects are listed in the *Supplemental Project Element Information* section of this document.

1. Castlewood Park Rain Garden: for water quality and quantity control. Rain garden with approximately 4,410 square feet of drainage area draining to it. Educational tour/workshop and educational signage are also included.
2. North Limestone Canopy Enhancement: for water quality and quantity. Approximately 120 trees are anticipated to be planted. Educational packet will be provided to residents and maintenance for trees will be provided for 1 year.
3. Community Rain Barrels: for water quantity. Approximately 100 residential rain barrels are anticipated to be installed. Educational workshop will be required prior to resident receiving the rain barrel.
4. Anti-Litter PSC & Street Cleanup Events: for water quality. Three litter cleanup events are anticipated.
5. York St. Edible Orchard: for water quality and quantity. Approximately 20 trees are anticipated to be planted. Educational signage will be provided and maintenance for trees will be provided for 1 year.

REPORTING REQUIREMENTS

In addition to the detailed reporting requirements listed in the Grant Award Agreement, the following special items are noted for this project:

1. The Organization shall provide written authorizations for private property access (including LFUCG Parks) to the LFUCG Grant Manager prior to beginning work on any area for which they are required. This includes Street tree plantings
2. The Organization shall provide tree planting plans to Urban County Forester prior to implementation. LFUCG Grant Manager shall be copied on submittals and responses.
3. Exhibits showing the locations of the rain garden, trees, and rain barrels shall be provided with the final report.

PERMANENT FACILITIES/INFRASTRUCTURE

Permanent Capital Infrastructure: This grant includes Permanent Capital Infrastructure for purposes of the Grant Award Agreement.

Ownership: The proposed permanent facilities are expected to reside on private property in Fayette County and be owned by the property owners.

Future Inspection and Maintenance: The Organization (and/or Property Owner) agrees to sign and abide by the terms of the *Maintenance Agreement for Stormwater Control Facilities for Class A Incentive Grant Projects* included as Attachment B to the Grant Award Agreement. At the end of construction, the Organization may choose to: a) enter into the Agreement with LFUCG and assume responsibility for maintenance, b) enter into the Agreement with LFUCG for responsibility to ensure maintenance, and enter into a second private agreement with the property owners to perform the future maintenance, or c) require the property owners on which the improvements reside to enter into the Agreement with LFUCG. It is anticipated the Castlewood Park Rain Garden element would be included in the maintenance agreement.

Monitoring by LFUCG: The Organization agrees to allow LFUCG staff future access to any property on which work is performed to monitor the installed features for compliance with this Agreement during the grant period. After the grant period has ended, the Organization agrees to allow LFUCG access for monitoring per the terms of the Maintenance Agreement. Water quality sampling via grab samples or other methods may be employed by LFUCG staff as part of LFUCG's annual reporting requirement of its Kentucky Pollutant Discharge Elimination System (KPDES) MS4 Phase 1 permit.

ADDITIONAL GRANT STIPULATIONS

- a) Castlewood Park Rain Garden portion of project shall not begin until Grantee and LFUCG Parks and Recreation provide agreement about the installation of the rain garden and future maintenance responsibilities in writing. This shall be provided to the LFUCG Grant Manager prior to proceeding with construction.
- b) The Organization shall provide a detailed plan for notification of residents about street tree responsibility prior to North Limestone Canopy Enhancement portion of the project. Residents receiving street trees shall acknowledge in writing their approval to participate and their understanding of the maintenance responsibilities. These acknowledgements shall be provided to the LFUCG Grant Manager.
- c) Tree plantings shall be coordinated with existing utilities prior to plantings, and if possible, trees shall not be planted within 10’ of an existing utility.

GRANT PERIOD & PROJECT SCHEDULE

The grant period starts on the date of execution by the Mayor and extends for the time period as listed in the Grant Award Agreement. Any time extensions must be approved in writing by the LFUCG Grant Manager. The project schedule shown in Table 1 is preliminary. Proposed changes to the project which alter this schedule significantly shall be discussed with the LFUCG Grant Manager prior to implementation.

