



Lexington-Fayette Urban County Government
DEPARTMENT OF GENERAL SERVICES

Jim Gray
Mayor

Sally Hamilton
Commissioner

MEMORANDUM

TO: Mayor Jim Gray
Urban County Council

FROM: Sally Hamilton
Commissioner of General Services

DATE: August 14, 2012

RE: Lease Agreement with Kentucky River Foothills Development Council, Inc.

I am requesting Urban County Council approval to enter into a lease agreement with Kentucky River Foothills Development Council, Inc. for space located at 1055 Industry Road within the Central Kentucky Job Center. The area is located on the first floor of the building and consists of approximately 82 S/ft of space. The agency will use the office space for the Community Collaboration for Children Program (CCFC), a grant-funded program that is provided by the U.S. Department of Health and Human Services, Administration for Children and Families that is passed through the Kentucky Cabinet for Health and Family Services.

The term of this agreement will be for a period of ten (10) months, beginning September 1, 2012 and ending on June 30, 2013 with an option of automatic annual renewal for one (1) additional one (1) year term. The Department of Social Services recommends that no annual rental rate is charged for use of this space. The grant-funded program does not allow the agency to pay for office space and utilities and requires a federal in-kind match in Fayette County whereas a portion of the match is obtained through donated office space and utilities.