

Budget & Finance Committee
September 23, 2014
Summary and Motions

Chair Ellinger called the meeting to order 1:00pm. Committee members Stinnett, Gorton, Kay, Ford, Beard, Farmer, Scutchfield, Mossotti and Henson were present. Councilmember's Clarke and Myers attended as non-voting members.

1. August 26, 2014 Committee Summary

Motion by Farmer to approve the August 26 summary, second Mossotti. Motion passed without dissent.

2. Monthly Financial Report

Rusty Cook and Elizabeth McGee reviewed the monthly financial report for August. Cooked stated that the General Fund revenue is approximately \$ 1.5 million over budget. McGee stated that expenses are about \$ 4.8 million under budget leaving a positive variance of approximately \$ 6.3 million through August.

Gorton commented on the increase in franchise fee revenue.

In response to a question from Gorton, McGee discussed the expenditure delay associated with the annual Council summer recess.

3. Partner Agency Reporting Measures

Scutchfield introduced the subject and called upon Kevin Atkins to describe the changers. Atkins described the changes in the quarterly reporting system. He stated that the performance measures will more accurately describe how each partner agency is performing their respective development endeavors.

Scutchfield discussed the need to analysis return on investment for each economic development partner agency allocation.

Mossotti discussed the need for meaningful performance measures when assessing the partner agency effectiveness.

Scutchfield requested that the Administration review the performance measures annually.

In response to a question from Clarke, Atkins discussed the input the partner agencies had in the development of the performance measures utilized.

Kay suggested that the partner agencies make an annual presentation discussing their effectiveness at improving the local economy.

4. Lyric Theater Audit

Clarke introduced the subject. He stated that the General Services Link request that the Lyric Theater undertake a financial audit. Paula King, Vice Chairman of the Lyric Board stated that the board issued a request for proposals earlier this year and will select a firm to conduct the audit within the next month.

Gorton and Clarke thanked the Lyric for being open to a financial audit.

Bruce Sahli stated that Internal Audit will conduct a management audit of the Lyric Theater later this year.

Ford stated that the Lyric had grown substantially in the last year under new management. He stated that the financial audit will build community trust in the management of the Lyric. He stated that it would be premature and unproductive to have Internal Audit review Lyric Theater activities this year.

5. Items in Committee

Motion by Scutchfield to remove the Economic Development Partner Agency Performance Measurement issue from the Committee referral list, second Gorton. Motion passed without dissent.

Motion by Gorton to remove the Activity Based Accounting issue from the Committee referral list, second Kay. Motion failed on a 4-5 vote (Gorton, Kay, Ford, Henson- Yes; Stinnett, Beard, Farmer, Scutchfield, Mossotti- No.

Motion by Scutchfield to adjourn at 1:45pm, seconded by Mossotti, the motion passed without dissent.