

0886-16 - Bluegrass Valuation Group.docx

Response Date: July 7, 2016

366 Waller Avenue, Suite#203
Lexington, Kentucky 40504

Bluegrass Valuation Group, LLC
willberkley@qx.net

p. 859-276-2278
f. 800-341-9597

Letter of Transmittal & General Provisions

Purchasing Director
Lexington-Fayette Urban County Government
Room 338, Government Center
200 East Main Street
Lexington, KY 40507

RE: RFP #17-2016 Real Property Appraisers for the Agricultural Land Easement Program

William L. Berkley & Bluegrass Valuation Group, LLC is pleased to provide a response to the Request for Proposal for #17-2016 Real Property Appraisers for the Agricultural Land Easement Program.

William L. Berkley & Bluegrass Valuation Group, LLC hereby certifies that:

General Provisions

1. Each Respondent shall comply with all Federal, State & Local regulations concerning this type of service or good.

The Respondent agrees to comply with all statutes, rules, and regulations governing safe and healthful working conditions, including the Occupational Health and Safety Act of 1970, 29 U.S.C. 650 et. seq., as amended, and KRS Chapter 338. The Respondent also agrees to notify the LFUCG in writing immediately upon detection of any unsafe and/or unhealthful working conditions at the job site. The Respondent agrees to indemnify, defend and hold the LFUCG harmless from all penalties, fines or other expenses arising out of the alleged violation of said laws.

2. Failure to submit ALL forms and information required in this RFP may be grounds for disqualification.
3. Addenda: All addenda, if any, shall be considered in making the proposal, and such addenda shall be made a part of this RFP. Before submitting a proposal, it is incumbent upon each proposer to be informed as to whether any addenda have been issued, and the failure to cover in the bid any such addenda may result in disqualification of that proposal.
4. Proposal Reservations: LFUCG reserves the right to reject any or all proposals, to award in whole or part, and to waive minor immaterial defects in proposals, LFUCG may consider any alternative proposal that meet its basic needs.

5. Liability: LFUCG is not responsible for any cost incurred by a Respondent in the preparation of proposals.,
6. Changes/Alterations: Respondent may change or withdraw a proposal at any time prior to the opening; however, no oral modifications will be allowed. Only letters, or other formal written requests for modifications or corrections of a previously submitted proposal which is addressed in the same manner as the proposal, and received by LFUCG prior to the scheduled closing time for receipt of proposals, will be accepted. The proposal, when opened, will then be corrected in accordance with such written request(s), provided that the written request is contained in a sealed envelope which is plainly marked "modifications of proposal".
7. Clarification of Submittal: LFUCG reserves that right to obtain clarification of any point in a bid or to obtain additional information from a Respondent.
8. Bribery Clause: By his/her signature on the bid, Respondent certifies that no employee of his/hers, any affiliate or Subcontractor, has bribed or attempted to bribe an officer or employee of the LFUCG.
9. Additional Information: While not necessary, the Respondent may include any product brochures, software documentation, sample reports, or other documentation that assist LFUCG in better understanding and evaluating the Respondent's response. Additional documentation shall not serve as a substitute for other documentation which is required by this RFP to be submitted with the proposal.
10. Ambiguity, Conflict or other Errors in RFP: If a Respondent discovers any ambiguity, conflict, discrepancy, omission or other error in the RFP, it shall immediately notify LFUCG of such error writing and request modification or clarification of the document if allowable by the LFUCG.
11. Agreement to Bid Terms: In submitting this proposal, the Respondent agrees that it has carefully examined the specifications and all provisions relating to the work to be done attached hereto and made part of this proposal. By acceptance of a Contract under this RFP, proposer states that it understands the meaning, intent and requirements of the RFP and agrees to the same. Bluegrass Valuation Group, LLC and William L Berkley shall warrant that it is familiar with and understands all provisions herein and shall warrant that it can comply with them. No additional compensation to Respondent shall be authorized for services or expenses reasonably covered under these provisions that the proposer omit from its Proposal.

