

## PROFESSIONAL SERVICES AGREEMENT

THIS PROFESSIONAL SERVICES AGREEMENT, made and entered into on the DATE, by and between the Lexington-Fayette Urban County Government, an urban county government of the Commonwealth of Kentucky pursuant to KRS Chapter 67A, and located at 200 East Main Street, Lexington, Fayette County, Kentucky 40507 (hereinafter referred to as "Government") and Kayla Keeping, 845 Red Mile Road, Apt. 7201, Lexington, KY 40504 ( hereinafter referred to as "Contractor")

### WITNESSETH

WHEREAS, the Government has been awarded federal funds from the Commonwealth of Kentucky Justice Cabinet for the implementation and operation of a Forensic Nursing Advocacy Program;

WHEREAS, the Government seeks qualified Forensic Nursing Advocates willing to provide advocacy and administrative services in support of the Lexington Police Department's Sexual Assault Nurse Examiner (SANE) Program;

WHEREAS, the Contractor has been selected as an independent contractor for the performance of advocacy and administrative services;

WHEREAS, the parties have negotiated the Contractor's rate of pay;

NOW THEREFORE, in consideration of the foregoing and mutually agreed upon promises, conditions and covenants hereinafter set forth, the parties hereto agree as follows:

### SECTION I

#### OBLIGATIONS OF GOVERNMENT

1. Government agrees to pay Contractor \$220.00 for each scheduled work shift. A "work shift" is defined as a 4 hour period agreed to by both the Contractor and the Government in which the Contractor performs advocacy and administrative services. Payment shall be made within 30 days of invoice.
2. Government agrees to reimburse Contractor in an amount not to exceed the reasonable cost of a prepaid annual premium for herein described medical liability insurance upon receipt of certificate of insurance and submission of invoice. Reimbursement shall be made within 30 days of invoice.
3. Government agrees to pay Contractor for the preparation and provision of professional testimony in a court of law in the amount of \$150 per request. Payment shall be made within 30 days of invoice.

### SECTION II

#### OBLIGATIONS OF CONTRACTOR

1. Contractor agrees to provide his or her availability weekly and to otherwise consult with the Government's Sexual Assault Nurse Examiner Manager to establish the Contractor's work shifts based on the Contractor's availability and the Government's needs.
2. The Government's Sexual Assault Nurse Examiner Manager shall supervise the Contractor's performance of advocacy and administrative duties to ensure high standards are maintained.
3. Contractor agrees to initiate prompt follow-up contact with Sexual Assault Survivors, contact local resources to address survivor post-examination needs, review and evaluate historical case files, provide follow-up forensic and investigative recommendations, use digitization equipment and software to archive historical case files, and complete daily activity reports.
4. Contractor agrees to participate in training coordinated by the Sexual Assault Nurse Examiner Manager related to nursing and advocacy topics.
5. Contractor agrees to cooperate with the Government's Division of Police, all other law enforcement agencies utilizing the services, all county attorneys, all Commonwealth Attorneys, the Bluegrass Rape Crisis Center, and employees of the Saint Joseph Health System. Contractor agrees to maintain medical liability insurance, throughout the term of the Agreement, in the principal amount of not less than Five Hundred Thousand (\$500,000) Dollars per occurrence and One Million (\$1,00,000) Dollars aggregate, per policy year, for any act or omission in the furnishing of professional medical services. Said policy of insurance shall name the Lexington-Fayette Urban County Government and Saint Joseph Health System as 'additional insureds' thereunder. Contractor shall negotiate and contract with an insurance company for this coverage and deliver proof of insurance to the Government. If this Agreement is terminated before the expiration of the prepaid period by either party for any reason, insurance shall be cancelled with pro rata amount being refunded to the Government.
6. Contractor agrees to submit invoices to the Government for all work shifts at least once per month, no later than the tenth day of the following month.
7. As criminal cases may take a significant amount of time to be adjudicated, Contractor agrees to maintain contact with the Government for a period of three years following termination of his or her agreement, at no additional cost. Such contact includes but is not necessarily limited to notification of current home address, telephone number, and place of employment for the three-year period. Contractor agrees to comply with all subpoenas for all cases in which he or she performed examinations for the three-year period at no additional cost.

### SECTION III

#### GENERAL CONDITIONS

1. This Agreement shall be effective from DATE, through DATE.
2. This Agreement may be terminated by either party for any reason upon thirty (30) written days notice to the other party. In the event of termination, the Contractor shall be paid in full for all services performed to the date of such termination in accordance with Section I, Paragraph 1 and Paragraph 2.

3. The Government acknowledges and agrees that this professional services agreement shall not in any way interfere with or prevent the engagement of the Contractor in other employment, presently or otherwise. Such other employment is not to interfere with the performance of duties under this Professional Services Agreement.
4. The Contractor acknowledges that he or she is an independent contractor under this agreement and not any employee of the Government for any purpose.
5. The Contractor certifies, in accordance with Executive Order 12549 (Debarment and Suspension February 18, 1986) that to the best of his or her knowledge and belief, that he or she:

Is not presently debarred, suspended, proposed for debarment, declared negligible, or voluntarily excluded from covered transactions or contract by and Federal department or agency for noncompliance with the Federal Labor Standards, Title VI of the Civil Rights Act of 1964 as amended, Executive Order 11246 as amended or any other federal law;

- a. Has not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against his or her for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - b. Is not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (a) of this certification; and
  - c. Has not within a three-year period preceding this proposal had one or more public (Federal, State, or local) transactions or contracts terminated for cause or default.
6. This Professional Services Agreement represents the entire and integrated agreement between the Government and the Contractor and supersedes all prior negotiations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the Contractor and the Government.
  7. This Agreement shall be governed by the laws of the Commonwealth of Kentucky.

[INTENTIONALLY LEFT BLANK. SIGNATURE PAGE TO FOLLOW]

IN WITNESS WHEREOF, the parties have executed this Agreement at Lexington, Fayette County, Kentucky, the day and year first above written.

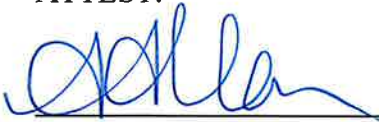
LEXINGTON-FAYETTE URBAN COUNTY

GOVERNMENT

BY: 

Linda Gorton, Mayor

ATTEST:



Clerk of the Urban County Council

CONTRACTOR

BY: 

Kayla Keeping