TABLE 1 - PRELIMINARY PROJECT SCHEDULE

Activity	Anticipated Date (s)
Notice to Proceed (NTP)	February 2015
Rain Garden Design	February – March 2015
Rain Garden Signage Design	April – June 2015
Rain Garden Construction	August – October 2015
Rain Garden Plantings and Completion	October – November 2015
Canopy Enhancement Site Assessment, Planning, and Coordination	February – March 2015
Canopy Enhancement Planting Days and Public Education	March – May 2015
Rain Barrel Planning, Purchasing, and Advertising	February – March 2015
Rain Barrel Workshops	April – June 2015
Trash Cans and Anti-Litter PSA Planning	February – March 2015
Trash Cans and Anti-Litter PSA Launch Campaign and Cleanup	April 2015
Trash Cans and Anti-Litter PSA Additional Cleanups	May – October 2015
Edible Orchard Planning Activities	February – May 2015
Edible Orchard Plantings	May – June 2015
Project Closeout	December 2015
Provide Project Final Report to LFUCG	January 2016 (30 days after project completion)
Final Payment (3% Retainer)	After acceptance of Project Final Report

PROJECT BUDGET – GRANT ELIGIBLE EXPENSES

Table 2 lists the Eligible Expenses for elements of this project. Only properly invoiced items shall be reimbursed with grant monies or counted toward the Organization’s cost share. Any work performed on this project prior to grant award by Urban County Council and Notice to Proceed from the LFUCG Grant Administrator is NOT an eligible expense and shall not be reimbursed or counted toward the cost share.

Hours worked by participants under the age of 12 shall not be counted toward the cost share.

No work on any item outside of the project scope described herein, or any item to be covered by the contingency budget shall be performed without prior written approval from the LFUCG Grant Manager or Grant Administrator. Failure to do so may result in non-reimbursement for any such items.

Any donated professional service hours not currently listed in the Eligible Expenses shall be valued, at a maximum, at the Median Hourly Wage for the expertise provided – from the U.S. Department of Labor, Bureau of Labor Statistics, State Occupational Employment and Wage Estimates for Kentucky (current website: www.bls.gov/oes/current/oes_ky.htm).

TABLE 2 - PROJECT BUDGET

	Type of Expense	Participants	Item	Unit Price	Quantity	Funded by Organization	Funded by Grant	Total Expense
Project Element 1: Castlewood Park Rain Garden								
1	Build Out	EcoGro	Excavation, earthwork, and plants	\$ 20.00 sq. ft.	600	\$ 1,000.00	\$ 11,000.00	\$ 12,000.00
2	Consulting Fees	EcoGro & Lord, Aeck, Sargent	Design, events, plans, and permitting	\$ 12,000.00 each	1	\$ 1,000.00	\$ 11,000.00	\$ 12,000.00
3	Project Management	EcoGro	Project management	\$ 3,750.00 each	1	\$ -	\$ 3,750.00	\$ 3,750.00
4	Grant Management	NoLi CDC	Project Coordination, Volunteer Coordination, Documentation, Stakeholder Engagement	\$ 2,500.00 each	1	\$ 1,500.00	\$ 1,000.00	\$ 2,500.00
5	Educational Programming	EcoGro	Educational Programming	\$ 216.10 each	1	\$ 216.10	\$ -	\$ 216.10
6	Design	Bullhorn Creative	Educational/Promotional Material Design and Printing	\$ 150.00 per hour	6	\$ -	\$ 900.00	\$ 900.00
7	Design	Bullhorn Creative	In Kind: Educational Promotional Material Design and Printing	\$ 17.93 per hour	20	\$ 358.60	\$ -	\$ 358.60
8	Volunteer Hours	Northside Neighborhood Associations	Advertising/Posting	\$ 7.25 per hour	15	\$ 108.75	\$ -	\$ 108.75
9	Volunteer Hours	Northside Neighborhood Associations	Planting (assume 25 people for 10 hours over 2 days)	\$ 7.25 per hour	250	\$ 1,812.50	\$ -	\$ 1,812.50
10	Web Development	Bullhorn Creative	Web Development	\$ 21.92 per hour	10	\$ 219.20	\$ -	\$ 219.20
11					Sub-Total:	\$ 6,215.15	\$ 27,650.00	\$ 33,865.15
12								
13								
Project Element 2: North Limestone Canopy Enhancement								
14	Grant Management	NoLi CDC	Project Coordination, Volunteer Coordination, Documentation, Stakeholder Engagement	\$ 2,500.00 each	1	\$ 1,500.00	\$ 1,000.00	\$ 2,500.00
15	Consulting Fees	Town Branch Tree Services	Initial Tree Site Evaluation and Selection	\$ 21.62 per hour	50	\$ 1,081.00	\$ -	\$ 1,081.00
16	Project Management	NoLi CDC	City Coordination (assuming .25 hour per residence)	\$ 36.74 per hour	25	\$ -	\$ 918.50	\$ 918.50
17	Consulting Fees	NoLi CDC	Stakeholder Engagement (assuming .25 hour per residence)	\$ 36.74 per hour	25	\$ 918.50	\$ -	\$ 918.50
18	Volunteer Hours	Northside Neighborhood Associations	Stakeholder Engagement (assuming .25 hour per residence)	\$ 7.25 per hour	50	\$ 362.50	\$ -	\$ 362.50
19	Materials	Town Branch Tree Services	Trees	\$ 75.00 per tree	120	\$ -	\$ 9,000.00	\$ 9,000.00
20	Design	Bullhorn Creative	Educational/Promotional Material Design and Printing	\$ 150.00 per hour	6	\$ -	\$ 900.00	\$ 900.00
21	Design	Bullhorn Creative	In Kind: Educational Promotional Material Design and Printing	\$ 17.93 per hour	60	\$ 1,075.80	\$ -	\$ 1,075.80
22	Volunteer Hours	Northside Neighborhood Associations	Advertising/Posting	\$ 7.25 per hour	15	\$ 108.75	\$ -	\$ 108.75
23	Consulting Fees	Town Branch Tree Services	Overseeing Planting	\$ 75.00 per tree	120	\$ -	\$ 9,000.00	\$ 9,000.00
24	Volunteer Hours	Northside Neighborhood Associations	Tree plantings (assuming 2 people, 1 hour per tree)	\$ 7.25 per hour	240	\$ 1,740.00	\$ -	\$ 1,740.00
25	Maintenance	Town Branch Tree Services	1 year maintenance of trees	\$ 100.00 per tree	120	\$ -	\$ 12,000.00	\$ 12,000.00
26					Sub-Total:	\$ 6,786.55	\$ 32,818.50	\$ 39,605.05
27								
28								

