



TO: Linda Gorton, Mayor  
Honorable Members, Urban County Council

FROM: Liz Rodgers, Chief Information Officer

DATE: February 4, 2026

SUBJECT: UKG legacy Kronos environment upgrade via Delaero

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**Request:**

Authorize the Mayor or the Chief Information Officer as her designee, on behalf of the Lexington-Fayette Urban County Government, to execute the necessary documents to enter into a limited engagement contract and statement of work with Delaero, Inc., the UKG vendor partner supporting legacy Kronos timekeeping environment support services, and further authorize the Mayor or the Chief Information Officer as her designee to execute any future documents, necessary for the operation, support, or maintenance of the same, subject to the appropriation of sufficient funds.

**Purpose:**

The legacy Kronos timekeeping software environment which has recently been migrated to the UKG cloud hosted version of the application is required to meet record retention requirements for employee timecard data. This new vendor is the consulting firm that UKG has identified to provide services and support for the legacy Kronos environment. To meet records retention requirements this legacy environment must be upgraded to the latest software version and operating system which will be supported by Delaero, Inc..

**Term and Termination:**

This limited services engagement through the Agreement or any SOW thereunder, and all related obligations, other than those regarding the protection of confidential or proprietary information, shall terminate thirty days after written notice by either party, or termination of this agreement or a particular SOW.



Budgetary Implication:

Cost for FY26 not to exceed \$6,000

Are the funds budgeted? Yes

Account String:

1101-210101-0001-71208 \$6,000

File Number: 0140-26

Director/Commissioner: Stewart/Rodgers

