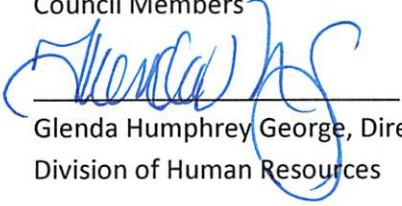




M E M O R A N D U M

TO: Linda Gorton, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
Glenda Humphrey George, Director
Division of Human Resources

DATE: July 30, 2025

SUBJECT: Abolish/Create Positions – Division of Internal Audit

Request:

The attached is requesting authorization to amend the authorized strength by abolishing one (1) classified civil service position of Internal Auditor (Grade 521E) and creating one (1) classified civil service position of Associate Internal Auditor (Grade 519N), in the Division of Internal Audit, effective upon passage of Council.

Why are you requesting?

The purpose of this position is to recruit entry-level auditors directly out of college and establish a clear career path within the Division of Internal Audit.

What is the cost in this budget year and future budget year?

This has a 12-month cost savings of \$7,623.25.

Position Title	Annual Salary Before	Annual Salary After	Annual Increase/Decrease
Internal Auditor	\$64,906.40	\$0	(\$64,906.40)
Associate Internal Auditor	\$0	\$58,870.24	\$58,870.24



**Total Annual Impact/
Salary and Benefits**
(\$7,623.25)

File Number: 0712.25

Director/Commission: Glenda Humphrey George/Sally Hamilton

If you have any questions or need additional information, please contact Alana Morton 859-258-3037.