TABLE 2 - PROJECT BUDGET (Cont.)

29 Project Element 3: Community Rain Barrels									
30	Materials	NoLi CDC	Rain Barrels	\$ 50.00	per barrel	100	\$ -	\$ 5,000.00	\$ 5,000.00
31	Design	Bullhorn Creative	Educational/Promotional Material Design and Printing	\$ 150.00	per hour	4	\$ -	\$ 600.00	\$ 600.00
32	Design	Bullhorn Creative	In Kind: Educational Promotional Material Design and Printing	\$ 17.93	per hour	16	\$ 286.88	\$ -	\$ 286.88
33	Consulting Fees	Bluegrass Greensource	Educational Events (assuming 3 events with 5 hours of planning and 5 hours of engagement)	\$ 55.00	per hour	30	\$ -	\$ 1,650.00	\$ 1,650.00
34	Materials	Bluegrass Greensource	Rain barrel installation materials	\$ 10.00	per hour	100	\$ -	\$ 1,000.00	\$ 1,000.00
35	Volunteer Hours	Northside Neighborhood Associations	Educational Events (assuming 3 events with 5 hours of planning and 5 hours of engagement, with 5 people per event)	\$ 7.25	per hour	150	\$ 1,087.50		\$ 1,087.50
36	Grant Management	NoLi CDC	Project Coordination, Volunteer Coordination, Documentation, Stakeholder Engagement	\$ 2,000.00	each	1	\$ 1,500.00	\$ 500.00	\$ 2,000.00
37							Sub-Total:	\$ 2,874.38	\$ 8,750.00
38									
39 Project Element 4: Anti-Litter PSC & Litter Cleanup Events									
40	Design	Bullhorn Creative	Educational/Promotional Material Design	\$ 150.00	per hour	5	\$ -	\$ 750.00	\$ 750.00
41	Design	Bullhorn Creative	In Kind: Educational Promotional Material Design	\$ 17.93	per hour	75	\$ 1,344.75	\$ -	\$ 1,344.75
42	Volunteer Hours	Northside Neighborhood Associations	Advertising/Postering	\$ 7.25	per hour	30	\$ 217.50	\$ -	\$ 217.50
43	Volunteer Hours	Northside Neighborhood Associations	Anti-Litter Events (assuming 3 events, 10 people per event, each event 5 hours)	\$ 7.25	per hour	150	\$ 1,087.50	\$ -	\$ 1,087.50
44	Printing	NoLi CDC	Large Banners	\$ 250.00	each	3	\$ -	\$ 750.00	\$ 750.00
45	Printing	NoLi CDC	Other	\$ 250.00	each	1	\$ -	\$ 250.00	\$ 250.00
46	Grant Management	NoLi CDC	Project Coordination, Volunteer Coordination, Documentation, Stakeholder Engagement	\$ 2,000.00	each	1	\$ 1,500.00	\$ 500.00	\$ 2,000.00
47	Materials	Bluegrass Greensource	Litter Cleanup Events	\$ 500.00	event	3	\$ -	\$ 1,500.00	\$ 1,500.00
48	Consulting Fees	Bluegrass Greensource	Litter Cleanup Events (assuming 3 events, 8 hours per event)	\$ 55.00	per hour	24	\$ -	\$ 1,320.00	\$ 1,320.00
49							Sub-Total:	\$ 4,149.75	\$ 5,070.00
50									
Project Element 5: York St. Edible Orchard									
52	Materials	Town Branch Tree Services	Fruit Trees	\$ 100.00	per tree	20	\$ -	\$ 2,000.00	\$ 2,000.00
53	Consulting Fees	Town Branch Tree Services	Overseeing Planting	\$ 75.00	per tree	20	\$ -	\$ 1,500.00	\$ 1,500.00
54	Volunteer Hours	Northside Neighborhood Association	Tree Plantings (assuming 2 people, 1 hour per tree)	\$ 7.25	per hour	40	\$ 290.00	\$ -	\$ 290.00