12. Cancellation: if the services to be performed hereunder by the Respondent are not performed in an acceptable manner to the LFUCG, the LFUCG may cancel this contract for cause by providing written notice to the proposer, giving at least thirty (30) days' notice same. During that time period, the proposer may seek to bring the performance of services hereunder to a level that is acceptable to the LFUCG, and LFUCG may rescind the cancellation if such action is in its best interest.

A. Termination for Cause

- 1) LFUCG may terminate a contract because of the contractor's failure to perform its contractual duties.
- 2) If a contractor is determined to be in default, LFUCG shall notify the contractor of the determination in writing, and may include a specified date by which the contractor shall cure the identified deficiencies. LFUCG may proceed with termination if the contractor fails to cure the deficiencies within the specified time.
- 3) A default in performance by a contractor for which a contract may be terminated shall include, but shall not necessarily be limited to:
 - a) Failure to perform the contract according to its terms, conditions and specifications.
 - b) Failure to make delivery within the time specified or according to a delivery schedule fixed by the contract;
 - c) Late payment or nonpayment of bills for labor, materials, supplies, or equipment furnished in connection with a contract for construction services as evidenced by mechanics' liens filed pursuant to the provisions of KRS Chapter 376, or letters of indebtedness received from creditors by the purchasing agency;
 - d) Failure to diligently advance the work under a contract for construction services;
 - e) The filing of a bankruptcy petition by or against the contractor, or
 - f) Actions that endanger the health, safety or welfare of the LFUCG or its citizens.

B. At Will Termination

Notwithstanding the above provisions, the LFUCG may terminate this contract at will in accordance with the law upon providing thirty (30) days written notice of that intent, Payment for services or goods received prior to termination shall be made by the LFUCG provided these goods or services were provided in a manner acceptable to the LFUCG. Payment for those goods and services shall not be unreasonably withheld.

13. Assignment of Contract: The contractor shall not assign or subcontract any portion of the Contract without the express written consent of LFUCG. Any purported assignment or subcontract in violation hereof shall be void. It is

expressly acknowledged that LFUCG shall never be required or obligated to consent to any request for assignment or subcontract; and further that such refusal to consent can be for any or no reason, fully within the sole discretion of LFUCG.

14. No Waiver: No failure or delay by LFUCG in exercising any right, remedy, power or privilege hereunder, nor any single or partial exercise thereof, nor a waiver hereof or thereof. No failure or delay by LFUCG in exercising any right, remedy, power or privilege under or in respect of this Contract shall affect the right, remedies, powers or privileges of LFUCG hereunder or shall operate as a waiver thereof.
15. Authority to do Business: The Respondent must be a duly organized and authorized to do business under the law of Kentucky. Respondent must be in good standing and full legal capacity to provide the services specified under this Contract. The Respondent must have all necessary right and lawful authority to enter into this Contract for the full term hereof and that proper corporate or other action has been duly taken authorizing the Respondent to enter into this Contract. The Respondent will provide the LFUCG with a copy of a corporate resolution authorizing this action and a letter from an attorney confirming that the proposer is authorized to do business in the State of Kentucky if requested. All proposals must be signed by a duly authorized officer, agent or employee of the Respondent.
16. Governing Law: This Contract shall be governed by and construed in accordance with the laws of the Commonwealth of Kentucky. In the event of any proceedings regarding this Contract, the Parties agree that the venue shall be the Fayette County Circuit Court or the U.S. District Court of the Eastern District of Kentucky, Lexington Division. All parties expressly consent to personal jurisdiction and venue in such Court for the limited and sole purpose of proceedings relating to this Contract or any rights or obligations arising thereunder. Service of process may be accomplished by following the procedures prescribed by law.
17. Ability to Meet Obligations: Respondent affirmatively states that there are no actions, suits or proceedings of any kind pending against Respondent or, to the knowledge of the Respondent, threatened against the Respondent before or by any court, governmental body or agency or other tribunal or authority which would, if adversely determined, have a materially adverse effect on the authority or ability of Respondent to perform its obligations under this Contract, or which question the legality, validity or enforceability hereof or thereof.
18. Contractor understands and agrees that its employees, agents, or subcontractors are not employees of LFUCG for any purpose whatsoever. Contractor is an independent contractor at all times during the performance of the services specified.

