




Lexington-Fayette Urban County Government
DIVISION OF HUMAN RESOURCES

Jim Gray
Mayor

Sally Hamilton
Chief Administrative Officer

MEMORANDUM

TO: Jim Gray, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: February 8, 2016

SUBJECT: Title Change –Division of Youth Services

Request:

The attached action is requesting authorization to abolish three (3) classified positions of Child Care Program Aide (Grade 508N), five (5) unclassified positions of Child Care Program Aide (Grade 508N) and create three (3) classified positions of Educational Program Aide (Grade 508N), five (5) unclassified positions of Education Program Aide (Grade 508N); reclassifying the incumbents within the Division of Youth Services, effective upon passage of Council.

Why are you requesting:

Upon the request of the division, Human Resources conducted a classification study on the requested positions of Child Care Program Aide held by multiple employees within the Division of Youth Services. The positions were analyzed by staff using the whole job rank and factor comparison methods. As a result, a recommendation for the title change is described in this action. There will be no change in salaries.

What is the cost in the budget year and future budget year?

This will not have a 12-month future impact cost.

Name	Current Position Title	Recommended Position Title
Anthony Talbott	Child Care Program Aide	Educational Program Aide
Earlanna Goldsmith	Child Care Program Aide	Educational Program Aide
Patricia Mott	Child Care Program Aide	Educational Program Aide
Sonya Combs	Child Care Program Aide/PT	Educational Program Aide/PT
Yolanda Pinilla	Child Care Program Aide/PT	Educational Program Aide/PT
Mary Sue Alcius	Child Care Program Aide/PT	Educational Program Aide/PT

Vacant (2)	Child Care Program Aide/PT	Educational Program Aide/PT
------------	-------------------------------	--------------------------------

If you have questions or need additional information, please contact Alisha Lyle at (859) 258-3957.

File Number 122-16

Director/Commissioner: John Maxwell/Sally Hamilton