55	Maintenance	Seedleaf	1 year maintenance	\$ 100.00	per tree	20	\$ -	\$ 2,000.00	\$ 2,000.00
56	Design	Bullhorn Creative	Educational/Promotional material design	\$ 150.00	per hour	2	\$ -	\$ 300.00	\$ 300.00
57	Design	Bullhorn Creative	In Kind: Educational/Promotional Material Design	\$ 17.93	per hour	10	\$ 179.30		\$ 179.30
58	Grant Management	NoLi CDC	Project Coordination, Volunteer Coordination, Documentation, Stakeholder Engagement	\$ 2,000.00	each	1	\$ 1,500.00	\$ 500.00	\$ 2,000.00
59							Sub-Total:	\$ 1,969.30	\$ 6,300.00
60									
61				TOTAL PROJECT BUDGET:			\$ 21,995.13	\$ 80,588.50	\$ 102,583.63
62							ORGANIZATION SHARE**	GRANT SHARE	
63				COST SHARE % =			21.4%	78.6%	
64				MUST BE > 20%					
65	** Class A grants require a minimum 20% cost share.								

SUPPLEMENTAL PROJECT ELEMENT INFORMATION

1. Castlewood Park Rain Garden (Project Leads: Russ Turpin of EcoGro, and Lord, Aeck, Sargent): Castlewood Park was identified as an essential stormwater project in the LFUCG funded stormwater feasibility study in 2012. The primary function of the rain

garden will be to use amended soils and native Kentucky plants to slow stormwater runoff from the Loudon House, filter non-point source pollutants, and recharge groundwater supplies. EcoGro estimates that 111,330 gallons of stormwater will be saved by the rain garden from Lexington's infrastructure annually. The secondary function will be to develop a unique facility to support community education, awareness, and engagement for stormwater related efforts. A step-by-step plan includes the following:

- a. Lord, Aeck, Sargent and EcoGro will create a design for the rain garden. The design team will seek input from LFUCG Parks and Recreation and Lexington Art League to ensure sustainability and maintenance.
- b. The design will be presented to the public for a review process to residents of North Limestone and Castlewood Neighborhoods, and Cane Run Watershed Council.
- c. After the public review process, the design will be tweaked if necessary and displayed for the public on the NoLi CDC website, the North Limestone NA website, at the Loudon House, and through social media channels.
- d. EcoGro will handle implementation of the garden.
- e. During installation, project partners will host an educational rain garden tour/workshop to demonstrate techniques for stormwater BMP design and construction. The NoLi CDC will work with Lexington Art League to create and commission public art to be displayed in the garden.
- f. After installation, EcoGro, the NoLi CDC, and Lord, Aeck, Sargent will work with Bullhorn Creative to design signage for the site that will educate the public about the rain garden and its plantings.

