




MEMORANDUM

**TO:** Jim Gray, Mayor  
Sally Hamilton, Chief Administrative Officer  
Council Members

**FROM:**   
John Maxwell, Director  
Division of Human Resources

**DATE:** February 25, 2016

**RE:** Title changes - Division of Enterprise Solutions

**Request:**

The attached is requesting authorization to changing the position title of both Financials Manager Enterprise Solutions (Grade 525E) and HCM Manager Enterprise Solutions (Grade 525E) to Enterprise Resource Planning (ERP) Senior Analyst (Grade 525E) in the Division of Enterprise Solutions, effective upon passage by Council.

**Why are you requesting?**

This request for these title changes will allow the Division the flexibility to fill future vacancies that address technical and functional needs without being so narrowly focused on either HCM or Finance.

**What is the cost in the budget year and future budget year?**

There is no fiscal impact with this action.

**File Number:**

206 - 116

**Director/Commissioner:**

John Maxwell/Sally Hamilton

If you have questions or additional information is warranted, please contact Alisha Lyle at (859) 258-3957.