19.If any term or provision of this Contract shall be found to be illegal or unenforceable, the remainder of the contract shall remain in full force and such term or provision shall be deemed stricken.

Signature

Date

I certify that **William L. Berkley** is a State Certified General Real Property appraiser in Kentucky and is located in Central Kentucky.

I certify to the best of my knowledge, **William L. Berkley & Bluegrass Valuation Group, LLC** does not have a conflict of interest regarding any financial or other personal interest in any real property that may be acquired for a project.

I certify to the best of my knowledge and belief, **William L. Berkley & Bluegrass Valuation Group, LLC** and/or its Principals is (are) not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any State or Federal agency.

I certify that the information included within this document is, to the best of my knowledge, correct as of the date indicated below:

Point of Contact for day-to-day operations:

Will Berkley
366 Waller Avenue, Suite #203
Lexington, Kentucky 40504
Office: 859-276-2278
Cell: 859-983-2526
Fax: 800-341-9597
willberkley@qx.net

Thank you for this opportunity; William L. Berkley & Bluegrass Valuation Group, LLC looks forward to your decision.

Sincerely,

William L. Berkley, Jr., Owner
Bluegrass Valuation Group, LLC

Date

Project Bid Submitter

William L. Berkley of Bluegrass Valuation Group, LLC has read the Solicitation; specifically the Scope of Services as defined in USDA-NRCS, ACEP-ALE Appraisal Specifications and Scope Page 5 (F) (a thru p) and agrees to meet all of the requirements outlined within the Description of Work Product.

William L. Berkley & Bluegrass Valuation Group, LLC has a vast understanding of conservation easement and PDR appraisal activities, familiarity with applicable statutes, and regulations that govern acquisitions and donations of this type.

From 2001 through 2009 William L. Berkley & Bluegrass Valuation Group, LLC completed over 65 appraisal reports for the LFUCG Purchase of Development Rights Program under the direction of Maner Ferguson and Billy Vanpelt. We also provide appraisal and review services on a continuous basis for the Division of General Services, Water Quality and Engineering of the LFUCG.

William L. Berkley is pre-qualified to provide both appraisal and review services statewide for the Kentucky Division of Real Property and the Kentucky Transportation Cabinet and has completed appraisal and review reports on a continuous basis since 1989 for both agencies including conservation easements for the PACE program and the Kentucky Heritage Land Council.

William L. Berkley and Bluegrass Valuation Group has also recently completed conservation easement appraisal reports for the purposes of donation to the Bluegrass Conservancy, Inc. and has an understanding of the regulations and reporting requirements of the Internal Revenue Service (IRS) related to the donation of real property rights.

With twenty-seven (27) years of experience, William L. Berkley has provided real estate appraisal, project report development, appraisal review, and expert testimony for highway right of way projects; litigation valuation; damage studies, water and sewer line easements; conservation easements and purchases of development rights; gas pipeline easement; power transmission line and pole easements; airport condemnation and litigation; and acquisitions for LPA's, cities, and universities.

As qualified as experts in Real Estate Values we have served as qualified expert witnesses testifying in Circuit Court and Federal Bankruptcy Court Eastern Division State of Kentucky.



Resume

William L. Berkley, Jr.