2. North Limestone Canopy Enhancement (Project Lead: Sara Hesley of Town Branch Tree Experts):

The primary function of this project element is to significantly reduce the lack of tree canopies covering roadways in the North Limestone Neighborhood. It is expected that 120 trees will be planted as a part of this project, which relates to approximately 544,440 gallons of captured rainwater annually in the tree canopies. For this project Town Branch Tree Experts will plant street trees on Glenn Place, Arceme Avenue, Carlisle Avenue, Withers Avenue, Rosemary Avenue, Bryan Avenue from Morgan Avenue to Meadow Park, Belt Line Avenue, North Limestone from 7th to Loudon Avenue, and Loudon Avenue in a step by step plan that includes the following:

- a. Town Branch Tree Experts will conduct site assessments for the above mentioned streets and determine which lots on these streets would have the largest impact on the neighborhood's stormwater issues.
- b. NoLi CDC and Town Branch Tree Experts will coordinate with city officials to determine which lots are permissible for planting to avoid future damage to trees in scheduled streetscape work.
- c. Once the proposed lots are determined, Town Branch and the NoLi CDC will reach out to residents and property owners to determine if they want trees planted in front of their properties.
- d. After the outreach phase is completed, Town Branch will determine what species of tree would be best for these properties and trees will be purchased from a local nursery.
- e. The NoLi CDC will publicly advertise a tree planting day for each street and inform residents and homeowners about the day of planting.
- f. The NoLi CDC and Bullhorn Creative will design an informational packet (with input from Town Branch) about each tree variety and the care needs for that tree. The packets will be printed and distributed to the residents.
- g. The proposed streets will be divided into three groups according to geographic location and tree planting density and the plantings will happen on three separate days.
- h. At each tree planting day, Town Branch Tree Experts will lead demonstrations in how to properly plant trees. Volunteers will plant the trees with Town Branch overseeing the planting to ensure that they are installed to ANSI A300 Standards.
- i. Town Branch Tree Experts will provide maintenance for the trees for one year following the tree plantings.

3. Community Rain Barrels (Project Lead: Schuyler Warren of Bluegrass

Greensource): This project element addresses the need for both rain barrels and rain barrel education in the North Limestone Neighborhood. This element would bring 100

rain barrels into the neighborhood at no cost to the community and educate residents on the value of rain barrels and how to install them. In addition, it is estimated that this will save 473,800 gallons of water from going into the stormwater sewers in one summer. A step-by-step plan includes the following:

- a. The NoLi CDC will purchase 100 rain barrels directly from distributors (through a connection with Bluegrass Greensource) and installation materials.
- b. Rain barrels will be stored in NoLi CDC property until rain barrel events.
- c. Bluegrass Greensource will work with NoLi CDC, the Neighborhood Associations, and Bullhorn Creative to design advertising materials to promote three rain barrel public education events hosted by Bluegrass Greensource, which will be free to the public.
- d. Rain barrels will be distributed on a first-come-first-serve basis at each rain barrel event to residents who prove they live in the neighborhood.
- e. At each event, materials designed by Bullhorn Creative (with input from Bluegrass Greensource) will be distributed informing the new rain barrel owners of how to install and maintain their rain barrels.
- f. Any recipient of a rain barrel MUST complete the rain barrel workshop.
- g. The NoLi CDC is exploring the possibility of working with the Next, Common Good, and North Limestone MusicWorks (all child development programs for Northside families) to paint the rain barrels.

4. Anti-Litter PSC & Street Cleanup Events (Project Leads: Richard Young of NoLi CDC, Bullhorn Creative, and Bluegrass Greensource): This project element focuses on reducing the amount of trash that enters the city's stormwater system. It includes the following steps:

- a. The NoLi CDC, Bluegrass Greensource, and Lord, Aeck, Sargent will conduct a "trash survey" of the neighborhood to determine which intersections and roadways accumulate the most litter.
- b. The NoLi CDC would plan three litter cleanup events, in conjunction with Northside NA and Bluegrass Greensource, to remove litter from the North Limestone corridor, Loudon Ave., Sixth Street, and other major streets and substreets in the North Limestone neighborhood identified through the survey.
- c. The NoLi CDC will work with Bluegrass Greensource to provide materials for the cleanup events, including compostable bags, "grabbers," gloves, and more.
- d. The NoLi CDC will work with Bullhorn Creative to design a public service campaign that describes the benefits of not littering and the effect litter has on our water supply.
- e. Public service campaign would launch side-by-side with the first of three trash events and would include a map of the neighborhood's trash cans.

