



**MEMORANDUM**

**TO:** Susan Speckert, Commissioner  
Department of Law

**FROM:** Alisha Lyle, Administrative Specialist Principal  
Division of Human Resources

**DATE:** January 25, 2019

**RE:** Summary of Personnel Actions for Resolutions  
(Council Meeting – January 31, 2019)

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The following have been approved by the Mayor and are hereby submitted for Council approval for conditional offers to the following:

**PROBATIONARY CLASSIFIED CIVIL SERVICE APPOINTMENTS**

**New Hires**

Tiffany Brown, Telecommunicator, Grade 514N, \$18.081 hourly in the Division of Emergency Management/E911, effective February 4, 2019.

Andrea Bolin, Administrative Specialist, Grade 513N, \$17.134 hourly in the Division of Police, effective upon passage of Council.

Robert Willis, Code Enforcement Officer, Grade 516N, \$21.398 hourly in the Division of Grants and Special Programs, effective February 19, 2019.



**PROBATIONARY COMMUNITY CORRECTIONS OFFICER APPOINTMENTS**

Erika Hinman, Community Corrections Officer Recruit, Grade 110N, \$15.384 hourly in the Division of Community Corrections, effective upon passage of Council.

William Hinman, Community Corrections Officer Recruit, Grade 110N, \$15.384 hourly in the Division of Community Corrections, effective upon passage of Council.

Nathaniel Hickerson, Community Corrections Officer Recruit, Grade 110N, \$15.384 hourly in the Division of Community Corrections, effective upon passage of Council.