Mr. Berkley is the general partner of Bluegrass Valuation Group, LLC and has 27 years of experience in real estate valuation. He holds a General Certification from the Kentucky Real Estate Appraisers Board (Number 721) and is a MAI Candidate of the Appraisal Institute (Candidate Number M90-0111). William has served as the past treasurer and secretary for the Bluegrass Chapter of Appraisal Institute. He is a licensed real estate broker in the State of Kentucky and a member of both the International Right of Way Association and the Lexington Fayette Urban County Government Planning Commission. William's education includes a BS in Business Administration from the University of Kentucky where he majored in Finance and an Associate of Applied Science from the Lexington Community College where he majored in Real Estate. He has finished course work through the Appraisal Institute.

REAL ESTATE APPRAISAL, REVIEW & EXPERT TESTIMONY

- Highway Right Of Way
- Litigation Valuation
- Utility Easements and Towers
- Sewer Line Easement
- Conservation Easements & Purchase Of Development Rights
- General Certified Appraiser (Kentucky)
- Damage Studies
- Pipeline Easement
- Power Transmission Line And Pole Easement
- Airport Acquisition and Aviation Easement
- Acquisition For LPA's, Cities & Universities
- Member International Right Of Way Association
- Commissioner Lexington Fayette Urban County Planning Commission

GEOGRAPHIC LOCATION OF PAST PROJECTS

- Central Kentucky - Fayette, Clark, Bourbon, Scott, Madison, Mercer, Jessamine, Garrard, Franklin, Anderson, Bath, Fleming, Montgomery, Boyle, Shelby, Nicholas, Menifee, Powell & Estill County
- Northern Kentucky - Boone, Campbell, Grant, Kenton, Owen, Mason, Lewis, Henry, Gallatin, & Carroll County
- Southern Kentucky – Laurel, Pulaski, Rockcastle, McCreary, Wayne & Whitley County
- Eastern Kentucky – Breathitt, Boyd, Perry, Bell, Floyd, Clay, Harlan, Elliott, Morgan, Knox, Pike, Lawrence & Rowan County
- Western Kentucky – Jefferson, Meade, Grayson, Hart, Hardin, Marion, Warren, Washington, Nelson, Daviess, Christian, Muhlenberg & Crittenden County

Client List

1) Lexington Fayette Urban County Government

200 E. Main Street

Lexington, KY 40507

PDR Program – Maner Ferguson & Billy Vanpelt

(859)425-2227

General Services – Mr. Ricky Caldwell (859)258-3023

Division of Water Quality- Charlie Martin & Lajoyce Mullins-Williams

(859)425-2580

Division of Engineering – Paul Willard (859)258-3416

2) Commonwealth of Kentucky

200 Mero Street

Frankfort, KY 40622

Department of Highways – Eric Monhollon (502)782-4947

Division of Real Property – Natalie W. Brawner (502)564-2111

3) Bluegrass Conservancy, Inc.

380 South Mill Street Suite 205

Lexington, KY 40508

Ms. Ashley Greathouse (859)255-4552

STATEMENT OF PER APPRAISAL RATES

Based on our past experience with the PDR program, requirements of the USDA-NRCS ACEP-ALE, and performing similar appraisal assignments our per appraisal rate would be \$3,000.

AFFIDAVIT

Comes the Affiant, Will Berkley/Bluegrass Val, and after being first duly sworn, states under penalty of perjury as follows:

1. His/her name is Will Berkley and he/she is the individual submitting the proposal or is the authorized representative of Bluegrass Valuation Group, LLC, the entity submitting the proposal (hereinafter referred to as "Proposer").
2. Proposer will pay all taxes and fees, which are owed to the Lexington-Fayette Urban County Government at the time the proposal is submitted, prior to award of the contract and will maintain a "current" status in regard to those taxes and fees during the life of the contract.
3. Proposer will obtain a Lexington-Fayette Urban County Government business license, if applicable, prior to award of the contract.
4. Proposer has authorized the Division of Central Purchasing to verify the above-mentioned information with the Division of Revenue and to disclose to the Urban County Council that taxes and/or fees are delinquent or that a business license has not been obtained.
5. Proposer has not knowingly violated any provision of the campaign finance laws of the Commonwealth of Kentucky within the past five (5) years and the award of a contract to the Proposer will not violate any provision of the campaign finance laws of the Commonwealth.
6. Proposer has not knowingly violated any provision of Chapter 25 of the Lexington-Fayette Urban County Government Code of Ordinances, known as "Ethics Act."