5. York St. Edible Orchard (Project Leads: Ryan Koch of Seedleaf, Town Branch Tree Experts): North Limestone Neighborhood is one of Lexington's largest food deserts and this project element seeks to correct that issue by planting edible fruit trees on NoLi CDC-owner properties on York Street. This project element includes the following steps:

- a. Town Branch Tree Experts will conduct a site assessment for the NoLi CDC York Street lots to determine what types of fruit trees would best suit the location.
- b. The NoLi CDC will purchase proposed trees from a local nursery.
- c. The NoLi CDC will publicly advertise a tree planting day for the orchard and inform residents and homeowners on York Street about the planting day.
- d. The NoLi CDC and Bullhorn Creative will design signage for the edible orchard to inform residents that the trees will bear fruit in 1-2 years and that it will be free to eat.
- e. The tree plantings will all happen in one day.
- f. Town Branch will lead demonstrations in how to properly plant trees on planting day, and oversee the volunteers who will be the primary planters.
- g. Seedleaf and Town Branch Tree Experts will provide maintenance for the trees for 1 year.

ATTACHMENT B
TO FY2015 CLASS A GRANT AWARD AGREEMENTS

DO NOT WRITE ABOVE THIS LINE

Agreement to Maintain Stormwater Control Facilities for Class A Incentive Grant Projects

The upkeep and maintenance of stormwater control facilities is essential to the protection of aquatic resources. All property owners receiving grant funds from the Lexington-Fayette Urban County Government through the Stormwater Quality Projects Incentive Grant Program for construction of any stormwater control facility are expected to conduct business in a manner that promotes resource protection. For purposes of this document, a “stormwater control facility” is an equivalent term for “stormwater control device” or “stormwater management system or facility,” and is any detention basin, detention pond, drainage way, extended detention basin, retention basin, catch basin, outlet, or any other structure or equipment or feature thereof, in whole or in part, designed to control stormwater quantity or improve stormwater quality. This Agreement contains specific provisions with respect to maintenance of the stormwater control facilities described below.

PROPERTY SITE ADDRESS: _____

PROPERTY OWNER NAME: _____

DESCRIPTION:

Funded by Stormwater Quality Projects Incentive Grant: Fiscal Year _____, Class A

Whereas, <property owner name> , has proposed to construct stormwater control facilities on the property described above and whereas the goals of the Lexington-Fayette Urban County Government are to ensure the protection and enhancement of Fayette County’s aquatic resources, the **Lexington-Fayette Urban County Government (LFUCG)** and **<property owner name>** hereby enter into this Agreement. The responsibilities of each party to this Agreement are identified below.

THE <property owner name> HEREBY:

1. Agrees to implement the stormwater control facility Inspection, Operations, and Maintenance Plan developed for each facility and incorporated by reference herein.
2. Agrees to maintain the stormwater control facilities in good working condition, acceptable to the LFUCG, so that they are performing their design functions.
3. Grants permission to the LFUCG, its authorized agents and employees, to enter upon the property with reasonable advance notice of at least 24 hours and proper identification, except in such circumstances where advance notice is inappropriate for the purpose of entry, and to inspect the stormwater control facilities whenever the LFUCG deems necessary. The purpose

of the inspection is to assure safe and proper functioning of the facilities. The inspection shall cover the entire facilities, berms, outlet structures, pond areas, access roads, etc. When deficiencies are noted, the LFUCG shall give <property owner name>, its successors and assigns, copies of the inspection report with findings and evaluations.

4. Agrees that in the event <property owner name>, its successors and assigns, fails to maintain the stormwater control facilities in good working condition acceptable to the LFUCG, the LFUCG may enter upon the property and take whatever steps it deems necessary to maintain said stormwater control facilities and to charge the costs of the repairs to <property owner name>, its successors and assigns. This provision shall not be construed to allow the LFUCG to erect any structure of a permanent nature on the land of <property owner name>, outside of an easement belonging to the LFUCG. It is expressly understood and agreed that the LFUCG is under no obligation to maintain or repair said facilities, and in no event shall this Agreement be construed to impose any obligation on the LFUCG.

