



TO: Mayor Jim Gray
Urban County Council

FROM: Brandi Peacher
Director of Project Management

DATE: February 10, 2018

SUBJECT: Authorization to execute Change Order No. 1 with Gresham, Smith, and Partners, for the Town Branch Commons Corridor Design Services, at a cost not to exceed \$156,512.39

Request

The purpose of this memorandum is to request authorization to execute a Change Order No. 1 with Gresham Smith and Partners, for the Town Branch Commons Corridor Design Services, at a cost not to exceed \$156,512.39 to provide additional services on the Midland Ave. Sanitary Sewer / Phase 1 Town Branch Commons project.

Purpose of Request

The purpose of this change order request is to procure Bidding and Construction Administration (CA) services for the construction of the Midland Ave. Sanitary Sewer project, which represents the first phase of the broader Town Branch Commons project. GSP, through its subcontractor Strand Associates, would provide essential bidding and CA services including pre-bid meeting coordination, recommendation of award, preconstruction and progress meeting coordination, review and approval of shop drawings, verification of construction contractor invoices and administration of all Kentucky Infrastructure Authority (KIA) requirements to ensure compliance with federal funding guidelines.

Project Cost in FY16 - \$156,512.39

Are Funds Budgeted Yes

Account Numbers: Funds for these services are budgeted: 4003-303408-3466-92811_TBCOMMONS_2018.

File Number: Resolution #750-2016 / RFP No. 25-2016

Director/Commissioner: Geoff Reed