Continued on next page

**DIRECTOR, DIVISION OF CENTRAL PURCHASING
LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT
200 EAST MAIN STREET
LEXINGTON, KENTUCKY 40507**

**NOTICE OF REQUIREMENT FOR AFFIRMATIVE ACTION TO ENSURE EQUAL
EMPLOYMENT OPPORTUNITIES AND DBE CONTRACT PARTICIPATION**

Notice of requirement for Affirmative Action to ensure Equal Employment Opportunities and Disadvantaged Business Enterprises (DBE) Contract participation. Disadvantaged Business Enterprises (DBE) consists of Minority-Owned Business Enterprises (MBE) and Woman-Owned Business Enterprises (WBE).

The Lexington-Fayette Urban County Government has set a goal that not less than ten percent (10%) of the total value of this Contract be subcontracted to Disadvantaged Business Enterprises, which is made up of MBEs and WBEs. The Lexington Fayette Urban County Government also has set a goal that not less than three percent (3%) of the total value of this Contract be subcontracted to Veteran-owned Small Businesses. The goal for the utilization of Disadvantaged Business Enterprises as well Veteran –owned Small Businesses as subcontractors is a recommended goal. Contractor(s) who fail to meet such goal will be expected to provide written explanations to the Director of the Division of Purchasing of efforts they have made to accomplish the recommended goal, and the extent to which they are successful in accomplishing the recommended goal will be a consideration in the procurement process. Depending on the funding source, other DBE goals may apply.

For assistance in locating Disadvantaged Business Enterprises Subcontractors contact:

Sherita Miller, MPA, Division of Central Purchasing
Lexington-Fayette Urban County Government
200 East Main Street, 3rd Floor, Room 338
Lexington, Kentucky 40507
smiller@lexingtonky.gov

Firm Submitting Proposal: Bluegrass Valuation Group, LLC

Complete Address: 366 Waller Ave, Ste 205 Lexington 40504
Street City Zip

Contact Name: Will Berkley Title: Owner

Telephone Number: 859-276-2278 Fax Number: _____

Email address: WillBerkley@gx.net

WORKFORCE ANALYSIS FORM

Name of Organization: Bluegrass Valuation Group, LLC
 Date: 7/1/2016

Categories	Total	White (Not Hispanic or Latino)		Hispanic or Latino		Black or African-American (Not Hispanic or Latino)		Native Hawaiian and Other Pacific Islander (Not Hispanic or Latino)		Asian (Not Hispanic or Latino)		American Indian or Alaskan Native (not Hispanic or Latino)		Two or more races (Not Hispanic or Latino)		Total	
		M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F
Administrators																	
Professionals		5															5
Superintendents																	
Supervisors																	
Foremen																	
Technicians																	
Protective Service																	
Para-Professionals																	
Office/Clerical			1														1
Skilled Craft																	
Service/Maintenanc																	
Total:																	

Prepared by:  President
 Name & Title

LFUCG STATEMENT OF GOOD FAITH EFFORTS

Bid/RFP/Quote # 17-2016

By the signature below of an authorized company representative, we certify that we have utilized the following Good Faith Efforts to obtain the maximum participation by MWDBE and Veteran-Owned business enterprises on the project and can supply the appropriate documentation.

NA Advertised opportunities to participate in the contract in at least two (2) publications of general circulation media; trade and professional association publications; small and minority business or trade publications; and publications or trades targeting minority, women and disadvantaged businesses not less than fifteen (15) days prior to the deadline for submission of bids to allow MWDBE firms and Veteran-Owned businesses to participate.