5. Agrees that in the event the LFUCG, pursuant to this Agreement, performs work of any nature, or expends any funds in performance of said work for labor, use of equipment, supplies, materials, and the like on account of <property owner name> or its successors and assigns, <property owner name> shall reimburse the LFUCG upon demand, within 30 days of receipt thereof for all costs incurred by the LFUCG hereunder. If not paid within such 30 day period, the LFUCG shall have a lien against the property in the amount of such costs, plus interest at the Judgment Rate, and may enforce same in the same manner as a lien for real property taxes may be enforced.

6. Agrees to indemnify and hold harmless the LFUCG and its agents and employees for any and all damages, accidents, casualties, occurrences or claims which might arise or be asserted against the LFUCG related to the construction or maintenance of the stormwater facilities by <property owner name> or its agents.

In the event a claim is asserted against the LFUCG, its agents or employees for such matters, the LFUCG shall promptly notify <property owner name>, their successors and assigns, and they shall defend, at their own expense, any suit based on such claim. If any judgment or claims against the LFUCG, its agents or employees shall be allowed, <property owner name>, its successors, and assigns shall pay all costs and expenses in connection herewith.

7. Grants permission to the LFUCG, its authorized agents and employees, to enter upon the property with reasonable advance notice to <property owner name> and proper identification, and, at LFUCG expense, to install, operate, and maintain equipment to monitor the flow rate and pollutant content of the input flow, the effluent, and at intermediate points in the facility, all in such a manner that does not unreasonably interfere with the use of the property by <property owner name>. <property owner name> further agrees to design and construct the facility to provide reasonable access for such monitoring.

8. Agrees to maintain a record (in the form of a logbook) of steps taken to implement the programs referenced in (1) and (2) above. The logbook shall be available for inspection by the LFUCG staff at <property owner address or business office> during normal business hours. The logbook shall catalog the action taken, who took it, when the action was done, how it was done, and any problems encountered or follow-up actions recommended.

On property where a stormwater control device is located fully or partially underground, _____ <property owner name> further understands that an annual inspection of the underground facility is required by LFUCG Code of Ordinances 16-88(c), and an annual inspection report, prepared by a Professional Engineer licensed to practice in Kentucky, must be submitted to the LFUCG compliance representative listed in this document. This report shall address the condition of the device for meeting its intended purpose, and shall be included with the annual report described in Section (9) below.

9. Agrees to submit an **Annual Report** to the LFUCG regarding implementation of the programs referenced in (1) and (2) above. The report must be submitted on or before January 31st of each calendar year and shall contain, at a minimum, the following items:

- A. Name, address, and telephone number of the business, the person, or the firm responsible for plan implementation, and the person completing the report.
- B. Time period covered by the report.
- C. Copy of all inspection reports performed as part of the operations and maintenance program referenced in (1) above, including if applicable, the annual inspection for underground devices described in (8) above.
- D. A chronological summary of activities conducted to implement the program referenced in (1) and (2) above. A photocopy of the applicable sections of the logbook, with any additional explanation needed, shall normally suffice. For any activities conducted by paid parties not affiliated with _____ <property owner name>, include a copy of the invoice for services.
- E. An outline of planned activities for the next year.

<PROPERTY OWNER>

<BUSINESS ADDRESS>

BY: _____
NAME: _____
TITLE: _____
DATE: _____

The foregoing Agreement was subscribed, sworn to and acknowledged before me by _____, as the duly authorized representative for and on behalf of _____, on this the _____ day of _____, 20____.
My commission expires: _____.

NOTARY PUBLIC

Maintenance Agreement Contact Information for Compliance

Owner Representative Name: _____

Business Address: _____

Representative's Phone Number: _____

Representative's E-Mail: _____

Urban County Government Information for compliance issues:

Contact: _____ LFUCG's MS4 Permit Coordinator

Address: _____ LFUCG Division of Water Quality

_____ 125 Lisle Industrial Avenue, Suite 125

_____ Lexington, KY 40511

Phone: _____ (859) 425-2400

Email: _____ MS4@lexingtonky.gov