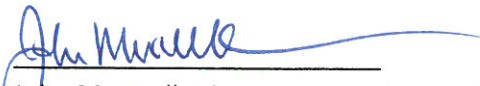




**MEMORANDUM**

**TO:** Jim Gray, Mayor  
Sally Hamilton, Chief Administrative Officer  
Council Members

**FROM:**   
John Maxwell, Director  
Division of Human Resources

**DATE:** December 27, 2016

**SUBJECT:** **Abolish/Create Positions—Division of Water Quality**

**Request:**

The attached is requesting authorization to abolish one (1) vacant classified position of Trades Worker Sr. (Grade 511N), two (2) vacant classified positions of Electrician (Grade 517N) and one (1) vacant classified position of Program Specialist (Grade 513E) and create one (1) classified position of Public Service Worker Sr. (Grade 509N), one (1) classified position of Skilled Trades Worker Sr. (Grade 517N) and two (2) classified positions of Billing Specialist (Grade 516N) all in the Division of Water Quality, effective upon passage of Council. Additionally, create two (2) unclassified positions of Treatment Plant Operator Apprentice Class II (Grade 512N) in the Division of Water Quality, effective upon passage of Council.

**Why are you requesting:**

The Division of Water Quality is requesting this reorganization to provide the staffing necessary to best respond to the Consent Decree requirements related to storm and sanitary sewers infrastructure and programs, inspections, and reporting. In addition, the unclassified positions are being added to update the number of budgeted positions in the authorized strength.

**What is the cost in this budget year and future budget year?**

To illustrate, this has a 12-month future impact of a cost of \$731.47.



<b>Position Title</b>	<b>Annual Salary Before</b>	<b>Annual Salary After</b>	<b>Annual Increase/Decrease</b>
Trades Worker Sr.	(\$34,688.58)	\$0	(\$34,688.58)
Electrician (x2)	(\$92,975.16)	\$0	(\$92,975.16)
Program Specialist	(\$38,244.13)	\$0	(\$38,244.13)
Public Service Worker Sr.	\$0	\$31,464.58	\$31,464.58
Skilled Trades Worker Sr.	\$0	\$46,487.58	\$46,487.58
Billing Specialist (x2)	\$0	\$88,545.60	\$88,545.60
<b>Total Annual Impact/ Salary and Benefits \$731.47</b>			

**Are funds budgeted?**

Funds are budgeted.

**File Number:**

0003-17

**Director/Commissioner: John Maxwell/Sally Hamilton**

If you have questions or need additional information, please contact Alisha Lyle at 859-258-3957.