NA Included documentation of advertising in the above publications with the bidders good faith efforts package

NA Attended LFUCG Central Purchasing Economic Inclusion Outreach event

NA Attended pre-bid meetings that were scheduled by LFUCG to inform MWDBEs and/or Veteran-Owned Businesses of subcontracting opportunities

NA Sponsored Economic Inclusion event to provide networking opportunities for prime contractors and MWDBE firms and Veteran-Owned businesses

NA Requested a list of MWDBE and/or Veteran subcontractors or suppliers from LFUCG Economic Engine and showed evidence of contacting the companies on the list(s).

NA Contacted organizations that work with MWDBE companies for assistance in finding certified MWDBE firms and Veteran-Owned businesses to work on this project. Those contacted and their responses should be a part of the bidder's good faith efforts documentation.

NA Sent written notices, by certified mail, email or facsimile, to qualified, certified MWDBEs soliciting their participation in the contract not less than seven (7) days prior to the deadline for submission of bids to allow them to participate effectively.

NA Followed up initial solicitations by contacting MWDBEs and Veteran-Owned businesses to determine their level of interest.

NA Provided the interested MWDBE firm and/or Veteran-Owned business with adequate and timely information about the plans, specifications, and requirements of the contract.

NA Selected portions of the work to be performed by MWDBE firms and/or Veteran-Owned businesses in order to increase the likelihood of meeting the contract goals. This includes, where appropriate, breaking out contract work items into economically feasible units to facilitate MWDBE and Veteran participation, even when the prime contractor may otherwise perform these work items with its own workforce

NA Negotiated in good faith with interested MWDBE firms and Veteran-Owned businesses not rejecting them as unqualified without sound reasons based on a thorough investigation of their capabilities. Any rejection should be so noted in writing with a description as to why an agreement could not be reached.

NA Included documentation of quotations received from interested MWDBE firms and Veteran-Owned businesses which were not used due to uncompetitive pricing or were rejected as unacceptable and/or copies of responses from firms indicating that they would not be submitting a bid.

NA Bidder has to submit sound reasons why the quotations were considered unacceptable. The fact that the bidder has the ability and/or desire to perform the contract work with its own forces will not be considered a sound reason for rejecting a MWDBE and/or Veteran-Owned business's quote. Nothing in this provision shall be construed to require the bidder to accept unreasonable quotes in order to satisfy MWDBE and Veteran goals.

NA Made an effort to offer assistance to or refer interested MWDBE firms and Veteran-Owned businesses to obtain the necessary equipment, supplies, materials, insurance and/or bonding to satisfy the work requirements of the bid proposal

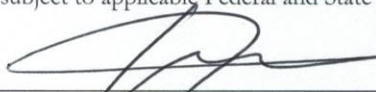
NA Made efforts to expand the search for MWBE firms and Veteran-Owned businesses beyond the usual geographic boundaries.

NA Other--any other evidence that the bidder submits which may show that the bidder has made reasonable good faith efforts to include MWDBE and Veteran participation.

NOTE: Failure to submit any of the documentation requested in this section may be cause for rejection of bid. Bidders may include any other documentation deemed relevant to this requirement which is subject to approval by the MBE Liaison. Documentation of Good Faith Efforts must be submitted with the Bid, if the participation Goal is not met.

The undersigned acknowledges that all information is accurate. Any misrepresentations may result in termination of the contract and/or be subject to applicable Federal and State laws concerning false statements and claims.

Bluegrass Valuation
Company
10/28/14
Date



Company Representative
President
Title

EQUAL OPPORTUNITY AGREEMENT

The Law

- Title VII of the Civil Rights Act of 1964 (amended 1972) states that it is unlawful for an employer to discriminate in employment because of race, color, religion, sex, age (40-70 years) or national origin.
- Executive Order No. 11246 on Nondiscrimination under Federal contract prohibits employment discrimination by contractor and sub-contractor doing business with the Federal Government or recipients of Federal funds. This order was later amended by Executive Order No. 11375 to prohibit discrimination on the basis of sex.
- Section 503 of the Rehabilitation Act of 1973 states:

The Contractor will not discriminate against any employee or applicant for employment because of physical or mental handicap.

- Section 2012 of the Vietnam Era Veterans Readjustment Act of 1973 requires Affirmative Action on behalf of disabled veterans and veterans of the Vietnam Era by contractors having Federal contracts.
- Section 206(A) of Executive Order 12086, Consolidation of Contract Compliance Functions for Equal Employment Opportunity, states:

The Secretary of Labor may investigate the employment practices of any Government contractor or sub-contractor to determine whether or not the contractual provisions specified in Section 202 of this order have been violated.

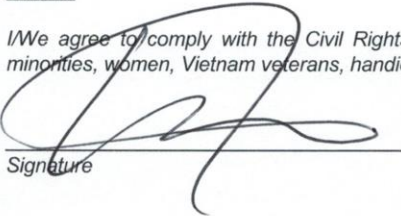
The Lexington-Fayette Urban County Government practices Equal Opportunity in recruiting, hiring and promoting. It is the Government's intent to affirmatively provide employment opportunities for those individuals who have previously not been allowed to enter into the mainstream of society. Because of its importance to the local Government, this policy carries the full endorsement of the Mayor, Commissioners, Directors and all supervisory personnel. In following this commitment to Equal Employment Opportunity and because the Government is the benefactor of the Federal funds, it is both against the Urban County Government policy and illegal for the Government to let contracts to companies which knowingly or unknowingly practice discrimination in their employment practices. Violation of the above mentioned ordinances may cause a contract to be canceled and the contractors may be declared ineligible for future consideration.

Please sign this statement in the appropriate space acknowledging that you have read and understand the provisions contained herein. Return this document as part of your application packet.

Bidders

I/We agree to comply with the Civil Rights Laws listed above that govern employment rights of minorities, women, Vietnam veterans, handicapped and aged persons.

Signature



Name of Business

Bluegrass Valuation Group, LLC



Does Not apply

LFUCG MWDBE SUBSTITUTION FORM
Bid/RFP/Quote Reference # 17-2016

The substituted MWDBE and/or veteran subcontractors listed below have agreed to participate on this Bid/RFP/Quote. These substitutions were made prior to or after the job was in progress. These substitutions were made for reasons stated below and are now being submitted to Central Purchasing for approval. By the authorized signature of a representative of our company, we understand that this information will be entered into our file for this project.

SUBSTITUTED MWDBE Company Name, Address, Phone, Email	MWDBE Formally Contracted/ Name, Address, Phone, Email	Work to Be Performed	Reason for the Substitution	Total Dollar Value of the Work	% Value of Total Contract
1.					
2.					
3.					
4.					

The undersigned acknowledges that any misrepresentation may result in termination of the contract and/or be subject to applicable Federal and State laws concerning false statements and false claims.

Company

Company Representative

Date

Title



Does Not apply

MWDBE QUOTE SUMMARY FORM
 Bid/RFP/Quote Reference # 17-2016

The undersigned acknowledges that the minority and/or veteran subcontractors listed on this form did submit a quote to participate on this project. Failure to submit this form may cause rejection of the bid.

Company Name	Contact Person
Address/Phone/Email	Bid Package / Bid Date

MWDBE Company Addr	Contact Person	Contact Information (work phone, Email, cell)	Date Contacted	Services to be performed	Method of Communication (email, phone, meeting, ad, event etc)	Total dollars \$ Do Not Leave Blank (Attach Documentation)	MBE * AA HA AS NA Female	Veteran

(MBE designation / AA=African American / HA= Hispanic American/AS = Asian American/Pacific Islander/ NA= Native American)

The undersigned acknowledges that all information is accurate. Any misrepresentation may result in termination of the contract and/or be subject to applicable Federal and State laws concerning false statements and claims.

 Company

 Date

 Company Representative

 Title



Does not apply

LFUCG SUBCONTRACTOR MONTHLY PAYMENT REPORT

The LFUCG has a 10% goal plan adopted by city council to increase the participation of minority and women owned businesses in the procurement process. The LFUCG also has a 3% goal plan adopted by cited council to increase the participation of veteran owned businesses in the procurement process. In order to measure that goal LFUCG will track spending with MWDBE and Veteran contractors on a monthly basis. By the signature below of an authorized company representative, you certify that the information is correct, and that each of the representations set forth below is true. Any misrepresentation may result in termination of the contract and/or prosecution under applicable Federal and State laws concerning false statements and false claims. Please submit this form monthly to the Division of Central Purchasing/ 200 East Main Street / Room 338 / Lexington, KY 40507.

Bid/RFP/Quote # 17-2016
Total Contract Amount Awarded to Prime Contractor for this Project _____

Project Name/ Contract #	Work Period/ From: _____ To: _____
Company Name:	Address:
Federal Tax ID:	Contact Person:

Subcontractor Vendor ID (name, address, phone, email)	Description of Work	Total Subcontract Amount	% of Total Contract Awarded to Prime for this Project	Total Amount Paid for this Period	Purchase Order number for subcontractor work (please attach PO)	Scheduled Project Start Date	Scheduled Project End Date

By the signature below of an authorized company representative, you certify that the information is correct, and that each of the representations set forth below is true. Any misrepresentations may result in the termination of the contract and/or prosecution under applicable Federal and State laws concerning false statements and false claims.

Company Company Representative

Date Title



Does not apply

LFUCG MWDBE PARTICIPATION FORM

Bid/RFP/Quote Reference # 17-2016

The MWDBE and/or veteran subcontractors listed have agreed to participate on this Bid/RFP/Quote. If any substitution is made or the total value of the work is changed prior to or after the job is in progress, it is understood that those substitutions must be submitted to Central Purchasing for approval immediately. **Failure to submit a completed form may cause rejection of the bid.**

MWDBE Company, Name, Address, Phone, Email	MBE WBE or DBE	Work to be Performed	Total Dollar Value of the Work	% Value of Total Contract
1.				
2.				
3.				
4.				

The undersigned company representative submits the above list of MWDBE firms to be used in accomplishing the work contained in this Bid/RFP/Quote. Any misrepresentation may result in the termination of the contract and/or be subject to applicable Federal and State laws concerning false statements and false claims.

Company

Company Representative

Date

Title

MAYOR JIM GRAY



LEXINGTON

TODD SLATIN
DIRECTOR
CENTRAL PURCHASING

ADDENDUM #1

RFP Number: #17-2016

Date: June 21, 2016

Subject: Real Property Appraisers for Agricultural Land Easement Program

Address inquiries to:
Sondra Stone
(859) 258-3320

TO ALL PROSPECTIVE SUBMITTERS:

Please be advised of the following clarifications to the above referenced RFP:

1. Q: Please clarify "current Kentucky pre-qualified real estate appraisers, headquartered in Central Kentucky".
A: Appraisers must be pre-qualified according to USDA-NRCA document provided with original RFP package. Appraiser must be located in Central Kentucky.
2. Q: What is the approximate number for each farm type? (i.e. equine, crop, significant building improvements) Based on my knowledge of the PDR program, this information is known.
A: The specific number for each farm type is not known but there are 20-25 appraisals anticipated in the next year.

Todd Slatin, Director
Division of Central Purchasing

All other terms and conditions of the RFP and specifications are unchanged. This letter should be signed, attached to and become a part of your submittal.

COMPANY NAME: Bluegrass Valuation Group, LLC

ADDRESS: 3146 Waller Ave Ste 203, Lexington, KY 40504

SIGNATURE OF BIDDER: _____



200 East Main St., Lexington, KY 40507 / 859.258.3320 Phone / 859.258.3322 Fax / lexingtonky.gov